

**RADIOGRAPHY EXAMINING BOARD
MEETING MINUTES
FEBRUARY 22, 2011**

PRESENT: Gregg Bogost, Kelley Grant, James Lemerond, Susan Sanson

STAFF: Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant and other DRL Staff

GUESTS: Bill Balke, Department of Health Services/Division of Public Health (DHS/DPH); Doug Englebert, Department of Health Services/Bureau of Quality Assurance (DHS/BQA); Michael Blumenfeld, Blumenfeld and Associates

CALL TO ORDER

Susan Sanson, Chair, called the meeting to order at 9:11 a.m. A quorum of four (4) members was present.

APPROVAL OF AGENDA

Amendments to the Agenda:

- After Item “G” (open session) Under the item titled “Informational Items Submitted after the Mailing of the Agenda” **ADD:** Review of Letter from Drs. Watchmaker, MD; Mark Niedfeldt, MD; and Mark Hodgson, MD

MOTION: Gregg Bogost moved, seconded by James Lemerond, to approve the February 22, 2011 agenda as amended. Motion carried unanimously.

REVIEW AND APPROVAL OF MINUTES OF DECEMBER 16, 2010

MOTION: Gregg Bogost moved, seconded by James Lemerond, to approve the minutes of December 16, 2010 as published. Motion carried unanimously.

ADMINISTRATIVE REPORT

Colleen Baird introduced Dan Williams as the Board’s recently appointed Bureau Director. The Board was also informed of the appointment of another Bureau Director in the Division of Board Services, Denise Aviles.

Introduction of New Department Leadership

John Scocos, Deputy Secretary, and John Murray, Executive Assistant, appeared before the Board to introduce themselves. Deputy Secretary Scocos addressed the Board and noted that Secretary Ross was unable to attend today's meeting. John Murray provided the Board with an overview of his role with the Department.

Michael Trepanier, Division Administrator – Division of Board Services, also joined the meeting to introduce himself to the Board.

Board Member Emergency Contact Form

Kimberly Wood informed the Board that the Division of Board Services is collecting updated emergency contact information and requested that members complete and submit this form prior to the conclusion of the meeting.

Annual Policy Review

Kimberly Wood conducted a review of Department policies with the Board.

Board Member Appointments

The Board decided that there was no need to make appointments at today's meeting.

REVIEW OF FREQUENTLY ASKED QUESTION (FAQ) DRAFT

The Board reviewed its draft of frequently asked questions. The Board identified a number of revisions to this draft and worked to apply these changes during the course of discussion. The Board requested the inclusion of a list of exam preparation resources, for LXMO permit applicants that apply under the grandfathering provision, within in the FAQ. The members of the Board will send applicable links to Kimberly Wood for compilation. Once changes have been made to the FAQ document the final draft will be reviewed and approved for website publication per authorization granted to Susan Sanson by the Board at a previous meeting.

MOTION: Gregg Bogost moved, seconded by James Lemerond, to approve the FAQ draft for website publication with the inclusion of revisions requested at today's meeting. Motion carried unanimously.

REVIEW AND APPROVAL OF APPLICATION FORMS

Limited X-Ray Machine Operator (LXMO) Permit

The Board reviewed the draft application forms for the LXMO permit. Kris Hendrickson, Credentialing Supervisor, joined the Board in its review of the draft forms. The Board identified revisions to the application and took the action outlined in the motion below.

MOTION: Gregg Bogost moved, seconded by James Lemerond, to approve the LXMO permit application draft as modified at today's meeting. Motion carried unanimously.

License to Practice Radiography

The Board reviewed the draft application forms for the license to practice radiography. Kris Hendrickson remained with the Board to participate in discussion.

MOTION: James Lemerond moved, seconded by Gregg Bogost, to approve the application forms for Licensed Radiography as published. Motion carried unanimously.

