

**PROFESSIONAL COUNSELORS SECTION
MEETING MINUTES
OCTOBER 25, 2010**

PRESENT: Nancy Clark, Charles Lindsey, Leslie Mirkin, Khyana Pumphrey

EXCUSED: None.

STAFF: Jeff Scanlan, Bureau Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant and other DRL Staff

GUESTS: Deleana Strohl and John Klem, UW Stout; Joseph D'Costa, Department of Workforce Development/Division of Vocational Rehabilitation (DWD/DVR); Deborah Bilzing, Lakeland College; Asuncion Miteria Austria, Ph.D., Cardinal Stritch University; Gary Petersen and Jan M. Heinitz, Concordia University; Tammy Scheidegger and Carrie King, Mount Mary College; Lisa Edwards, Marquette University; Steven Benish, UW Platteville; David Dies, Educational Approval Board (EAB); Tom Cullen, (Affiliation Unintelligible); Thomas Baskin, UW Milwaukee

CALL TO ORDER

Leslie Mirkin, Chair, called the meeting to order at 9:01 a.m. A quorum of four (4) members was present.

APPROVAL OF AGENDA

MOTION: Charles Lindsey moved, seconded by Nancy Clark, to approve the October 25, 2010 agenda as published. Motion carried unanimously.

ELECTION OF OFFICERS FOR 2011

CHAIR

NOMINATION: Charles Lindsey nominated Leslie Mirkin for the Office of Chair. Nomination declined by Leslie Mirkin.

NOMINATION: Nancy Clark nominated Charles Lindsey for the Office of Chair. Nomination carried by unanimous vote.

Leslie Mirkin called for other nominations five (5) times.

Charles Lindsey was elected as Chair.

VICE CHAIR

NOMINATION: Charles Lindsey nominated Khyana Pumphrey for the Office of Vice Chair. Nomination carried by unanimous/majority vote.

Leslie Mirkin called for other nominations three (3) times.

Khyana Pumphrey was elected as Vice Chair.

SECRETARY

NOMINATION: Charles Lindsey nominated Nancy Clark for the Office of Secretary. Nomination carried by unanimous/majority vote.

Leslie Mirkin called for other nominations three (3) times.

Nancy Clark was elected as Secretary.

2011 ELECTION RESULTS	
Board Chair	Charles Lindsey
Vice Chair	Khyana Pumphrey
Secretary	Nancy Clark

APPROVAL OF MINUTES OF JULY 27, 2010 AND SEPTEMBER 10, 2010

Amendments to the Minutes of September 10, 2010:

- All Pages of the Minutes: Correct the date reflected on the footer from July 27, 2010 to September 10, 2010.
- Page 1 of the Minutes: Remove the wording “INSERT LIST FROM JUSTIN” and replace with the application review listing from 9/10/2010.

MOTION: Charles Lindsey moved, seconded by Khyana Pumphrey, to approve the minutes of July 27, 2010 as published and to amend the minutes of September 10, 2010. Motion carried unanimously.

ADMINISTRATIVE REPORT

Jeff Scanlan indicated that as the close of 2010 draws near the Section should remain mindful that the Department will undergo a change in the administration as a result of the upcoming gubernatorial election. The Section discussed the Department staff positions that will likely be affected by the change in Governor.

The Section acknowledged that this may be the last meeting with Jeff Scanlan serving in the role of Bureau Director. The Section expressed its gratitude to Jeff Scanlan for his guidance and work conducted for the Section and the MPSW Joint Board.

Review of 2011 Meeting Dates

The Section noted that with the anticipated change in administration there may be an opportunity to request additional meeting dates. The Section discussed the increasing number of application reviews it conducts and discussed the submission of a request. The Section decided to make this request prior to the change in Department administration. In the scenario the Section's request for additional meetings is denied by the current administration the Section indicated that it could always petition the new administration for additional meetings.

MOTION: Charles Lindsey moved, seconded by Nancy Clark, to request two (2) additional meetings for conducting application review beginning in 2011. Motion carried unanimously.

STATUS OF RULES & STATUTES COURT CASES & CASES IN HEARING

Colleen Baird and Jeff Scanlan reported to the Section regarding the status of several rule projects that are pending.

