

**PSYCHOLOGY EXAMINING BOARD
MEETING MINUTES
FEBRUARY 6, 2013**

PRESENT: Rebecca Anderson, Ph.D.; Bruce Erdmann, Ph.D.; Daniel Schroeder, Ph.D.;
Melissa Westendorf, J.D., Ph.D.

STAFF: Dan Williams, Executive Director; Pamela Stach, Legal Counsel; Matt Niehaus, Bureau
Assistant; and other Department Staff

CALL TO ORDER

Bruce Erdmann, Ph.D., Chair, called the meeting to order at 9:19 a.m. A quorum of four (4) members was present.

ADOPTION OF AGENDA

MOTION: Melissa Westendorf moved, seconded by Rebecca Anderson, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MEETING MINUTES OF DECEMBER 5, 2012

MOTION: Melissa Westendorf moved, seconded by Daniel Schroeder, to approve the minutes of December 5, 2012 as published. Motion carried unanimously.

**PUBLIC HEARING ON ADMINISTRATIVE RULE PSY 2 RELATING TO APPLICANT
APPEARANCE**

Review and Respond to Clearinghouse Report and Public Hearing Comments

MOTION: Rebecca Anderson moved, seconded by Daniel Schroeder, to acknowledge the appearance of Sarah Bowen and the Wisconsin Psychological Association before the Board to speak in favor of the proposed rule changes. Motion carried unanimously.

SUICIDE PREVENTION EDUCATION

MOTION: Melissa Westendorf moved, seconded by Daniel Schroeder, to thank Shel Gross and Janet McCord for appearing before the Board regarding suicide prevention education and possible regulatory modifications in regards to CE requirements. The Board welcomes any information provided by Shel Gross or Janet McCord regarding the standards for Washington or another state's law regarding CE requirements for suicide prevention as well as the accreditation process for suicide prevention CE. Motion carried unanimously.

ADMINISTRATIVE MATTERS

MOTION: Melissa Westendorf moved, seconded by Rebecca Anderson, that the record indicate the election of officers and delegation of liaisons as discussed below. Motion carried unanimously.

Election of Officers

Chair

NOMINATION: Melissa Westendorf nominated Bruce Erdmann for the Office of Chair.
Nomination carried by unanimous vote.

Dan Williams called for other nominations three (3) times.

Bruce Erdmann was elected as Chair.

Vice Chair

NOMINATION: Bruce Erdmann nominated Melissa Westendorf for the Office of Vice Chair.
Nomination carried by majority vote.

Dan Williams called for other nominations three (3) times.

Melissa Westendorf was elected as Vice Chair.

Secretary

NOMINATION: Melissa Westendorf nominated Rebecca Anderson for the Office of Secretary.
Nomination carried by unanimous vote.

Dan Williams called for other nominations three (3) times.

Rebecca Anderson was elected as Secretary.

Appointment of Liaisons

Screening Panel: Rebecca Anderson, Ph.D., Melissa Westendorf, J.D., Ph.D.

Application Review Sub-Committee(s): Daniel Schroeder, Ph.D., Bruce Erdmann, Ph.D.

DLSC Monitoring Liaison: Rebecca Anderson, Ph.D.

Credentialing Liaison(s): Daniel Schroeder, Ph.D., Bruce Erdmann, Ph.D.

Continuing Education Liaison: Daniel Schroeder, Ph.D.

Practice Question Liaison(s): Melissa Westendorf, J.D., Ph.D., Bruce Erdmann, Ph.D.

Professional Assistance Procedure (PAP) Liaison(s): Rebecca Anderson, Ph.D., Daniel Schroeder, Ph.D.

MOTION: Melissa Westendorf moved, seconded by Rebecca Anderson, to delegate authority to the Credentialing Liaison(s) to address all issues related to credentialing matters with the exception of denials during the application process. Motion carried unanimously.

