

**BOARD OF NURSING
MEETING MINUTES
SEPTEMBER 13, 2012**

PRESENT: Kay Coppens, Julie Ellis, Maria Joseph, Rachelle Lancaster, Gretchen Lowe, Julia Nelson, Lillian Nolan, Carol Ott, and Jeffrey Miller

STAFF: Dan Williams, Executive Director; Sandy Nowack Legal Counsel; Karen Rude-Evans, Bureau Assistant; Sharon Henes, Paralegal; and other Department Staff

CALL TO ORDER

Julia Nelson, Chair, called the meeting to order at 9:54 a.m. A quorum of nine (9) members was present.

ADOPTION OF AGENDA

Amendment(s)

- Item I-3 (open session) – Credentialing Matters – Rachelle Lancaster – Review of Application with Military Training

MOTION: Lillian Nolan moved, seconded by Kay Coppens, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF AUGUST 16, 2012

Corrections

- On page 1, under Call to Order, delete “Gretchen Lowe” and insert “Julia Nelson”
- On page 6, in the third motion, the last sentence, delete the word “unanimously”. After the last sentence, add “Rachelle Lancaster opposed.”

MOTION: Kay Coppens moved, seconded by Carol Ott, to approve the minutes of August 16, 2012 as corrected. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

Scope Statement for N1.04 and N1.05

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to approve the scope statement. Motion carried unanimously.

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to request the Department to contact the educational administrators in the State to make them aware of the scope statement and to request feedback. Motion carried unanimously.

REPORT OF EDUCATION AND LICENSURE COMMITTEE

U.W. – Green Bay

1) Request for Approval of Educational Administrator

COMMITTEE MOTION: Kay Coppens moved, seconded by Rachelle Lancaster, to table the request for approval of Susan M. Gallagher-Lepak, BSN, MSN, PhD, as the Educational Administrator for the University of Wisconsin-Green Bay to the next meeting. Motion carried unanimously.

College of Menominee Nation

1) Review NCLEX-RN Pass Rate Improvement Plan

COMMITTEE MOTION: Rachelle Lancaster moved, seconded by Kay Coppens, to table the review of the NCLEX-RN pass rate improvement plan of the College of Menominee Nation. Motion carried unanimously.

Herzing University - Madison

1) Review NCLEX-RN Pass Rate Improvement Plan

COMMITTEE MOTION: Gretchen Lowe moved, seconded by Kay Coppens, to approve the NCLEX-RN pass rate improvement plan of Herzing University-Madison. Motion carried unanimously.

COMMITTEE MOTION: Rachelle Lancaster moved, seconded by Gretchen Lowe, to remove Herzing University-Madison from monitoring and to send a congratulatory letter. Motion carried unanimously.

BOARD MOTION: Carol Ott moved for the adoption of the Committee's recommendations and the Board of Nursing adopts by unanimous consent.

REPORT OF PRACTICE COMMITTEE

COMMITTEE MOTION: Kay Coppens moved, seconded by Lillian Nolan, to use the NCSBN tree as a guideline for the next six months on a trial basis. Motion carried unanimously.

COMMITTEE MOTION: Julia Nelson moved, seconded by Lillian Nolan, to review and revise the FAQ regarding Propofol. Motion carried unanimously.

BOARD MOTION: Julie Ellis moved for the adoption of the Practice Committee's recommendations and the Board of Nursing adopts by unanimous consent.

CLOSED SESSION

MOTION: Lillian Nolan moved, seconded by Gretchen Lowe, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g) for the purpose of conducting appearances, reviewing monitoring requests, requests for licensure, deliberate on stipulations, administrative warnings, proposed decisions and orders, consulting with Legal Counsel and Division of Enforcement case status reports. Roll Call Vote: Kay Coppens-yes; Julie Ellis-yes; Maria Joseph-yes; Rachelle Lancaster-yes; Gretchen Lowe-yes; Jeffrey Miller-yes; Julia Nelson-yes; Lillian Nolan-yes; and Carol Ott-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:21 a.m.

RECONVENE TO OPEN SESSION

MOTION: Carol Ott moved, seconded by Maria Joseph, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 1:10 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Rachelle Lancaster moved, seconded by Kay Coppens, to reaffirm all motions made in closed session. Motion carried unanimously.

MONITORING

MOTION: Rachelle Lancaster moved, seconded by Kay Coppens, to deny the request for reinstatement of license to **Kari Gyldenvand, R.N.**, She must have an AODA assessment and a psychological evaluation by a Board pre-approved provider, provide a list of all current prescriptions, AA/NA attendance log, and participate in an approved drug monitoring program. Motion carried unanimously.

MOTION: Kay Coppens moved, seconded by Gretchen Lowe, to grant the request of **Emmy L. Mortel, R.N.**, for full licensure. Motion carried unanimously.

