

**PSYCHOLOGY EXAMINING BOARD
MEETING MINUTES
FEBRUARY 3, 2016**

PRESENT: Rebecca Anderson, Ph.D.; Marcus Desmonde, Psy.D. (*via GoToMeeting*); Daniel Schroeder, Ph.D.; David Thompson, Ph.D.

STAFF: Dan Williams – Executive Director; Sharon Henes – Administrative Rules Coordinator; Nifty Lynn Dio – Bureau Assistant; and other Department Staff

CALL TO ORDER

Daniel Schroeder, called the meeting to order at 9:11 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: David Thompson moved, seconded by Rebecca Anderson, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MEETING MINUTES OF NOVEMBER 11, 2015

MOTION: Rebecca Anderson moved, seconded by David Thompson, to approve the minutes of November 11, 2015 as published. Motion carried unanimously.

**9:00 A.M. PUBLIC HEARING ON CLEARINGHOUSE RULE 15-102 RELATING TO
LICENSURE AS A PSYCHOLOGIST**

Review and Respond to Clearinghouse Reports and Public Hearing Comments

MOTION: David Thompson moved, seconded by Rebecca Anderson, to accept all Clearinghouse comments for CR15-102 relating to licensure as a psychologist. Motion carried unanimously.

MOTION: Rebecca Anderson moved, seconded by David Thompson, to authorize Board Members to communicate with those who testified, acknowledging their concerns and discussing the context in which the Board constructed the rule. Motion carried unanimously.

MOTION: Rebecca Anderson moved, seconded by David Thompson, to authorize the Chair to approve the Legislative Report and Draft for Clearinghouse Rule 15-102 revising Psy 2 for submission to the Governor's Office and Legislature. Motion carried unanimously.

LEGISLATION AND ADMINISTRATIVE RULE MATTERS

Proposals for Psy 3 Relating to the Private Practice of School Psychology

MOTION: Rebecca Anderson moved, seconded by David Thompson, to affirm Sharon Henes for her efforts and services to the Board. Motion carried unanimously.

MOTION: Marcus Desmonde moved, seconded by David Thompson, to thank Dr. Robert Dixon for his input regarding Psy 3. Motion carried unanimously.

Update on Legislation and Pending or Possible Rulemaking Projects

MOTION: David Thompson moved, seconded by Rebecca Anderson, to request that DSPS send an e-mail to Wisconsin psychology licensees regarding the new continuing education requirements as documented in Psy 4. Motion carried unanimously.

ADMINISTRATIVE MATTERS

ELECTION OF OFFICERS

Slate of Officers

NOMINATION: Rebecca Anderson nominated the 2015 slate of officers to continue in 2016.

Dan Williams called for nominations three (3) times.

Nomination carried by unanimous consent.

The 2015 Slate of Officers was reelected to continue in 2016.

2016 ELECTION RESULTS	
Board Chair	Daniel Schroeder, Ph.D.
Vice Chair	Marcus Desmonde, Psy.D.
Secretary	Rebecca Anderson, Ph.D.

LIAISON APPOINTMENTS

2016 LIAISON APPOINTMENTS	
Credentialing Liaisons	Rebecca Anderson, Ph.D. Marcus Desmonde, Psy. D. Daniel Schroeder, Ph.D. David Thompson, Ph.D.
Professional Assistance Procedure (PAP) Liaison	Rebecca Anderson, Ph.D.
Monitoring Liaison	Rebecca Anderson, Ph.D.
Legislative and Administrative Rules Liaison	Daniel Schroeder, Ph.D.
Office of Education and Examinations Liaison	Marcus Desmonde, Psy.D.
Website Liaison	David Thompson, Ph.D.
2016 SCREENING PANEL APPOINTMENTS	
January - December 2016	Rebecca Anderson, Ph.D. David Thompson, Ph.D.

MOTION: David Thompson moved, seconded by Marcus Desmonde, to affirm the Chair's appointment of liaisons for 2016. Motion carried unanimously.

DELEGATION MOTIONS*Delegated Authority for Urgent Matters*

MOTION: David Thompson moved, seconded by Marcus Desmonde, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority to the Chair to appoint liaisons to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

Delegated Authority for Application Denial Reviews

MOTION: Rebecca Anderson moved, seconded by David Thompson, that the Board counsel or another department attorney is formally authorized to serve as the Board's designee for purposes of Wis. Admin Code § SPS 1.08(1). Motion carried unanimously.

Document Signature Delegation

MOTION: Marcus Desmonde moved, seconded by Rebecca Anderson, the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

Credentialing Authority Delegations

MOTION: David Thompson moved, seconded by Marcus Desmonde, to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters. Motion carried unanimously.

MOTION: Marcus Desmonde moved, seconded by Rebecca Anderson, to delegate credentialing authority to DSPS for those submitted applications that meet the criteria of Rule and Statute and thereby would not need further Board or Board liaison review. Motion carried unanimously.

Monitoring Delegations

MOTION: David Thompson moved, seconded by Marcus Desmonde, to adopt the 'Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor; document as presented. Motion carried unanimously.

Education Delegations

MOTION: Rebecca Anderson moved, seconded by David Thompson, to delegate authority to the Office of Education and Examination Liaison to address all issues related to education and examinations. Motion carried unanimously.

**SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS –
DISCUSSION AND CONSIDERATION**

Association of State and Provincial Psychology Boards 2016 Mid-Year Meeting, May 4-7, 2016 in Anchorage, Alaska

MOTION: David Thompson moved, seconded by Marcus Desmonde, to designate Rebecca Anderson, Ph.D. (and Dan Williams, Executive Director as alternate,) to attend the Association of State and Provincial Psychology Boards 2016 Mid-Year meeting on May 4-7, 2016 in Anchorage, Alaska and to authorize travel. Motion carried unanimously.

CONTINUING EDUCATION

MOTION: David Thompson moved, seconded by Marcus Desmonde, to acknowledge the Board's review of each member's continuing education documentation for the 2013-2015 biennium. All members were found to be in compliance. Motion carried unanimously.

CLOSED SESSION

MOTION: David Thompson moved seconded by Rebecca Anderson, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Daniel Schroeder read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Rebecca Anderson-yes; Marcus Desmonde-yes; Daniel Schroeder-yes; David Thompson-yes. Motion carried unanimously.

The Board convened into Closed Session at 12:40 p.m.

RECONVENE TO OPEN SESSION

MOTION: David Thompson moved, seconded by Rebecca Anderson, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 1:36 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Marcus Desmonde moved, seconded by David Thompson, to affirm all motions made in closed session. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Case Closures

MOTION: David Thompson moved, seconded by Marcus Desmonde, to close DLSC case number 14 PSY 058, against R.E. for **Prosecutorial Discretion (P7)**. Motion carried unanimously.

MOTION: David Thompson moved, seconded by Marcus Desmonde, to close DLSC case number 15 PSY 526, against R.E. for **Insufficient Evidence**. Motion carried unanimously.

APPLICATION REVIEW

Larisa Hutchins – Discipline Review

MOTION: David Thompson moved, seconded by Rebecca Anderson, to issue an intent to deny with an offer of a limited license regarding the application of Larisa Hutchins to practice Psychology in the State of Wisconsin.
Reason for Denial: Wis. Stats 455.09(1)(g) and Wis. Admin Code § Psy 5.01(5) and (32). Motion carried unanimously.

ADJOURNMENT

MOTION: David Thompson moved, seconded by Marcus Desmonde, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:55 p.m.