

**BOARD OF NURSING  
MEETING MINUTES  
MARCH 22, 2012**

**PRESENT:** Kay Coppens, Julie Ellis, Maria Joseph, Rachelle Lancaster, Gretchen Lowe, Julia Nelson, Lillian Nolan, Carol Ott, Lou Ann Weix

**EXCUSED:** None

**STAFF:** Dan Williams, Executive Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; Sharon Henes, Paralegal; and other Department Staff

**GUESTS:** Jacquelyn Graetz, Chris Montagnino, and Steven Rush, Herzing University; Laura Weiloch and Brenda Kutzke, Deaconess Home Health; Stephen McEvoy and Ann Marie Marlier, Bryant and Stratton College; Gina Dennik-Champion, Wisconsin Nurses Association (WNA); Julie Luetschwager and Katie Hughes, Marian University; Kay Grotzluzschen, Madison College (MATC); David Dies, Educational Approval Board (EAB); Michelle DeBose; Judy Warmuth, Wisconsin Hospital Association (WHA); Susan Dean-Baar, University of Wisconsin-Milwaukee; Jeremy Levin, Rural Wisconsin Health Cooperative (RWHC)

**CALL TO ORDER**

Lou Ann Weix, Chair, called the meeting to order at 9:10 a.m. A quorum of nine (9) members was present.

**APPROVAL OF AGENDA**

**Amendments to the Agenda:**

- After Item “G” (open session) **ADD** an agenda item titled: “10:00 A.M. APPEARANCE: Division of Enforcement Staff: Board Consideration of Establishing Disciplinary Guidelines Relating to Failure to Renew Licensure on a Timely Basis”
- Item “P” (closed session) **REMOVE** the agenda item titled: “P. Professional Assistance Procedure (PAP); 1) 1:30 P.M. APPEARANCE: Steve Krallis, PAP Coordinator; C.H. Respondent & Attorney Bruce Rosen: Review of Adverse Determination for C.H.”
- Item “S” (closed session) **REMOVE** the agenda item titled: “S. Deliberation of Proposed Stipulations and Final Decisions and Orders; 4) Nathalie A. Knowles-Beck, L.P.N. (09 NUR 196)”
- Item “T” (closed session) **REMOVE** the agenda item titled “T. Deliberation on Issuance of Administrative Warnings; 3) 11 NUR 657”
- Item “W” (closed session) Under the item titled “W. Items Received After Printing of the Agenda; 4) Proposed Stipulations, Final Decisions and Orders” **ADD:**
  - 1) Karen A. Bullis, R.N. (11 NUR 610) – *Deliberation to occur at the end of item “S”*
  - 2) Julie J. Martin, L.P.N. (11 NUR 470) – *Deliberation to occur at the end of item “S”*
  - 3) Gary V. Peterson, R.N. (11 NUR 652) – *Deliberation to occur at the end of item “S”*
  - 4) Nicole L Varner, R.N. (11 NUR 569) – *Deliberation to occur at the end of item “S”*

**MOTION:** Julia Nelson moved, seconded by Kay Coppens, to approve the agenda of March 22, 2012 as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Gretchen Lowe moved, seconded by Rachelle Lancaster, to approve the minutes of February 23, 2012 as published. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

Dan Williams, Executive Director, announced the appointment of Lillian Nolan as the public member filling the seat previously held by Nelson Soler. Lillian Nolan introduced herself to the Board.

**BOARD MEMBER APPOINTMENTS**

Lou Ann Weix, Chair, made the following appointments at today's meeting:

**Education & Licensing Committee:**

Carol Ott (*Chair*)  
Kay Coppens  
Rachelle Lancaster  
Gretchen Lowe

**Practice/Discipline Committee:**

Julia Nelson (*Chair*)  
Julie Ellis  
Maria Joseph  
Lillian Nolan  
Lou Ann Weix

**Rules & Legislation Committee:** Gretchen Lowe, Lou Ann Weix, Carol Ott, Rachelle Lancaster

**Legislative Liaison(s):** Gretchen Lowe, Lou Ann Weix

**Professional Assistance Procedure (PAP) Liaison(s):** Julia Nelson, Kay Coppens – Alternate

**Division of Enforcement Monitoring Liaison:** Kay Coppens, Julia Nelson – Alternate

**Endorsements/Examinations/Credentialing Liaison(s):** Rachelle Lancaster, Carol Ott – Alternate

**Interstate Compact:** Executive Director, Colleen Baird (Legal Counsel) – Alternate

**Education Review Liaison(s) to the Office of Education and Examinations:** Rachelle Lancaster, Carol Ott

**Practice Question Liaison(s):** Julia Nelson

**9:15 A.M. APPEARANCE: GINA DENNIK-CHAMPION, WISCONSIN NURSES ASSOCIATION (WNA) – PRESENTATION: THE CONTEMPORARY SCOPE OF PRACTICE FOR PROFESSIONAL NURSING IN WISCONSIN**

