

**PSYCHOLOGY EXAMINING BOARD
MEETING MINUTES
February 4, 2015**

PRESENT: Rebecca Anderson, Ph.D.; Marcus Desmonde, Psy.D.; Daniel Schroeder, Ph.D.; David Thompson, Ph.D.

STAFF: Dan Williams, Executive Director; Sharon Henes, Rules Coordinator; Kimberly Wood, Bureau Assistant; and other Department Staff

CALL TO ORDER

Daniel Schroeder, Ph.D., called the meeting to order at 9:01 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: Marcus Desmonde, Psy.D. moved, seconded by David Thompson, Ph.D., to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MEETING MINUTES OF AUGUST 27, 2014

MOTION: Marcus Desmonde, Psy.D. moved, seconded by David Thompson, Ph.D., to approve the minutes of November 19, 2014 as published. Motion carried unanimously.

OFFICER ELECTIONS AND APPOINTMENT OF LIAISONS

Election Of Officers

Chair

NOMINATION: Rebecca Anderson, Ph.D. nominated Daniel Schroeder, Ph.D. for the Office of Chair.

Executive Director Dan Williams called for nominations three (3) times.

Daniel Schroeder, Ph.D. was elected as Chair by unanimous consent.

Vice Chair

NOMINATION: David Thompson, Ph.D. nominated Marcus Desmonde, Psy.D. for the Office of Vice Chair.

Executive Director Dan Williams called for nominations three (3) times.

Marcus Desmonde, Psy.D. was elected as Vice Chair by unanimous consent.

Secretary

NOMINATION: Marcus Desmonde, Psy.D. nominated Rebecca Anderson, Ph.D. for the Office of Secretary.

Executive Director Dan Williams called for nominations three (3) times.

Rebecca Anderson, Ph.D. was elected as Secretary by unanimous consent.

2015 OFFICER ELECTION RESULTS	
Board Chair	Daniel Schroeder, Ph.D.
Vice Chair	Marcus Desmonde, Psy.D.
Secretary	Rebecca Anderson, Ph.D.

Appointment Of Liaisons And Committee Members

The Chair appoints the following members to:

2015 LIAISON APPOINTMENTS	
Monitoring Liaison(s)	Rebecca Anderson, Ph.D.
Professional Assistance Procedure (PAP) Liaison(s)	Rebecca Anderson, Ph.D.
Credentialing Liaison(s)	Rebecca Anderson, Ph.D. Marcus Desmonde, Psy.D. Daniel Schroeder, Ph.D. David Thompson, Ph.D.
Continuing Education Liaison	Marcus Desmonde, Psy.D.
Legislative Liaison	Daniel Schroeder, Ph.D.
Screening Panel Liaisons January-December 2015	Rebecca Anderson, Ph.D. David Thompson, Ph.D.

DELEGATION MOTIONS

MOTION: David Thompson, Ph.D. moved, seconded by Rebecca Anderson, Ph.D., the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

MOTION: Rebecca Anderson, Ph.D. moved, seconded by David Thompson, Ph.D., in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, to appoint liaisons to the Department to act where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

MOTION: Rebecca Anderson, Ph.D. moved, seconded by David Thompson, Ph.D., to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters. Motion carried unanimously.

MOTION: Marcus Desmonde, Psy.D. moved, seconded by David Thompson, Ph.D., to delegate authority to the Continuing Education Liaison(s) to address all issues related to continuing education. Motion carried unanimously.

MOTION: Marcus Desmonde, Psy.D. moved, seconded by David Thompson, Ph.D., to adopt the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” document as included in the 2/4/2015 meeting agenda materials. Motion carried unanimously.

