

**PROFESSIONAL COUNSELORS SECTION  
VIRTUAL CONFERENCE  
MEETING MINUTES  
DECEMBER 2, 2013**

**PRESENT:** Charles Lindsey, Leslie Mirkin, Allison Gordon

**STAFF:** Dan Williams, Executive Director; Sharon Henes, Paralegal; Matt Guidry, Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Charles Lindsey, Chair, called the meeting to order at 10:36 a.m. A quorum of three (3) members was confirmed.

**APPROVAL OF AGENDA**

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to approve the agenda as published. Motion carried unanimously.

**MINUTES**

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to approve the minutes of October 21, 2013 as published. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to cancel the January 28, 2014 Professional Counselors Section Meeting. Motion carried unanimously

**LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS**

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to delegate Charles Lindsey to draft and send a letter to Representative Nass indicating that the Section will amend MPSW 11 to allow reciprocity based on experience, or reciprocity based on education. The letter will be attached as part of the Legislative Report on Clearinghouse Rule 13-009. Motion carried unanimously

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, per the request of the Joint Board to designate specific Continuing Education Hours for Professional Counselors, the Professional Counselor Section determined to not specify a designated fifteen (15) Continuing Education Hours of the required thirty (30). Motion carried unanimously

### **CLOSED SESSION**

**MOTION:** Allison Gordon moved seconded by Leslie Mirkin, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Charles Lindsey read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Allison Gordon-yes; Leslie Mirkin-yes; Charles Lindsey-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:45 a.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 12:06 p.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to affirm all motions made in closed session. Motion carried unanimously.

### **CREDITIALING MATTERS**

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to grant the Valerie Henderson, PhD request for renewal of her Temporary License to expire September 1, 2014, once all other requirements have been met. Motion carried unanimously.

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to delegate the Chair of the Section the authority to review and approve requests for Training License and Temporary License Renewals. Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:07 p.m.