

**PHYSICAL THERAPY EXAMINING BOARD  
MEETING MINUTES  
September 11, 2014**

**PRESENT:** Shari Berry, PT; Lori Dominiczak, PT; Thomas Murphy, Sarah Olson, PTA; Michele Thorman, PT

**STAFF:** Tom Ryan, Executive Director; Taylor Thompson, Bureau Assistant; and other Department staff

**CALL TO ORDER**

Michele Thorman, Chair, called the meeting to order at 8:29 A.M. A quorum of five (5) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Shari Berry moved, seconded by Thomas Murphy, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Shari Berry moved, seconded by Lori Dominiczak, to approve the minutes of May 29, 2014 as published. Motion carried unanimously.

**CORRESPONDENCE FROM MATTHEW W. O'NEILL REGARDING DRY NEEDLING**

**MOTION:** Shari Berry moved, seconded by Lori Dominiczak, to reject Acupuncture Center, Inc. d/b/a Midwest College of Oriental Medicine's request, dated May 29, 2014, to initiate rulemaking under Wis. Stat. § 227.12 regarding trigger point dry needling/acupuncture. Motion carried unanimously.

**LEGISLATIVE/ADMINISTRATIVE RULE MATTERS**

**REVIEW OF SCOPE STATEMENT REGARDING PT 1, 2, 3 AND 8, RELATING TO  
TEMPORARY REENTRY LICENSURE**

**MOTION:** Shari Berry moved, seconded by Sarah Olson, to appoint Lori Dominiczak as the board liaison to work with DSPS staff in drafting PT 1, 2, 3, and 8, relating to temporary reentry licensure. Motion carried unanimously.

**EDUCATION AND EXAMINATION MATTERS**

**CONTINUING EDUCATION RECEIVED FROM ONLINE COURSES**

*Shari Berry recused herself and left the room for the discussion and voting on Continuing Education Received from Online Courses.*

**MOTION:** Lori Dominiczak moved, seconded by Sarah Olson, to invite a representative of the WPTA Continuing Education Committee to a future meeting to discuss their methodology for evaluating and awarding CEUs for online courses. Motion carried.

## **CONTINUING EDUCATION AUDIT**

**MOTION:** Lori Dominiczak moved, seconded by Shari Berry, to request Office of Education and Examinations conduct a CE audit for the 2013-15 biennium for PT and PTA licensees. Motion carried unanimously.

**MOTION:** Sarah Olson moved, seconded by Thomas Murphy, to appoint Shari Berry and Lori Dominiczak as audit liaisons. Motion carried unanimously.

## **FOREIGN TRAINED EDUCATION EVALUATION DISCUSSION**

**MOTION:** Lori Dominiczak moved, seconded by Shari Berry, to accept the report from Office of Education and Examinations on foreign trained education evaluation procedures. Motion carried unanimously.

## **CLOSED SESSION**

**MOTION:** Shari Berry moved, seconded by Sarah Olson, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Shari Berry - yes; Lori Dominiczak - yes; Thomas Murphy - yes; Sarah Olson - yes; Michele Thorman - yes. Motion carried unanimously.

The Board convened into Closed Session at 10:34 A.M.

## **RECONVENE TO OPEN SESSION**

**MOTION:** Sarah Olson moved, seconded by Lori Dominiczak, to reconvene in Open Session at 11:50 A.M. Motion carried unanimously.

## **PRESENTATION AND DELIBERATION OF PROPOSED STIPULATION AND FINAL DECISION AND ORDER**

### **13 PHT 010 JAMES L. SMITH, P.T.**

*Michele Thorman recused herself and left the room for the deliberation and voting in the matter concerning James L. Smith, Respondent – DLSC case number 13 PHT 010.*

**MOTION:** Shari Berry moved, seconded by Sarah Olson, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Final Decision and Order, in the matter of 13 PHT 010 – James L. Smith, P.T. Motion carried.

**14 PHT 013**  
**ELAINE MARTIN, P.T.A.**

**MOTION:** Sarah Olson moved, seconded by Lori Dominiczak, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Final Decision and Order, in the matter of 14 PHT 013 – Elaine Martin, P.T.A. Motion carried unanimously.

**PRESENTATION AND DELIBERATION ON ADMINISTRATIVE WARNINGS**

**MOTION:** Shari Berry moved, seconded by Lori Dominiczak, to issue an Administrative Warning in the matter of DLSC case number **13 PHT 025 (D.F.)**. Motion carried unanimously.

**CASE CLOSING**

**13 PHT 021 (C.A.K.)**

**MOTION:** Shari Berry moved, seconded by Sarah Olson, to close case 13 PHT 021, against C.A.K., for no violation. (NV) Motion carried unanimously.

**14 PHT 002 (F.C.F.)**

*Thomas Murphy recused himself and left the room for deliberation and voting in the matter concerning F.C.F – DLSC case number 14 PHT 002.*

**MOTION:** Shari Berry moved, seconded by Sarah Olson, to close case 14 PHT 002, against F.C.F., for insufficient evidence. (IE) Motion carried.

**14 PHT 003 (P.J.V.)**

**MOTION:** Sarah Olson moved, seconded by Thomas Murphy, to close case 14 PHT 003, against P.J.V., for no violation. (NV) Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,  
IF VOTING IS APPROPRIATE**

**MOTION:** Shari Berry moved, seconded by Lori Dominiczak, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

**RATIFICATION OF LICENSES AND CERTIFICATES**

**MOTION:** Sarah Olson moved, seconded by Lori Dominiczak, to delegate ratification of examination results to DSPS staff and to delegate and ratify all licenses and certificates as issued. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Thomas Murphy moved, seconded by Shari Berry, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:52 A.M.