

**PSYCHOLOGY EXAMINING BOARD  
MEETING MINUTES  
MARCH 9, 2011**

**PRESENT:** Rebecca Anderson, Ph.D.; Bruce Erdmann, Ph.D.; Erica Serlin, Ph.D.; Melissa Westendorf, J.D., Ph.D.

**EXCUSED:** Teresa Rose

**STAFF:** Colleen Baird, Legal Counsel; Michelle Solem, Bureau Assistant; and other DRL Staff

**GUESTS:** Sarah Bowen, Wisconsin Psychology Association and Craig Hjorth, Ph.D.

**CALL TO ORDER**

Bruce Erdmann, Ph.D., Chair, called the meeting to order at 9:12 a.m. A quorum of four (4) members was present.

**APPROVAL OF AGENDA**

**Amendments to the Agenda**

- Add under Item E.
  - Discuss Additional Information Submitted for Review in the Application of Frank Gallow, Kevin McSorley and Marie Elena Perez.

**MOTION:** Erica Serlin, Ph.D. moved, seconded by Rebecca Anderson, Ph.D., to approve the February 9, 2011 agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF FEBRUARY 9, 2011**

**Amendments to the Minutes:**

- Page 2 of the Minutes: Under the header titled “Amendments to the minutes” revise the 4<sup>th</sup> bullet to include Ph.D. after Bruce Erdmann and change “with respect to” by removing the word “of”
- Page 4 of the Minutes: Under the header titled “Request From National...” revise the third paragraph to read “...for credentialing purposes; however, indicated that implementation...”
- Page 5 of the Minutes: Under the header titled “Discussion of CE requirements...” In the 4<sup>th</sup> paragraph, amend the 4<sup>th</sup> line to read “The Board indicated that there is no limitation in the rule; however, the Board determined through discussion that it discourages licensees from accruing more than eight...”
- Page 6 of the Minutes: Under the header titled “Practice FAQ...” Correct the motion to read “...requesting that the FAQ be posted...”

- Page 6 of the Minutes: Under the header titled “Practice FAQ...” Correct the first sentence in the paragraph beginning with Amanda Barbian to read “...CE requirements for individuals who plan to retire ...”
- Page 7 of the Minutes: Under the header titled “Board Review...” Remove the extra period after the first sentence.

**MOTION:** Melissa Westendorf, J.D., Ph.D. moved, seconded by Erica Serlin, Ph.D., to approve the minutes of February 9, 2011 as amended. Motion carried unanimously.

### **ADMINISTRATIVE REPORT**

Colleen Baird informed the Board that Dan Williams, formerly an investigator in the Division of Enforcement, has been appointed as its Bureau Director effective as of 2/28/2011. She noted that Mr. Williams is unable to attend today’s meeting due to pre-existing vacation plans.

Teresa Rose has submitted a letter of resignation. She indicated that she is willing to remain on the Board until a replacement is appointed, but stated that she will connect remotely to meetings only if a quorum issue is identified.

### **REVIEW FOR APPROVAL – DEPARTMENT OF HEALTH SERVICES UNCOMPENSATED EVALUATION ASSISTANCE SERVICES CONTINUING EDUCATION FORM**

Amanda Barbian distributed a copy of the Application to Receive Continuing Education Credit for Voluntary, Uncompensated Evaluation Assistance Services with the Wisconsin Department of Health Services. She indicated that once the form has been approved by the Board, the form will receive a form number and be posted to the web-site. There was some discussion concerning the history behind the rule and the need for the form. The Board discussed some changes to the form. Ms. Barbian will revise the form based on the conversation and bring it to the next meeting.

### **BOARD DISCUSSION OF RETIREMENT STATUS AND EXEMPTIONS FROM CONTINUING EDUCATION REQUIREMENTS**

There was a discussion regarding the ability of the board to waive continuing education for retirees.