Gina Dennik-Champion, Wisconsin Nurses Association (WNA), appeared before the Board to present a document titled: "The Contemporary Scope of Practice for Professional Nursing in Wisconsin". A number of handouts were provided to the Board during the course of discussion.

Gina Dennik-Champion asked for the Board's feedback and ultimately for acknowledgement that this information is consistent with Chapter 441 Wis. Stats.

**MOTION:** Maria Joseph moved, seconded by Gretchen Lowe, to commend the Wisconsin Nursing Association on "The Contemporary Scope of Practice for Professional Nursing in Wisconsin" contingent upon incorporation of revisions to this document. The Board authorizes Dr. Ott and Dr. Rachelle Lancaster to review and approve revisions, and also to prepare and transmit a letter of commendation to the Wisconsin Nursing Association. Motion carried unanimously.

**9:30 A.M. APPEARANCE: DR. SUSAN DEAN-BAAR, PH.D., R.N., F.A.A.N.: WISCONSIN CENTER FOR NURSING (WCN) WISCONSIN NURSING EDUCATION AND NURSE FACULTY: 2010 SURVEY RESULTS**

Dr. Susan Dean-Baar appeared before the Board to present the Wisconsin Center for Nursing “Wisconsin Nursing Education and Nurse Faculty: 2010 Survey Results”. Dr. Susan Dean-Baar answered questions posed by the Board relating to the survey results and the analysis of this data.

Judy Warmuth, WHA, and Gina Dennik-Champion, WNA, provided comments to the Board during the course of discussion.

**10:00 A.M. APPEARANCE: DIVISION OF ENFORCEMENT STAFF: BOARD CONSIDERATION OF ESTABLISHING DISCIPLINARY GUIDELINES RELATING TO FAILURE TO RENEW LICENSURE ON A TIMELY BASIS**

Sarah Norberg, Prosecuting Attorney, and Janie Brischke, Executive Assistant, Division of Enforcement, appeared before the Board to discuss the establishment of guidelines for disciplinary action in situations where licensees fail to renew, but continue to practice without a license.

Gina Dennik-Champion, WNA, provided comments during the course of Board discussion.

**REPORT OF ATTENDANCE AT THE 2012 NATIONAL COUNCIL OF STATE BOARDS OF NURSING (NCSBN) MID-YEAR MEETING – MARCH 12-14, 2012 – CHICAGO, ILLINOIS – KAY COPPENS & CAROL OTT**

Carol Ott and Kay Coppens reported to the Board regarding the highlights of their experience at the 2012 NCSBN Mid-year meeting. The Board received a written copy of the report provided Carol Ott and Kay Coppens.

During the report of attendance at the 2012 NCSBN Mid-year meeting issues relating to social media were referenced. The Board requested that social media occur at the May 2012 meeting and requested the inclusion of the social media policy developed by NCSBN. Gina Dennik-Champion, WNA, provided comments during the course of discussion.

**REPORT OF EDUCATION AND LICENSURE COMMITTEE**

Carol Ott, Chair of the Education and Licensure Committee, reported to the Board regarding the actions taken at today’s Committee meeting.

**Bryant and Stratton College:**

- 1) Review of Revised Over-enrollment Report and the Status of the Educational Administrator Search*

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Maria Joseph, to recommend deferred review of the enrollment statistics submitted by Bryant and Stratton College, as provided in the March 22, 2012 agenda packet materials. Motion carried unanimously.

**BOARD MOTION:** Gretchen Lowe moved, seconded by Carol Ott, to accept the recommendation for deferred review of the enrollment statistics submitted by Bryant and Stratton College, as provided in the March 22, 2012 agenda packet materials. Motion carried unanimously.

***COMMITTEE MOTION:*** Rachelle Lancaster moved, seconded by Maria Joseph, to recommend approval of Dr. Susan Bonis as Educational Administrator of Bryant and Stratton College. Motion carried unanimously.

