

**PSYCHOLOGY EXAMINING BOARD  
MEETING MINUTES  
November 11, 2015**

**PRESENT:** Rebecca Anderson, Ph.D.; Marcus Desmonde, Psy.D.; Daniel Schroeder, Ph.D.; David Thompson, Ph.D.

**STAFF:** Dan Williams – Executive Director; Sharon Henes – Administrative Rules Coordinator; Nifty Lynn Dio – Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Daniel Schroeder, called the meeting to order at 9:04 a.m. A quorum of four (4) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** David Thompson moved, seconded by Marcus Desmonde, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MEETING MINUTES OF AUGUST 6, 2015**

**MOTION:** Marcus Desmonde moved, seconded by Rebecca Anderson, to approve the minutes of August 6, 2015 as published. Motion carried unanimously.

**LEGISLATION AND ADMINISTRATIVE RULE MATTERS**

**Adopt Psy 4 Relating to Continuing Education**

**MOTION:** David Thompson moved, seconded by Marcus Desmonde, to approve the Adoption Order for Clearinghouse Rule 13-103. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Thompson moved seconded by Anderson, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Daniel Schroeder. read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Rebecca Anderson, Ph.D.-yes; Marcus Desmonde-yes; Daniel Schroeder-yes; David Thompson-yes. Motion carried unanimously.

The Board convened into Closed Session at 1:03 p.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Marcus Desmonde moved, seconded by Rebecca Anderson, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 1:40 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Marcus Desmonde moved, seconded by Rebecca Anderson, to affirm all motions made in closed session. Motion carried unanimously.

**EDUCATION AND EXAMINATION MATTERS**

**Continuing Education Extension Request – Gerald Hollander, Ph.D.**

**MOTION:** David Thompson moved, seconded by Marcus Desmonde, to **grant** the request of Gerald Hollander, Ph.D. for a 180 day extension of the continuing education requirements of the 2013-2015 biennium, to be completed by June 28, 2016. Motion carried unanimously.

**Continuing Education Waiver Request**

*Gary Loethen, Ph.D.*

**MOTION:** David Thompson moved, seconded by Marcus Desmonde, to **grant** the request of Gary Loethen, Ph.D. for a waiver of the continuing education requirements of the 2013-2015 biennium. Motion carried unanimously.

*Susan Sachsenmaier, Ph.D.*

**MOTION:** David Thompson moved, seconded by Rebecca Anderson, to **grant** the request of Susan Sachsenmaier, Ph.D. to accept the 15 continuing education credits as fulfillment of the requirements for the 2013-2015 biennium. Motion carried unanimously.

*Eric Anderson, Ph.D.*

**MOTION:** David Thompson moved, seconded by Marcus Desmonde, to **grant** the request of Eric Anderson, Ph.D. for a waiver of the continuing education requirements of the 2013-2015 biennium. Motion carried unanimously.

**DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

**Deliberation on Proposed Stipulations, Final Decisions and Orders**

*13 PSY 009 – Charlene Kavanagh*

**MOTION:** David Thompson moved, seconded by Marcus Desmonde, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Charlene Kavanagh, DLSC case number 13 PSY 009. Motion carried unanimously.

*15 PSY 012 – Michael Kotkin, Ph.D.*

**MOTION:** Marcus Desmonde moved, seconded by David Thompson, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Michael Kotkin, Ph.D., DLSC case number 15 PSY 012. Motion carried unanimously.

**APPLICATION REVIEWS**

**Dr. Carol Brown – Online Program**

**MOTION:** Rebecca Anderson moved, seconded by Marcus Desmonde, to **approve** the application of Dr. Carol Brown for a license to practice Psychology in the State of Wisconsin, once all requirements are met. Motion carried unanimously.

**Dr. Larisa Hutchins - Reciprocity**

**MOTION:** Marcus Desmonde moved, seconded by Rebecca Anderson, to table the application of Dr. Larisa Hutchins pending receipt of additional information. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Rebecca Anderson moved, seconded by Marcus Desmonde, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:42 p.m.