- MPSW 1.11, Wis. Admin. Code, relating to psychometric testing: Colleen Baird indicated that this rule will affect all the Section's of the Joint Board and has been in development for some time. She indicated that this rule has made it through the promulgation process and will become effective in months to come. The Section inquired of the specific date of publication. Jeff Scanlan indicated that this rule will become effective the first day of the first month following the publication of the rule, but noted he is not fully aware of the intended publication date. The Section asked that they be advised of the effective date of this rule and inquired of any steps to pursue in preparation for enactment of this rule change. Jeff Scanlan indicated that this rule minimally changes the qualifications for conducting psychometric testing and added that this rule may lessen an already small number of requests received in terms psychometric testing. He stated that this rule will allow licensees, other than psychologists, to supervise psychometric testing. The Section will review this rule at its January 2011 meeting and will consider a statement to be posted on the Department website to explain the effects of this rule change.
- MPSW 20.02, Wis. Admin. Code, making it unprofessional conduct for supervising license holders who fail to report and for failing to have a grievance procedure in place: Colleen Baird distributed a copy of the rule draft to the Section and indicated that this rule change will follow the same rule making process as MPSW 1.11, Wis. Admin. Code. The Section discussed the timeline for this rule change. Jeff Scanlan took an opportunity to provide background and reasoning for the pursuit of this rule change.

DISCUSSION OF RENEWAL OR EXTENSION OF TRAINING LICENSES

Jeff Scanlan explained that the Section's of the Joint Board are renewing training licenses. He indicated that there has been some discomfort expressed by the Sections in terms of renewing a training license for an additional four (4) full years without any additional requirements. Jeff Scanlan indicated that as a result of the discomfort expressed discussion was requested surrounding the establishment of guidelines for requests for renewal or extension of training licenses. He explained that Justin Tomer, Division of Professional Credentialing, is tracking the Section's actions in terms of these requests. The Section discussed its approach to the renewal or extension of a training license and considered requirements that could be applied to individuals requesting additional time.

Jeff Scanlan indicated that the Department has been adding the requirements for renewal of a training license under the application checklist and indicated that legal counsel raised a concern that this route of communication poses a public noticing issue. As an approach to this issue, the Department will now draft monitoring orders renewing the training licenses of these individuals and will include additional requirements to be completed as a condition of renewal. He explained that these orders will not be disciplinary in nature. Jeff Scanlan indicated that this method of renewal will provide clarity of the requirements set by the Section. Colleen Baird indicated that this monitoring order will allow the Department Monitor to track the completion of the requirements of renewed training licenses.

The Section discussed the utilization of an automatic protocol which would eliminate the need for Section participation. Jeff Scanlan advised the Section to avoid addressing renewal or extension requests with an automatic protocol. Colleen Baird suggested that the Section appoint a member to act as a liaison to the Department Monitor as opposed to delegating these determinations to Department staff. She indicated that there is a need for Section member review to occur on a case-by-case basis. Jeff Scanlan indicated that although he cannot predict numbers, he suspects that the Section has seen the largest numbers of requests it is likely to see in this regard and that the Section should expect a decrease in the number of requests received going forward.

Charles Lindsey voiced his willingness to review requests for renewal or extension of training license and was appointed as the Section's contact in this regard. The Section indicated that it can revisit this matter if there is an influx of requests and will bring back any concerns that may arise for the purpose of discussion.

REVIEW OF CONCORDIA UNIVERSITY'S PROFESSIONAL COUNSELING GRADUATE PROGRAM OFFERING MS IN EDUCATION-PROFESSIONAL COUNSELING

The Section reviewed the information submitted by Concordia University. Gary Petersen and Jan Heinitz, Concordia University, were present to answer the Section's questions pertinent to their request for approval of their program.

MOTION: Khyana Pumphrey moved, seconded by Charles Lindsey, to accept Concordia University's request for pre-approval of its Masters of Education-Professional Counseling Program as meeting the requirements for professional counselor licensing. Motion carried unanimously.

REVIEW OF MARQUETTE UNIVERSITY'S COMMUNITY COUNSELING GRADUATE PROGRAM (48 CREDITS) AND CLINICAL MENTAL HEALTH PROGRAM (60 CREDITS)

The Section reviewed the request submitted by Marquette University for pre-approval of its Community Counseling program and its Clinical Mental Health program. Representatives of Marquette University were not present for this review.