**BOARD MOTION:** Carol Ott moved, seconded by Kay Coppens, to accept the recommendation for approval of Dr. Susan Bonis as Educational Administrator of Bryant and Stratton College. Motion carried unanimously.

***COMMITTEE MOTION:*** Gretchen Lowe moved, seconded by Rachelle Lancaster, to recommend that Bryant and Stratton College defer admissions to the previously approved BSN program, until the Board restores admissions. Motion carried unanimously.

**BOARD MOTION:** Carol Ott moved, seconded by Julia Nelson, to accept the recommendation that Bryant and Stratton College defer admissions to the previously approved BSN program, until the Board restores admissions. Motion carried unanimously.

#### **Review and Consideration of Draft Site Survey Document and Forms**

***COMMITTEE MOTION:*** Gretchen Lowe moved, seconded by Rachelle Lancaster, to recommend approval of the draft site survey document and forms. Motion carried unanimously.

**BOARD MOTION:** Julia Nelson moved, seconded by Maria Joseph, to accept the recommendation for approval of the draft site survey document and forms. Motion carried unanimously.

#### **REPORT OF PRACTICE COMMITTEE**

##### **1) Update Regarding the Status of the Propofol Ad Hoc Committee**

The Board of Nursing Practice Committee did not meet today. Julia Nelson noted that she plans to provide an update on the formation of this committee at the May meeting.

#### **LEGISLATIVE/ADMINISTRATIVE RULE MATTERS**

Sharon Henes, Paralegal, joined the meeting to provide legislative and administrative rule updates to the Board.

- 2011 Wisconsin Act 120 (2011 Senate Bill 357), relating to: applying a service member's military training toward satisfying the training requirements for various professional or occupational licenses. This Bill becomes effective June 1, 2012. The Board will be required to determine substantial equivalence for military members and their spouses.

- 2011 Senate Bill 464, relating to: prohibiting fingerprinting in connection with professional credentials issued by the Department of Safety and Professional Services or an examining board or affiliated credentialing board, except as provided in the statutes, and requiring the exercise of rule-making authority. This Bill was enrolled on March 21, 2012. The Board was advised that it can only pursue fingerprinting if it successfully pursues legislation. The Board requested that a discussion item regarding the Board's Rules and Legislation Committee be placed on the May agenda.
- Proposed Changes to Wisconsin Administrative Rule N3, relating to: licensure by endorsement, this rule was filed with Legislature on March 13, 2012, and was referred to the Senate Committee on Labor, Public Safety and Urban affairs on March 14, 2012. The Assembly has not referred this rule to Committee for review.

1) **Discussion of Board Action in terms of 2011 Senate Bill 383, Amendment 1**

Sharon Henes, Paralegal, informed the Board that 2011 Senate Bill 383 was enrolled as of March 2, 2012, but this Bill has yet to be signed. The Board noted that if not signed the Bill will become law six (6) days, excluding Sundays, after the Governor receives it.

**PUBLIC COMMENTS**

Gina Dennik-Champion, WNA, made reference to a research project completed by an intern of the WNA (previously referenced at the Board's January 2012 meeting) relating to Board of Nursing discipline. The Board requested that Dan Williams provide a formal invitation to the WNA to present the findings of this research project at the May 2012 meeting.

**CLOSED SESSION**

**MOTION:** Kay Coppens moved, seconded by Maria Joseph, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g) for the purpose of conducting appearances, reviewing monitoring requests, requests for licensure, deliberate on stipulations, administrative warnings, proposed decisions and orders, consulting with Legal Counsel and Division of Enforcement case status reports. Roll Call Vote: Kay Coppens-yes; Julie Ellis-yes; Maria Joseph-yes; Rachelle Lancaster-yes; Gretchen Lowe-yes; Julia Nelson-yes; Lillian Nolan-yes; Carol Ott-yes; and Lou Ann Weix-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:36 a.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Gretchen Lowe moved, seconded by Julia Nelson, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 4:06 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION  
IF VOTING IS APPROPRIATE**

**MOTION:** Julia Nelson moved, seconded by Maria Joseph, to reaffirm all motions made in closed session. Motion carried unanimously.

**DELIBERATION ON MONITORING MATTERS**

**SHELLY HOLMES, R.N.  
REQUESTING FULL LICENSURE**

**MOTION:** Rachelle Lancaster moved, seconded by Maria Joseph, to deny the request of Shelly Holmes, R.N., for full licensure, to grant a limited license per the terms outlined in the 10/14/2009 Board Order. **Reason for Denial:** Per Board Order. Motion carried unanimously.

