

**BOARD OF NURSING
MEETING MINUTES
JUNE 13, 2013**

PRESENT: Rachelle Lancaster, Julie Ellis, Carol Ott, Gretchen Lowe, Julia Nelson, Jeffrey Miller
(left at 3:57 p.m.)

STAFF: Dan Williams, Executive Director; Matthew Niehaus, Bureau Assistant; and other
Department Staff

CALL TO ORDER

Julia Nelson, Chair, called the meeting to order at 8:03 a.m. A quorum of six (6) members was present.

ADOPTION OF AGENDA

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to reorder the agenda and move item M. Educational Approval Board (EAB) Inquiry to fit after Item C. Motion carried unanimously.

MOTION: Julie Ellis moved, seconded by Jeffrey Miller, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF APRIL 11, 2013

MOTION: Gretchen Lowe moved, seconded by Jeffrey Miller, to approve the minutes of May 9, 2013 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

MOTION: Rachelle Lancaster moved, seconded by Julie Ellis, that the Board of Nursing move forward with putting together a .pdf file similar to that used by the Medical Examining Board to be e-mailed out to all licensees. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

MOTION: Rachelle Lancaster moved, seconded by Jeffrey Miller, that the Board has reviewed N1-N8, as well as the draft for N9 for Executive Order 61. Motion carried unanimously.

BOARD MEETING PROCESS (TIME ALLOCATION, AGENDA ITEMS)

MOTION: Julie Ellis moved, seconded by Carol Ott, to cease recording the full Board of Nursing meeting unless necessary. Motion carried unanimously.

CLOSED SESSION

MOTION: Jeffrey Miller moved, seconded by Julie Ellis, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g) for the purpose of conducting appearances, reviewing monitoring requests, requests for licensure, deliberate on stipulations, administrative warnings, proposed decisions and orders, consulting with Legal Counsel and Division of Legal Services and Compliance case status reports. Julia Nelson read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Julia Nelson -yes; Rachelle Lancaster-yes; Gretchen Lowe-yes; Julie Ellis-yes; Jeffrey Miller-yes; and Carol Ott-yes. Motion carried unanimously.

The Board convened into Closed Session at 2:33 p.m.

RECONVENE TO OPEN SESSION

MOTION: Julie Ellis moved, seconded by Rachelle Lancaster, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 3:16 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Carol Ott moved, seconded by Jeffrey Miller, to affirm all motions made in closed session. Motion carried unanimously.

PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to adopt the Findings of Fact, Conclusions of Law, and Order in the disciplinary proceedings against Joan Swope, R.N. (12 NUR 086), Alicyn M. Bartsch, R.N. (12 NUR 122), Susan A. Petri, R.N. (12 NUR 530), Danny R. Berndt, R.N. (12 NUR 560), Mary J. Cain, R.N. (12 NUR 600), Pamela J. Moore, L.P.N. (13 NUR 054), Kathleen D. Ahlstedt, R.N. (13 NUR 068), and Sherri A. Scofield, R.N. (13 NUR 181). Motion carried unanimously.

RECONSIDERATION OF LICENSURE

Lisa A. Schipp – 13 NUR 211

MOTION: Jeffrey Miller moved, seconded by Gretchen Lowe, to rescind the previous denial, dated January 23, 2013, of Lisa A. Schipp's application for licensure by endorsement. The Board grants Lisa A. Schipp's request for licensure once all other conditions are met. Motion carried.

Rachelle Lancaster abstained from voting in the matter of reconsideration of licensure for Lisa A. Schipp – 13 NUR 211.

ADJOURNMENT

Jeffrey Miller left the meeting at 3:57 p.m.

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to adjourn the meeting.
Motion carried unanimously.

The meeting adjourned at 4:14 p.m.