MOTION: Charles Lindsey moved, seconded by Khyana Pumphrey, to accept, as a pre-approved program, Marquette University's Community Counseling Graduate program (48 credits) and Clinical Mental Health program (60 credits) as meeting the requirements for professional counselor licensing. Motion carried unanimously.

LETTER FROM MARQUETTE UNIVERSITY REGARDING PC SECTION ACCEPTANCE OF MARQUETTE SCHOOL COUNSELING SPECIALIZATION FOR PC LICENSURE

The Section reviewed a letter from Marquette University regarding prior Section approval of Marquette University's school counseling specialization for professional counselor licensure. A number of questions were posed by the Section during the review of this matter.

Charles Lindsey and Colleen Baird will work together to draft a letter outlining the Section's concerns pertinent to the Marquette University's school counseling specialization for professional counselor licensure. The Section will revisit this request once a response has been provided by Marquette University.

MOTION: Nancy Clark moved, seconded by Charles Lindsey, to send a letter voicing the Section's concerns regarding the practicum requirement, authorizing Charles Lindsey to send this letter, to advise that the Section is considering a suspension of the agreement for pre-approval of this program and asking Marquette University to consider increasing the practicum requirement to three (3) credits. Motion carried unanimously.

**WISCONSIN PROFESSIONAL COUNSELOR LICENSURE AND PROFESSIONAL
COUNSELOR SECTION DISCUSSION AND SECTION ACTION ON THE
FOLLOWING ISSUES**

- **Discussion on Amendments Needed to Administrative Rules per Scope – Policies for Issuance of Licensure**
- **Request for Input from Wisconsin Counselor Education Programs**

Charles Lindsey provided some background regarding the Section’s decision to pursue an increase of the existing educational requirements for obtaining a professional counselor license. He explained that at the last meeting that he and Khyana Pumphrey were tasked with creating a proposal outlining what the educational changes would be. Charles Lindsey then referenced 3 documents which he distributed to the Section. He presented change recommendations to the Section and identified the reasoning behind these recommendations. Charles Lindsey indicated that the Section wants collaborative relationships with stakeholders regarding educational requirement changes and invited comment from the audience.

Jeff Scanlan informed the Section of a discussion that he had with a representative of Springfield College. The Section was informed that comments from Springfield College maybe forthcoming in terms of core community counseling standards. Jeff Scanlan presented a question relevant to how the Section would address a movement to mental health counseling standards in terms of bridging education for community counseling standards. The Section discussed the difference between community counselor versus mental health counselor education and practice. The Section discussed whether any distinctions exist between the mental health counselor and community counselor requirements that need to be considered in the drafting of new education rules. Several educators in attendance of today’s meeting indicated that the main difference in the educational requirements for mental health versus community counseling is in the volume of work and the emphasis on clinical competencies. Jeff Scanlan suggested that the new language could address the roles of both mental health counselors and community counselors. Tammy Scheidegger, Mount Mary College, indicated that in a review of comparable states it would seem that other jurisdictions address the mental health and community counseling issue with a two tiered system.

Charles Lindsey voiced concerns about the volume of applications received by the Section because of the lack of specificity of the rules and noted that the volume of applications is steadily increasing. He indicated that the counseling profession tends to be a catch all which is one of the reasons the Section is pursuing a change to its educational requirements. He indicated that the need for clinical knowledge is not sufficiently addressed in law and expressed that a Wisconsin licensed professional counselor should know how to diagnose and treat. The Section discussed the core educational components that are necessary for the competent practice of professional counseling. Jeff Scanlan suggested that perhaps this is a language issue. He referenced the comparison document, distributed by Charles Lindsey, of the CACREP standards to the CORE standards and noted that under the standards of community counseling that the “Foundation of Community Counseling” looks like the required orientation course. Jeff Scanlan indicated that the applicants that have not completed counseling orientation courses often seem to be confused about the licensure process and indicated that these individuals tend not to understand why their education does not qualify for licensure.