MOTION: Melissa Westendorf moved, seconded by Daniel Schroeder that the Board delegates authority to the Chair or designated Board member to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair or Board member has the ability to delegate this signature authority to the Executive Director for purposes of facilitating the completion of assignments during or between meetings. The Chair or Board member delegates the authority to the Executive Director, to sign the name of the Chair or Board member on documents as necessary. Motion carried unanimously.

MOTION: Rebecca Anderson moved, seconded by Daniel Schroeder, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

LICENSING STATUS FOR CREDENTIALS RENEWED WITH CONTINUING EDUCATION WAIVER DUE TO RETIREMENT

MOTION: Melissa Westendorf moved, seconded by Daniel Schroeder, to request that DSPS staff for the next renewal cycle make a change to denote non-practicing status in the ICE database based upon continuing education waivers due to retirement consistent with what is described in PSY 4.02. Motion carried unanimously.

LEGISLATION/ADMINISTRATIVE RULE MATTERS

Revisions to Administrative Rule PSY 4 Relating to Continuing Education

MOTION: Daniel Schroeder moved, seconded by Rebecca Anderson, to designate Melissa Westendorf to provide recommendations for proposed changes for PSY 4 relating to Continuing Education. Motion carried unanimously.

Review and Respond to Clearinghouse Report and Public Hearing Comments

MOTION: Rebecca Anderson moved, seconded by Daniel Schroeder, to adopt all changes recommended by the Legislative Council Clearinghouse to CR 12-055. Motion carried unanimously.

MOTION: Rebecca Anderson moved, seconded by Daniel Schroeder, to authorize Melissa Westendorf to review and approve the Board's Legislative Report, including the final rule draft as prepared by DSPS staff. Motion carried unanimously.

Executive Order 61

MOTION: Rebecca Anderson moved, seconded by Daniel Schroeder, to authorize Daniel Schroeder to work with DSPS staff in regards to the directive of Executive Order 61. Motion carried unanimously.

CLOSED SESSION

MOTION: Rebecca Anderson moved, seconded by Daniel Schroeder, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g), for the purpose of conducting oral interviews, reviewing monitoring requests, requests to extend practice, application reviews, consulting with Legal Counsel and Division of Enforcement case status reports. Roll Call Vote: Rebecca Anderson, Ph.D.-yes; Bruce Erdmann, Ph.D.-yes; Daniel Schroeder, Ph.D.-yes; and Melissa Westendorf, J.D., Ph.D. Motion carried unanimously.

The Board convened into Closed Session at 11:45 a.m.

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

MOTION: Rebecca Anderson moved, seconded by Daniel Schroeder, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:24 p.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

MOTION: Melissa Westendorf moved, seconded by Daniel Schroeder, to affirm all motions made in closed session. Motion carried unanimously.

DELIBERATION OF PROPOSED STIPULATION(S), FINAL DECISION(S) AND ORDER(S)

David Prasse, Ph.D. (12 PSY 011)

MOTION: Daniel Schroeder moved, seconded by Rebecca Anderson, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against of David Prasse, Ph.D. (12 PSY 011). Motion carried unanimously.

DELIBERATION OF PROPOSED FINAL DECISION AND ORDER IN THE MATTER OF THE DISCIPLINARY PROCEEDINGS AGAINST RANDI ERICKSON, PSY.D., RESPONDENT (DHA CASE#SPS-12-0029)(DLSC CASE #11PSY033)

MOTION: Melissa Westendorf moved, seconded by Daniel Schroeder, to adopt the proposed Final Decision and Order in the matter of the disciplinary proceedings against Randi Erickson, Psy.D. (DHA Case: #SPS-12-0029) (DLSC Case: #11 PSY 033). Motion carried unanimously.

REINSTATEMENT REVIEW FOR CHERYL ROSE BUECHNER, PH.D.

MOTION: Melissa Westendorf moved, seconded by Rebecca Anderson, that DSPPS Credentialing staff contact Cheryl Rose Buechner, Ph.D. to provide certificates of attendance for continuing education that meet the requirements of PSY4.02. Motion carried unanimously.