**MOTION:** Rebecca Anderson, Ph.D. moved, seconded by Melissa Westendorf, J.D., Ph.D., to request that the Department draft an FAQ regarding retirement status licenses with regard to a waiver of continuing education. Motion carried unanimously.

**DISCUSSION: WHAT ARE THE BOUNDARIES FOR ISSUES TO WHICH THE BOARD WILL RESPOND OR WHAT ARE THE BOUNDARIES OF THE BOARD'S MISSION?**

**Consider Development of Practice Decision Tree and Disclaimer**

This item was tabled until the next meeting.

**DISCUSSION AND REVIEW OF APPLICATION FORMS FOR PSYCHOLOGY LICENSURE**

This item was tabled until the next meeting.

**PUBLIC COMMENTS**

Sarah Bowen – She was contacted by Governor Walker’s appointment desk looking for replacements for Drs. Erdmann and Serlin along with the Linda Caldart-Olson. She asked if the current members would like to be re-nominated. Both Dr. Serlin and Dr. Erdmann would like to continue to serve and will contact the Governor’s appointment secretary to apply and offer their service.

She also asked for time on the next agenda to discuss the proposal for a provisional license and distance learning. Dr. Erdmann also suggested that a related discussion covering other “clean-up” of rules and statutes be included on the agenda as well.

**CLOSED SESSION**

**MOTION:** Rebecca Anderson moved, seconded by Erica Serlin., to adjourn to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g), for the purpose of conducting oral interviews, reviewing monitoring requests, requests to extend practice, application reviews, consulting with Legal Counsel and Division of Enforcement case status reports. Roll Call Vote: Rebecca Anderson, Ph.D.-yes; Bruce Erdmann, Ph.D.-yes; Erica Serlin, Ph.D.-yes; Melissa Westendorf, J.D., Ph.D. Motion carried unanimously.

The Board convened into Closed Session at 10:30 a.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Erica Serlin, Ph.D. moved, seconded by Rebecca Anderson, Ph.D., to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:47 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF  
VOTING IS APPROPRIATE**

**EDUCATION AND EXAMINATION MATTERS:**

**Continuing Education Waiver/Extension Request for C.K.**

The Board discussed the request.

**MOTION:** Erica Serlin, Ph.D. moved, seconded by Melissa Westendorf, J.D., Ph.D., to grant C.K. request to waive only the continuing education requirement for the current biennium and issue a letter indicating such and include that license renewal fee waiver is not within the purview of the Board. Motion carried unanimously.

**REVIEW OF ADDITIONAL INFORMATION REQUESTED OF APPLICANTS FOR  
LICENSURE**

**WILLIAM MARTIN, PH.D.**

**MOTION:** Rebecca Anderson, Ph.D. moved, seconded by Erica Serlin, Ph.D., to accept the additional information submitted by William Martin, Ph.D. and authorize to sit for the Ethics/Jurisprudence Exam and Oral Examination. Motion carried. Abstained: Bruce Erdmann, Ph.D.

**NICHOLAS STARR, PSY.D.**

**MOTION:** Erica Serlin, Ph.D. moved, seconded by Melissa Westendorf, J.D., Ph.D., to accept the additional information submitted by Nicholas Starr, Psy.D. Motion carried unanimously.

**KEVIN MCSORLEY, PSY.D.**

**MOTION:** Melissa Westendorf, J.D., Ph.D. moved, seconded by Erica Serlin, J.D., Ph.D., to accept the additional information submitted by Kevin McSorley, Psy.D. Motion carried. Abstained: Bruce Erdmann, Ph.D.

**ORAL INTERVIEW OF APPLICANTS FOR LICENSURE – FINAL APPROVAL FOR  
LICENSURE**

**MOTION:** Erica Serlin moved, seconded by Rebecca Anderson, to grant licensure to practice psychology to Frank Gallo, Ph.D.; Lauren Geigel, Psy.D.; Amanda Gregas, Ph.D.; Craig Hjorth, Ph.D.; Maria Elena Perez, Ph.D.; Angela Sanders, Psy.D.; Beth Shaw, Ph.D.; and Nicholas Starr, Psy.D. Motion carried unanimously.