UPDATE REGARDING STATUS OF EDUCATION AND EXAMINATION - JILL REMY, PROGRAM MANAGER, OR GAIL PIZARRO, PH.D. OFFICE OF EDUCATION AND EXAMINATIONS

Establishing a Passing Score for the Wisconsin (ARRT) Limited Scope of Practice in Radiography Examination

Jill Remy, Office of Education and Examinations, appeared before the Board to participate in Board discussion of establishment of a pass score for the Wisconsin (ARRT) Limited Scope of Practice in Radiography Examination. The Board discussed what passing score to use for the purpose of the Wisconsin Limited Scope of Practice in Radiography Examination. Jill Remy provided a handout titled: "ARRT – Evaluation of the Passing Score for the Limited Scope Examination". The Board took the action outlined in the motion below.

MOTION: James Lemerond moved, seconded by Gregg Bogost, to utilize a pass score of 65 % for the Wisconsin Limited Scope of Practice in Radiography Examination until March 31, 2012 and on April 1, 2012 the Wisconsin Limited Scope of Practice in Radiography Examination passing score will increase to 70 %. Motion carried unanimously.

DISCUSSION OF SCOPE OF PRACTICE FOR LIMITED SCOPE X-RAY MACHINE OPERATORS AND RADIOGRAPHERS

The Board continued discussion of how to address scope of practice for LXMOs and Radiographers. Board discussion of the possibility of incorporating the practice standards of ARRT without sacrificing its flexibility and decision making capacities. The Board requested that Colleen Baird work to add language to the scope of practice for LXMOs and Radiographers indicating that the scope of practice includes at a minimum, but is not limited to the ARRT practice standards.

REVIEW OF DRAFT ADMINISTRATIVE RULES FOR REGULATION OF RADIOGRAPHY

The Board reviewed its rule draft and continued the rule writing process. A number of revisions were made to the rule draft. The Board discussed the minimum curriculum standards that should be in place for those seeking the LXMO permit.

MOTION: Gregg Bogost moved, seconded by Kelley Grant, to authorize James Lemerond to speak on behalf of the Board at the Wisconsin Association of Education in Radiologic Technology Annual Meeting on April 26-27, 2011. Mr. Lemerond is authorized to speak about the general intent of the rules, in order to allow program creation, and to solicit the willingness of programs to provide exam preparation courses for LXMO's. Motion carried unanimously.

INFORMATIONAL ITEMS OR ANY SUBMITTED AFTER THE AGENDA SUBMISSION DEADLINE

Review of Letter from Drs. Watchmaker, MD; Mark Niedfeldt, MD; and Mark Hodgson, MD

The Board reviewed correspondence from Drs. Watchmaker, MD; Mark Niedfeldt, MD; and Mark Hodgson, MD. Colleen Baird informed the Board that she has been in contact with Dr. Watchmaker and advised him that contact should be made to the Bureau Director and/or Legal Counsel rather than members of the Board. She indicated that she encouraged him to attend the Board's meetings in the future so discussion can be addressed in the proper venue.

APPENDIX: WISCONSIN STATUTE CHAPTER 462 AND 2009 WISCONSIN ACT 106

This item was included for Board reference purposes only.

PUBLIC COMMENTS

Doug Englebert, Pharmacy Practice Consultant, Department of Health Services (DHS) – Bureau of Quality Assurance (BQA), provided comments to the Board regarding the work of his division and what sort interactions the Board should expect to have with DHS.

OTHER BOARD BUSINESS

Bill Balke, DHS, reported to the Board that a memorandum of understanding (MOU) has been submitted to his supervisor, Chuck Warczeka. Per Bill Balke, Mr. Warczeka indicated that a written request from the Board should be submitted to DHA. Dan Williams will contact Chuck Warczeka to develop a plan for reporting information obtained by DHS to the Department. The Board requested that an agenda item be placed on its agenda enabling them to review compliance issues submitted by DHS.

ADJOURNMENT

MOTION: Gregg Bogost moved, seconded Kelley Grant, to adjourn the meeting.
Motion carried unanimously.

The meeting adjourned at 3:35 p.m.