**JUDY JURGILANIS, L.P.N.  
REQUESTING FULL LICENSURE**

**MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to deny the request of Judy Jurgilanis, L.P.N., for full licensure. **Reason for Denial:** Violation of the Board Order – Inappropriate use of Hydrocodone. Motion carried unanimously.

**ANNE MCCARTHY GRAF, R.N.  
REQUESTING FULL LICENSURE**

**MOTION:** Rachelle Lancaster moved, seconded by Maria Joseph, to deny the request of Anne McCarthy Graf, R.N., for full licensure, and to request that Ms. Graf submit to the Board an updated AODA assessment, to be completed by a Board approved evaluator, to include evidence that she is not impaired. Once the assessment has been submitted, Ms. Graf should appear before the Board. **Reason for Denial:** Lack of satisfactory evidence that Ms. Graf is not impaired by reason of alcohol and drug abuse. Motion carried unanimously.

**HEDY KLINGER, R.N.  
REQUESTING REINSTATEMENT**

**MOTION:** Kay Coppens moved, seconded by Rachelle Lancaster, to grant the request of Hedy Klinger, R.N., for reinstatement of licensure, with the terms outlined in the Order dated February 26, 2009, an immediate stay of suspension, and access to controlled substances. Motion carried unanimously.

**KARLA KUEHL, R.N.  
REQUESTING FULL LICENSURE**

**MOTION:** Rachelle Lancaster moved, seconded by Julie Ellis, to deny the request of Karla Kuehl, R.N., for full licensure. **Reason for Denial:** Failure to meet requirements of Board Order in that her work reports did not address her management of controlled substances or other drugs intended to be administered, and failing to use the Department's standard forms. Motion carried unanimously.

**JULIE LEWIS, R.N.  
REQUESTING REINSTATEMENT (STAY OF SUSPENSION)**

**MOTION:** Julia Nelson moved, seconded by Maria Joseph, to deny the request of Julie Lewis, R.N. for stay of suspension. The Board grants Ms. Lewis a limited license for the sole purpose of completing a Board approved RN refresher course to expire within one (1) year of the date of issuance. Ms. Lewis must concurrently provide the Board with an AODA assessment, proof of AA/NA attendance, and should continue drug screen testing at a frequency of forty-eight (48) times per year with one (1) annual hair test.. **Reason for Denial:** Lack of evidence of rehabilitation and the need for Ms. Lewis to complete a nurse refresher course. Motion carried unanimously.

**FRANCINE MILAN, R.N.  
REQUESTING FULL LICENSURE**

**MOTION:** Kay Coppens moved, seconded by Maria Joseph, to grant the request of Francine Milan, R.N., for full licensure. Motion carried. Opposed – One (1)

**LINDA PARKER, R.N.  
REQUESTING REINSTATEMENT**

**MOTION:** Gretchen Lowe moved, seconded by Maria Joseph, to grant the request of Linda Parker, R.N., for reinstatement of a limited license subject to a five (5) year standard impairment Order. Motion carried unanimously.

**MARY JO WEBBER, R.N.  
REQUESTING FULL LICENSURE**

**MOTION:** Kay Coppens moved, seconded by Maria Joseph, to grant the request of Mary Jo Webber, R.N., for full licensure. Motion carried unanimously.

**MELISSA ANDERSON, R.N.  
REQUESTING MODIFICATIONS**

**MOTION:** Gretchen Lowe moved, seconded by Julia Nelson, to deny the request of Melissa Anderson, R.N., for termination of therapy sessions, removal of the requirement to verify attendance at AA/NA meetings, and to grant a reduction in the frequency of drug screens to twenty-eight (28) times per year with one (1) annual hair test. **Reason for Denial:** Lack of therapist endorsement for termination of therapy. Motion carried unanimously.

**MEGAN FROHMADER (BROWN), R.N.  
REQUESTING MODIFICATIONS**

**MOTION:** Gretchen Lowe moved, seconded by Kay Coppens, to deny the request of Megan Frohmader (Brown), R.N., for access to controlled substances, removal of work setting restrictions, and reduction in the frequency of drug screens. **Reason for Denial:** Length of time under Board Order and missed call-ins. Motion carried unanimously.