**MOTION:** Erica Serlin moved, seconded by Rebecca Anderson, to grant licensure to practice psychology to William Martin, Ph.D. and Kevin McSorley, Psy.D. Motion carried. Abstained: Bruce Erdmann, Ph.D.

## **REVIEW OF APPLICATIONS FOR LICENSURE**

### **HONGYING CHEN, PH.D.**

**MOTION:** Erica Serlin, Ph.D., moved, seconded by Rebecca Anderson, Ph.D., to admit to Ethics, Jurisprudence Exam and Oral Interview Hongying Chen, Ph.D., with a request for additional information related to Psychological Assessment and recalculation of the evaluation hours and call her attention to the fact that evaluation involves the use of a clinical interview and/or mental status examination without formal psychological testing. The Board issued the reminder of the requirement to limit practice to those areas in which competence is established by adequate education, training, and experience. Motion carried unanimously.

### **JONI DOWNS, PH.D.**

**MOTION:** Erica Serlin, Ph.D., moved, seconded by Rebecca Anderson, Ph.D., to admit to Ethics, Jurisprudence Exam and Oral Interview Joni Downs, Ph.D., with a request for more information to document hours in evaluation, psychological assessment, therapy and group therapy and calculate the number of hours working with adults. The Board issued the reminder of the requirement to limit practice to those areas in which competence is established by adequate education, training, and experience. Motion carried unanimously.

### **DAVID GROH, PH.D.**

**MOTION:** Erica Serlin, Ph.D., moved, seconded by Rebecca Anderson, Ph.D., to admit to Ethics, Jurisprudence Exam and Oral Interview David Groh, Ph.D., and request to send a letter removing forensic psychology and sex offender treatment as specialties and request additional documentation on quality of post-doc performance. The Board issued the reminder of the requirement to limit practice to those areas in which competence is established by adequate education, training, and experience. Motion carried. Abstained: Bruce Erdmann, Ph.D.

**NORMA KOWALSKI, PSY.D.**

**MOTION:** Erica Serlin, Ph.D., moved, seconded by Rebecca Anderson, Ph.D., to send a letter to Norma Kowalski, Psy.D., indicating that the documented experience for the 9/6/99 – 12/21/01 experience does not constitute a pre-doctoral experience. If you cannot obtain documentation from your internship, your APA approved program should have documentation of completion, or if they do not, you could submit your copies of evaluation and certification of completion with a letter from the director of training at your school. Please provide a revised copy of the NIP with hours from your internship and post-doctoral experience. The Board issued the reminder of the requirement to limit practice to those areas in which competence is established by adequate education, training, and experience. Motion carried unanimously.

**STEPHANIE PITTMAN, SCHOOL PSYCHOLOGIST**

**MOTION:** Erica Serlin, Ph.D. moved, seconded by Rebecca Anderson, Ph.D. to admit to Ethics, Jurisprudence Exam and Oral Interview Stephanie Pittman, School Psychologist. The Board issued the reminder of the requirement to limit practice to those areas in which competence is established by adequate education, training, and experience. Motion carried unanimously.

**NEW BUSINESS**

Erica Serlin reminded the Board that they had agreed that only 20 credits could be from the same provider. She shared her belief that if there is a course that is provided over a period of months by the same umbrella provider (i.e. Infant and Early Childhood Mental Health Certificate Program at UW-Extension.) and a different certificate is issued for each event, the licensee should be able to claim all of the credits as CE. This issue is going to be included on a future agenda for a more in-depth discussion.

**ADJOURNMENT**

**MOTION:** Melissa Westendorf, J.D., Ph.D. moved, seconded by Erica Serlin, Ph.D., to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:12 p.m.