MOTION: Gretchen Lowe moved, seconded by Maria Joseph, to grant the request from **Patricia A. Zwiag, L.P.N.**, for full licensure. Motion carried unanimously.

MOTION: Kay Coppens moved, seconded by Jeffrey Miller, to grant the request of **Jayne M. Shelley, R.N.** to modify her limitations to allow access to controlled substances in her practice of nursing. Motion carried unanimously.

MOTION: Julie Ellis moved, seconded by Rachelle Lancaster, to deny the request of **Joan Sabljak, L.P.N.**, for a reduction in drug screens and a reduction in AA/NA meetings to once per week. **Reason for Denial:** Insufficient time under the order to warrant reduction in screens and AA/NA is an integral component of recovery. Motion carried unanimously.

MOTION: Kay Coppens moved, seconded by Maria Joseph, to grant the request of **Kathryn M. Vander Woude, R.N.**, for a reduction in the frequency of drug screens to twenty eight (28) per year with one (1) annual hair test. Motion carried unanimously.

CASE CLOSINGS

12 NUR 377 P5 with a flag
12 NUR 239 No Violation
12 NUR 318 P5 with a flag
12 NUR 378 P5 with flag

MOTION: Kay Coppens moved, seconded by Rachelle Lancaster, to close the cases listed as identified above. Motion carried unanimously.

PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to adopt the Findings of Fact, Conclusions of law, Final Decisions and Orders in the disciplinary proceedings against the following:

- **Doris Hawkins, L.P.N. (11 NUR 303)**
- **Diane B. Stegall Depree, R.N. (11 NUR 687)**
- **Kimberly Schumacher, L.P.N. (12 NUR 004)**
- **Patricia A. Koenig, R.N. (12 NUR 200)**
- **Kelly J. Hagman, R.N. (12 NUR 254)**
- **April Coates, R.N. (12 NUR 162)**

Motion carried unanimously.

PROPOSED FINAL DECISION(S) AND ORDER(S)

MOTION: Gretchen Lowe moved, seconded by Maria Joseph, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order with variance in the disciplinary proceedings against **Carly Krajewski, R.N., (11 NUR 086/DHA Case No. SPS-12-003)** and to designate Kay Coppens to review and approve the variance once drafted. Motion carried unanimously.

MOTION: Rachelle Lancaster moved, seconded by Julie Ellis, to adopt the Findings of Fact, Conclusions of Law, proposed Decision and Order with variance in the disciplinary proceedings against **Shane Nelson, R.N., (10 NUR 515/DHA Case No. SPS-12-007)** and to designate Jeffrey Miller to review and approve the variance once drafted. Motion carried. Recused: One

(Kay Coppens left the room for deliberation and recused herself from voting in the matter of disciplinary proceedings against Shane Nelson, R.N., 10 NUR 515/DHA Case No. SPS-12-007.)

APPLICATION MATTERS

Endorsement Applications

- MOTION:** Kay Coppens moved, seconded by Gretchen Lowe, to grant licenses to all applicants in the low risk category. Motion carried unanimously.
- MOTION:** Rachelle Lancaster moved, seconded by Lillian Nolan, to grant licenses to all applicants in the medium risk category with the exception of **Darlene Blomberg, R.N.** Motion carried unanimously.
- MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to defer the application of **Darlene Blomberg, R.N.**, and request additional info regarding the history of the case, why the employer filed a complaint after she entered a diversion program, info on the violations related to the practice beyond the scope and inadequate patient care. Motion carried unanimously.
- MOTION:** Gretchen Lowe moved, seconded by Kay Coppens, to deny the application of **Serena House, L.P.N.**, due to non-compliance with the Indiana Board Order. Motion carried unanimously.
- MOTION:** Julie Ellis moved, seconded by Carol Ott, to deny the application of **Brandon Voll, R.N.**, due to the pending disciplinary action from Arizona. Motion carried unanimously.
- MOTION:** Kay Coppens moved, seconded by Rachelle Lancaster, to deny the application of **Susan Perfetti, R.N.**, due to unfulfilled requirements of the Michigan Board Order. Motion carried unanimously.
- MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to deny the application of **Leigh Bell, RN**, due to unfulfilled requirements of the Minnesota Board Order. Motion carried unanimously.
- MOTION:** Kay Coppens moved, seconded by Gretchen Lowe, to approve the application for licensure for **Debra King, R.N.** Motion carried unanimously.
- MOTION:** Carol Ott moved, seconded by Julie Ellis, to deny the application of **Diana White-Darling, R.N.**, due to unfulfilled requirements of the Illinois Board Order. Motion carried unanimously.

ADJOURNMENT

- MOTION:** Gretchen Lowe moved, seconded by Jeffrey Miller, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:15 p.m.