*(Carol Ott left the meeting at 3:22 p.m.)*

**MATTHEW LEININGER, R.N.  
REQUESTING MODIFICATIONS**

**MOTION:** Kay Coppens moved, seconded by Maria Joseph, to grant Matthew Leininger, R.N., full licensure. Motion carried unanimously.

**KATHRYN VANDER WOUDE, R.N.  
REQUESTING MODIFICATIONS**

**MOTION:** Julia Nelson moved, seconded by Lillian Nolan, to deny the request of Kathryn Vander Woude, R.N., for a reduction in the frequency of drug screens. **Reason for Denial:** Length of time under Board Order and missed call-ins. Motion carried unanimously.

*(Carol Ott returned to the meeting at 3:30 p.m.)*

**DIVISION OF ENFORCEMENT**

**1) Case Status Report**

The Board received a report outlining its pending enforcement cases.

**2) Case Closings**

- 1) 11 NUR 326 – Prosecutorial Discretion (P6)
- 2) 11 NUR 394– No Violation (*against both B.M. and L.M.*)
- 3) 11 NUR 640 – Prosecutorial Discretion (P1)
- 4) 11 NUR 654 – Prosecutorial Discretion (P6)
- 5) 11 NUR 485 – Prosecutorial Discretion (P6)
- 6) 12 NUR 038 – No Violation
- 7) 12 NUR 055 – Prosecutorial Discretion (P5-Flag)
- 8) 12 NUR 002 – Insufficient Evidence
- 9) 12 NUR 062 – Insufficient Evidence
- 10) 11 NUR 374 – Insufficient Evidence
- 11) 12 NUR 029 – Insufficient Evidence
- 12) 11 NUR 331 – Prosecutorial Discretion (P5-Flag)
- 13) 12 NUR 018 – Insufficient Evidence
- 14) 10 NUR 650 – Insufficient Evidence
- 15) 10 NUR 419 – Insufficient Evidence
- 16) 11 NUR 615 – Insufficient Evidence
- 17) 10 NUR 289 – Prosecutorial Discretion (P7)
- 18) 11 NUR 421 – Prosecutorial Discretion (P7)
- 19) 10 NUR 444 – Insufficient Evidence
- 20) 10 NUR 668 – Prosecutorial Discretion (P6)
- 21) 11 NUR 051 – No Violation
- 22) 11 NUR 249 – Insufficient Evidence
- 23) 11 NUR 438 – Insufficient Evidence
- 24) 11 NUR 484 – Insufficient Evidence
- 25) 11 NUR 633 – Prosecutorial Discretion (P2)
- 26) 11 NUR 639 – Insufficient Evidence
- 27) 12 NUR 021 – Insufficient Evidence
- 28) 12 NUR 035 – No Violation

- 29) 12 NUR 036 – No Violation
- 30) 12 NUR 056 – Insufficient Evidence
- 31) 12 NUR 057 – Prosecutorial Discretion (P5-Flag)
- 32) 12 NUR 104 – Prosecutorial Discretion (P7)

**MOTION:** Maria Joseph moved, seconded by Rachele Lancaster, to close the cases listed as identified above. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATIONS AND FINAL DECISIONS AND ORDERS**

- 1. Denise M. Andre, R.N. (11 NUR 287)
- 2. LilaMae A. Colburn, L.P.N. (11 NUR 180)
- 3. Marjan R. Hameister, L.P.N. (11 NUR 602)
- 4. Michelle M. Spatafora, R.N. (11 NUR 271)
- 5. Ashley K. Stewart, L.P.N. (12 NUR 045)
- 6. Karen A. Bullis, R.N. (11 NUR 610) \*\*
- 7. Julie J. Martin, L.P.N. (11 NUR 470) \*\*
- 8. Nicole L. Varner, R.N. (11 NUR 569) \*\*

**MOTION:** Maria Joseph moved, seconded by Julie Ellis, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against the individuals listed above. Motion carried unanimously.

**GARY V. PETERSON, R.N. (11 NUR 652) \*\***

**MOTION:** Rachele Lancaster moved, seconded by Gretchen Lowe, to reject the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of disciplinary proceedings against Gary V. Peterson, R.N. (11 NUR 652) \*\*. Motion carried unanimously.

*(\*\*Denotes items received after printing of the agenda.)*

**DELIBERATION ON ISSUANCE OF ADMINISTRATIVE WARNINGS**

- 1) 10 NUR 368
- 2) 11 NUR 646
- 3) 11 NUR 672

**MOTION:** Julia Nelson moved, seconded Gretchen Lowe, to issue administrative warnings in the matter of the case numbers listed above. Motion carried unanimously.