The Section recognized comments from the audience and received comments regarding the following topics:

- Differentiations between community and mental health counselors.
- Support of a move from a 42 credit requirement to a 48 credit requirement.
- The inability of trainees to obtain paid experience.
- Recommendations in favor of the implementation of a two tiered licensure model.
- Comments regarding timeframes and adjustments relating to CORE's increase of the number of required emphasis areas from 6 to 8. Concerns were provided in terms of switching standards and students not being able to meet these areas, and the amount of time for implementation of 2 additional emphasis areas.
- The need to guarantee competency through education.
- A recommendation for Section support of the workforce in terms of assessing the counseling needs of Wisconsin.
- Recommendation for support of the CRC and the ACA ethical codes within the educational requirements.
- Indication that positive feedback has been received from students in terms of increase educational requirements.

The Section discussed the provision for ethical training with the ACA guidelines and for the completion of an orientation course. Charles Lindsey noted concerns that the Section will see orientation foundation courses that are unrelated to the counseling profession. He added that orientation or foundation courses need to be developed in terms of the professional requirements. Charles Lindsey stated that the orientation course and knowledge of professional ethics are necessary for understanding the role of a professional counselor versus other mental health professions.

The Section discussed its position in terms of mandating a requirement for CACREP accreditation. The Section noted that it does not require CACREP accreditation, but stated that the Section does look to the national accrediting body for information about current standards and has historically used these standards as its guidelines for educational course work and program organization. The Section discussed the misnomer of CACREP equivalency. Leslie Mirkin indicated that the Section does not expect programs to have a CACREP accreditation, rather that the Section automatically accepts education from CACREP or CORE accredited programs.

In response to comments received from audience members, the Section discussed internship and practicum requirements. The Section noted that it views its practicum requirement as the same thing as internship. Charles Lindsey indicated that the Section will also be working to keep the CORE standards in sight and suggested that this will be less onerous as the standards for CORE and CACREP are beginning to become more related.

Leslie Mirkin indicated that the Section should consider a increasing requirements to a minimum of 48 credit hours, and added that the Section will need to explore the steps that will be required in the transitioning of the educational requirements. Jeff Scanlan addressed the timelines related to the educational requirement changes. In closing Charles Lindsey thanked the guests of this meeting for their attendance and feedback.

CLASS 1 HEARINGS ON DENIAL OF APPLICATIONS FOR LICENSURE

Hearing on the Denial of Application for A Professional Counselor Training License of Shannon Kavanagh

Shannon Kavanagh appeared before the Section to provide additional information regarding the denial of her application for Professional Counselor Training License. The Section will deliberate on this issue in closed session.

Hearing on the Denial of Application for A Professional Counselor Training License of Elizabeth Frei

Elizabeth Frei appeared before the Section to provide additional information regarding the denial of her application for Professional Counselor Training License. The Section will deliberate on this issue in closed session.

Hearing on the Denial of Application for A Professional Counselor Training License of Jana Tetzlaff

Jana Tetzlaff appeared before the Section to provide additional information regarding the denial of her application for Professional Counselor Training License. The Section will deliberate on this issue in closed session.

Hearing on the Denial of Application for A Professional Counselor Training License of Tracy Strubel

Tracy Strubel appeared before the Section to provide additional information regarding the denial of her application for Professional Counselor Training License. The Section will deliberate on this issue in closed session.

PC SECTION DELEGATE TO THE AMERICAN ASSOCIATION OF STATE COUNSELING BOARDS AASCB'S 24TH ANNUAL CONFERENCE JANUARY 5-8, 2011

The Section considered the designation of one of its members to act as a delegate at the 24th Annual Conference of the AASCB.

MOTION: Charles Lindsey moved, seconded by Nancy Clark, to designate Leslie Mirkin as the Section's delegate to attend the AASCB's 24th Annual Conference in San Diego, CA from January 5-8, 2011. Motion carried unanimously.

PUBLIC COMMENTS

A member of the audience indicated that the Wisconsin Counseling Association is presenting an intensive supervision workshop for those that would like to act as supervisors. She indicated that they have contemplated having a panel discussion and inquired if there are any individuals at today's meeting that are interested in participation on this panel. Jeff Scanlan noted that the MPSW Joint Board is currently addressing supervision issues and provided a general overview of the Board's discussion and plans in relation to supervisory standards.

CLOSED SESSION

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g), to consult with legal counsel to deliberate on proposed stipulations, deliberate on administrative warnings, deliberate on monitoring issues, application review, monitoring report and DOE case status reports. Roll Call Vote: Nancy Clark-yes; Charles Lindsey-yes; Leslie Mirkin-yes and Khyana Pumphrey-yes. Motion carried unanimously.

