

**OCCUPATIONAL THERAPISTS AFFILIATED CREDENTIALING BOARD
WEB/VIRTUAL MEETING MINUTES
June 3, 2014**

PRESENT: Brian Holmquist; Deborah McKernan-Ace; Mylinda Barisas-Matula

PRESENT VIA GOTOMEETING: Laura O'Brien; Corliss Rice

EXCUSED: Dorothy Olson

STAFF: Tom Ryan, Executive Director; Gretchen Mrozinski, Legal Counsel; Daniel Agne, Bureau Assistant; and other Department staff

CALL TO ORDER

Brian Holmquist, Chair, called the meeting to order at 9:05 A.M. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: Mylinda Barisas-Matula moved, seconded by Deborah McKernan-Ace, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Mylinda Barisas-Matula moved, seconded by Deborah McKernan-Ace, to approve the minutes of February 10, 2014 as published. Motion carried unanimously.

Corliss Rice joined the meeting via telephone at 9:09 A.M.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS:

**CORRESPONDENCE FROM WISCONSIN OCCUPATIONAL THERAPY ASSOCIATION
(WOTA) REGARDING PHYSICIAN REFERRAL – CR 13-109**

MOTION: Mylinda Barisas-Matula moved, seconded by Corliss Rice, to address rules related to referral and supervision as barriers to small business. Motion carried unanimously.

MOTION: Mylinda Barisas-Matula moved, seconded by Corliss Rice, to request Department staff draft a Scope Statement relating to referral, physician orders, and supervision, and to appoint Deborah McKernan-Ace and Laura O'Brien to advise Department staff and to approve the Scope Statement for submission to the Governor's Office and for implementation no less than 10 days after publication. Motion carried unanimously.

**ADOPTION ORDER – CR 13-109,
RELATING TO OCCUPATIONAL THERAPY PRACTICE STANDARDS**

MOTION: Mylinda Barisas-Matula moved, seconded by Brian Holmquist, to grant authority to Deborah McKernan-Ace to approve the Adoption Order for Clearinghouse Rule number 13-109. Motion carried unanimously.

SPEAKING ENGAGEMENT(S), TRAVEL, OR PUBLIC RELATION REQUEST(S)

MOTION: Laura O'Brien moved, seconded by Corliss Rice, to designate Mylinda Barisas-Matula and Deborah McKernan-Ace to speak at the Wisconsin Occupational Therapy Association (WOTA) 2014 Annual Conference on October 10-11, 2014, in Appleton, WI regarding updates from the Board, and to authorize travel. Motion carried unanimously.

CLOSED SESSION

MOTION: Deborah McKernan-Ace moved, seconded by Mylinda Barisas-Matula, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Mylinda Barisas-Matula - yes; Brian Holmquist - yes; Deborah McKernan-Ace - yes; Laura O'Brien - yes; Corliss Rice - yes. Motion carried unanimously.

The Board convened into Closed Session at 10:23 A.M.

RECONVENE TO OPEN SESSION

MOTION: Deborah McKernan-Ace moved, seconded by Mylinda Barisas-Matula, to reconvene in Open Session at 10:31 A.M. Motion carried unanimously.

CASE CLOSINGS

MOTION: Mylinda Barisas-Matula moved, seconded by Corliss Rice, to close case 13 OTB 006 (J.K.E.) for insufficient evidence (IE). Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

MOTION: Brian Holmquist moved, seconded by Deborah McKernan-Ace, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

RATIFICATION OF LICENSES AND CERTIFICATES

MOTION: Deborah McKernan-Ace moved, seconded by Corliss Rice, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Mylinda Barisas-Matula moved, seconded by Deborah McKernan-Ace, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:32 A.M.