**REVIEW OF ADDITIONAL INFORMATION REQUESTED OF
APPLICANTS FOR LICENSURE**

MOTION: Daniel Schroeder moved, seconded by Melissa Westendorf, to accept the additional information submitted by:

- Rosemary Doyle, Psy.D.
- Allison Jahn, Ph.D.
- Shaneen Meskew, Ph.D.
- Julia Myers, Psy.D.
- M. Christine Foskett, Psy.D.

Motion carried unanimously.

MOTION: Daniel Schroeder moved, seconded by Rebecca Anderson, to issue an intent to deny to India Gray-Schmiedlin, Ph.D. unless within 45 days she submits evidence of successful completion of the second 1,500 supervised hours of experience. Motion carried unanimously.

MOTION: Rebecca Anderson moved, seconded by Daniel Schroeder, to accept the additional information submitted by Maggie Kozmin, Psy.D. Motion carried. Recused: Bruce Erdmann

(Melissa Westendorf, Vice Chair, assumed the role of Chair as Bruce Erdmann recused himself from deliberation and voting on the matters concerning Maggie Kozmin, Psy.D.)

**ORAL INTERVIEW OF APPLICANTS FOR LICENSURE
FINAL APPROVAL FOR LICENSURE**

MOTION: Melissa Westendorf moved, seconded by Rebecca Anderson, to grant licensure to practice psychology to:

- Carla Davey, Ph.D.
- M. Christine Foskett, Psy.D.
- Allison Jahn, Ph.D.
- Shaneen Maskew, Ph.D.
- Michael Mihajlovic, Psy.D.
- Julia Myers, Psy.D.

Motion carried unanimously.

MOTION: Daniel Schroeder moved, seconded by Rebecca Anderson, to grant licensure to practice psychology to Maggie Kozmin, Psy.D. Motion carried. Recused: Bruce Erdmann.

(Melissa Westendorf, Vice Chair, assumed the role of Chair as Bruce Erdmann recused himself from deliberation and voting on the matters concerning Maggie Kozmin, Psy.D.)

REVIEW OF APPLICATIONS FOR LICENSURE

MOTION: Daniel Schroeder moved, seconded by Melissa Westendorf, to act upon the review of applications conducted on February 6, 2013 as noted in the application files.

- Sharon Gray, Ed.D.
- Elizabeth Hansen, Psy.D.
- Julie Janecek, Ph.D.
- Sarah Kohlstedt, Ph.D.
- Sujatha Ramesh, Ph.D.
- Jamie Roberts, Psy.D.
- Shanda Wells, Psy.D.
- Erin Williams, Psy.D.

Motion carried unanimously.

MOTION: Daniel Schroeder moved, seconded by Rebecca Anderson, to act upon the review of applications conducted on February 6, 2013 as noted in the application file of Keyona Walker, Ph.D. Motion carried. Recused: Bruce Erdmann

(Melissa Westendorf, Vice Chair, assumed the role of Chair as Bruce Erdmann recused himself from deliberation and voting on the matters concerning Keyona Walker, Ph.D.)

DIVISION OF LEGAL SERVICES AND COMPLIANCE

Case Closings

12 PSY 035

MOTION: Daniel Schroeder moved, seconded by Rebecca Anderson, to close case #12 PSY 035, for No Violation (NV). Motion carried unanimously. Recused: Bruce Erdmann

(Melissa Westendorf, Vice Chair, assumed the role of Chair as Bruce Erdmann recused himself from deliberation and voting on the matters concerning 12 PSY 035.)

MONITORING MATTERS

MOTION: Melissa Westendorf moved, seconded by Daniel Schroeder, to accept, as amended, the document describing the Roles and Authorities Delegated to the Monitoring Liaison. Motion carried unanimously.

ADJOURNMENT

MOTION: Melissa Westendorf moved, seconded by Rebecca Anderson, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:27 p.m.