LEGISLATION AND ADMINISTRATIVE RULE MATTERS

Proposals for PSY 2 Relating to Licensure

MOTION: David Thompson, Ph.D. moved, seconded by Daniel Schroeder, Ph.D., to remove form # 2870, Psychology Applicant’s Self Evaluation, from the Department website and discontinue its use. Motion carried. Opposed: 1

CLOSED SESSION

MOTION: Rebecca Anderson, Ph.D. moved seconded by Marcus Desmonde, Psy.D., to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Daniel Schroeder, Ph.D. read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Rebecca Anderson, Ph.D.-yes; Marcus Desmonde, Psy.D.-yes; Daniel Schroeder, Ph.D.-yes; David Thompson, Ph.D.-yes. Motion carried unanimously.

The Board convened into Closed Session at 2:05 p.m.

RECONVENE TO OPEN SESSION

MOTION: David Thompson, Ph.D. moved, seconded by Marcus Desmonde, Psy.D., to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:46 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Marcus Desmonde, Psy.D. moved, seconded by Rebecca Anderson, Ph.D., to affirm all motions made in closed session. Motion carried unanimously.

CREDENTIALING MATTERS

Application Review – Clarissa Scheinebeck

MOTION: David Thompson, Ph.D. moved, seconded by Rebecca Anderson, Ph.D., to grant Clarissa Scheinebeck, Ph.D., Ed.D., a license to practice Psychology, once all requirements are met. Motion carried unanimously.

**DELIBERATION OF
DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

Proposed Stipulations, Final Decisions And Orders

JAY ALLEN, PH.D. – 14 PSY 022

MOTION: David Thompson, Ph.D. moved, seconded by Marcus Desmonde, Psy.D., to adopt the Findings of Fact, Conclusions of Law, and Order in the matter of disciplinary proceedings against Jay Allen, Ph.D., DLSC case number 14 PSY 022. Motion carried unanimously.

JEAN C.PANICH, PH.D. – 14 PSY 030

MOTION: Marcus Desmonde, Psy.D. moved, seconded by David Thompson, Ph.D., to adopt the Findings of Fact, Conclusions of Law, and Order in the matter of disciplinary proceedings against Jean C. Panich, Ph.D. – 14 PSY 030. Motion carried unanimously.

Administrative Warnings

L.A.V. – 14 PSY 034

MOTION: David Thompson, Ph.D. moved, seconded by Marcus Desmonde, Psy.D., to issue an Administrative Warning in the matter of DLSC case number 14 PSY 034, L.A.V. Motion carried unanimously.

Case Closings

14 PSY 020

MOTION: Marcus Desmonde, Psy.D. moved, seconded by David Thompson, Ph.D., to close DLSC case number 14 PSY 020 for No Violation. Motion carried unanimously.

14 PSY 043

MOTION: Marcus Desmonde, Psy.D. moved, seconded by Rebecca Anderson, Ph.D., to close DLSC case number 14 PSY 043 for Insufficient Evidence. Motion carried unanimously.

14 PSY 012

MOTION: David Thompson, Ph.D. moved, seconded by Rebecca Anderson, Ph.D., to close DLSC case number 14 PSY 012 for Insufficient Evidence. Motion carried unanimously.

13 PSY 043

MOTION: Rebecca Anderson, Ph.D. moved, seconded by Marcus Desmonde, Psy.D., to close DLSC case number 13 PSY 043 for Prosecutorial Discretion (P6)*. Motion carried unanimously.

*(*Prosecutorial Discretion (P6): There may have been a violation, but litigation is pending which involves the credential holder and affects the licensing authority's ability to investigate the case. At the conclusion of the litigation, the case will be reviewed and the licensing authority may consider the case once again.)*

EDUCATION OR EXAMINATION MATTERS

MOTION: Marcus Desmonde, Psy.D. moved, seconded by Rebecca Anderson, Ph.D., to acknowledge that Dr. David Thompson, Ph.D. met the continuing education requirement for the 2011-2013 biennium. Motion carried unanimously.

ADJOURNMENT

MOTION: Rebecca Anderson, Ph.D. moved, seconded by David Thompson, Ph.D., to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:49 p.m.