The Board convened into Closed Session at 2:03 p.m.

RECONVENE TO OPEN SESSION

MOTION: Nancy Clark moved, seconded by Charles Lindsey, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 4:36 p.m.

MONITORING

JANICE JOHNSON, LPC REQUEST FOR FULL LICENSURE

MOTION: Charles Lindsey moved, seconded by Khyana Pumphrey, to approve the request of Janice Johnson, LPC, for full licensure. Motion carried unanimously.

DELIBERATION REGARDING HEARINGS ON APPLICATION DENIALS

SHANNON KAVANAGH

MOTION: Nancy Clark moved, seconded by Charles Lindsey, to approve degree of Shannon Kavanagh. Motion carried unanimously.

ELIZABETH FREI

MOTION: Nancy Clark moved, seconded by Charles Lindsey, to approve Elizabeth Frei for licensure. Motion carried unanimously.

JANA TETZLAFF

MOTION: Khyana Pumphrey moved, seconded by Nancy Clark, to approve Jana Tezlaff for professional counselor licensure. Motion carried unanimously.

TRACY STRUBEL

Ms. Strubel withdrew her request for appeal of the Section's decision.

**DIVISION OF ENFORCEMENT
CASE STATUS REPORT, CASE CLOSINGS**

10 CPC 008

MOTION: Charles Lindsey moved, seconded by Khyana Pumphrey, to close case 10 CPC 008 for no violation. Motion carried. Abstained: Leslie Mirkin

(Leslie Mirkin left the room and abstained from voting on this matter.)

09 CPC 003

MOTION: Charles Lindsey moved, seconded by Khyana Pumphrey, to close case 09 CPC 003 for prosecutorial discretion (P6). Motion carried unanimously.

**REVIEW OF APPLICATIONS
LPC FILE REVIEW 10/25/2010**

EDUCATION REVIEW

Bach, Mara	<i>Additional Information Requested</i>
Chin, Kathleen	<i>Approved</i>
Ganjian, Mahnaz	<i>Approved</i>
Geurden, Carissa	<i>Approved</i>
Gramza, Stephanie	<i>Denied</i>
Hallam, Betsy	<i>Approved</i>
Headley, Erin	<i>Approved</i>
Heath, Erin	<i>Approved</i>
Jansen, Michelle	<i>Approved</i>
Kniffin, Laura	<i>Approved</i>
Loberg, Amy	<i>Approved</i>

Maslonka, Heather	<i>Approved</i>
Moldenhauer, Michele	<i>Approved</i>
Moriwaki, Adam	<i>Denied</i>
Paprocki, Sharon	<i>Approved</i>
Pferdehirt, Julia	<i>Approved</i>
Pleugers, John	<i>Approved</i>
Richards, Jinny	<i>Approved</i>
Rysewyk, Jeannine	<i>Approved</i>
Sirotzki, Carl	<i>Denied</i>
Stong, Alexandra	<i>Denied</i>
Thomas, Amy	<i>Denied</i>
Tripp, Barbara	<i>Denied</i>
Trokan, Timothy	<i>Approved</i>
Van Schaik, Susan	<i>Approved</i>
Williams, Mary	<i>Approved</i>

SUPERVISOR REVIEW

Bartell, Gregory	<i>Approved</i>
Reif, Daniel	<i>Denied</i>

HOURS ACCRUED WITHOUT A TRAINING LICENSE

Ostermick, Jessica	<i>Approved 2644.25 hrs</i>
Scherrer, Jane	<i>Additional Information Requested</i>
Schultz, Brenda	<i>Offer In Lieu</i>
Sirotzki, Carl	<i>Denied</i>

RECIPROCITY REVIEW

Collins, Tiffany	<i>Approved</i>
Del Rosario, Melissa	<i>Additional Information Requested</i>
Lequesne, Marcia	<i>Approved</i>
Molenaar, Cami	<i>Approved</i>
Pannell, Melissa	<i>Approved</i>
Seiders, Amy	<i>Approved</i>

MOTION: Nancy Clark moved, seconded by Khyana Pumphrey, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

ADJOURNMENT

MOTION: Charles Lindsey moved, seconded by Nancy Clark, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 4:40 p.m.