**DELIBERATION OF PROPOSED FINAL DECISIONS AND ORDERS**

**1) Rebecca J. Brock, L.P.N., Respondent – Division of Hearings and Appeals (DHA) Case # SPS-11-0095, Division of Enforcement (DOE) Case # 10 NUR 130**

**MOTION:** Julia Nelson moved, seconded by Rachelle Lancaster, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order, with a variance to include standard impairment Order, in the matter of disciplinary proceedings against Rebecca J. Brock, L.P.N., Respondent – Division of Hearings and Appeals (DHA) Case # SPS-11-0095, Division of Enforcement (DOE) Case # 10 NUR 130. Motion carried. Recused: Kay Coppens

*(Kay Coppens recused herself for deliberation and voting in the matter of disciplinary proceedings against Rebecca J. Brock, L.P.N., Respondent – Division of Hearings and Appeals (DHA) Case # SPS-11-0095, Division of Enforcement (DOE) Case # 10 NUR 130.)*

**2) Amanda S. Cook, L.P.N., Respondent – DHA Case # SPS-11-0113, DOE Case # 11 NUR 286**

**MOTION:** Julia Nelson moved, seconded by Rachelle Lancaster, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order, with a variance to include standard impairment Order and corrections, in the matter of disciplinary proceedings against Amanda S. Cook, L.P.N., Respondent – DHA Case # SPS-11-0113, DOE Case # 11 NUR 286. Motion carried. Recused: Kay Coppens

*(Kay Coppens recused herself for deliberation and voting in the matter of disciplinary proceedings against Amanda S. Cook, L.P.N., Respondent – DHA Case # SPS-11-0113, DOE Case # 11 NUR 286.)*

**3) Lori A. Pettula, R.N., Respondent – DHA Case # SPS-11-0089, DOE Case # 11 NUR 196**

**MOTION:** Julia Nelson moved, seconded by Rachelle Lancaster, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order, in the matter of disciplinary proceedings against Lori A. Pettula, R.N., Respondent – DHA Case # SPS-11-0089, DOE Case # 11 NUR 196. Motion carried unanimously.

**4) Racheal G. Roark, R.N., Respondent – DHA Case # SPS-11-0101, DOE Case # 10 NUR 612**

**MOTION:** Julia Nelson moved, seconded by Rachelle Lancaster, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order, with a variance to include standard impairment Order, in the matter of disciplinary proceedings against Racheal G. Roark, R.N., Respondent – DHA Case # SPS-11-0101, DOE Case # 10 NUR 612. Motion carried unanimously.

**DELIBERATION OF ITEMS RECEIVED AFTER PRINTING OF THE AGENDA:**

- 1) Application Issues and/or Reviews – *None*
- 2) Professional Assistance Procedure (PAP) – *None*
- 3) Monitoring Matters – *None*
- 4) **Proposed Stipulations, Final Decisions and Orders**
  - a) *Added to the Agenda:* Karen A. Bullis, R.N. (11 NUR 610)
  - b) *Added to the Agenda:* Julie J. Martin, L.P.N. (11 NUR 470)
  - c) *Added to the Agenda:* Gary V. Peterson, R.N. (11 NUR 652)
  - d) *Added to the Agenda:* Nicole L. Varner, R.N. (11 NUR 569)

Deliberation of the above listed Proposed Stipulations, Final Decisions and Orders was addressed under agenda item “T. Deliberation of Proposed Stipulations, Final Decisions and Orders”.

- 5) Administrative Warnings – *None*
- 6) Review of Administrative Warning – *None*
- 7) Orders Fixing Costs/Matters Related to Costs – *None*
- 8) Proposed Final Decisions and Orders – *None*
- 9) Petitions for Summary Suspension – *None*
- 10) Petitions for Re-hearings – *None*
- 11) Examination Issues – *None*
- 12) Credential Issues – *None*
- 13) Appearances from Requests Received or Renewed – *None*
- 14) Motions – *None*

**DISCUSSION OF BOARD MEETING PROCESS (TIME ALLOCATION, AGENDA ITEMS)**

The Board discussed methods of improving the timeframes associated with review and deliberation of monitoring matters. Also discussed were matters relating to the availability of Department staff to be present at meetings and participate in pertinent topics.

**ADJOURNMENT**

**MOTION:** Kay Coppens moved, seconded by Julia Nelson, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 4:34 p.m.