

**RADIOGRAPHY EXAMINING BOARD
MEETING MINUTES
OCTOBER 18, 2011**

PRESENT: Gregg Bogost, Kelley Grant, James Lemerond, Susan Sanson

STAFF: Tom Ryan, Bureau Director; Sandra Nowack, Legal Counsel; Kimberly Wood, Bureau Assistant and other Department Staff

GUESTS: Judy Warmuth, Wisconsin Hospital Association (WHA); Bill Balke, Wisconsin Department of Health Services/Division of Public Health/Radiation Protection Services; Michael Blumenfeld, Blumenfeld and Associates

CALL TO ORDER

Susan Sanson, Chair, called the meeting to order at 9:05 a.m. A quorum of four (4) members was present.

APPROVAL OF AGENDA

MOTION: James Lemerond moved, seconded by Kelley Grant, to approve the October 18, 2011 agenda as published. Motion carried unanimously.

REVIEW AND APPROVAL OF MINUTES OF JUNE 14, 2011

MOTION: James Lemerond moved, seconded by Kelley Grant, to approve the minutes of June 14, 2011 as published. Motion carried unanimously.

ELECTION OF OFFICERS FOR 2012

Tom Ryan facilitated elections for the Board with the consent of Chairperson Sanson.

CHAIR

NOMINATION: Kelley Grant nominated Susan Sanson for the Office of Chair.

Tom Ryan called for other nominations three (3) times.

Susan Sanson was elected as Chair.

VICE CHAIR

NOMINATION: Susan Sanson nominated James Lemerond for the Office of Vice Chair.

Tom Ryan called for other nominations three (3) times.

James Lemerond was elected as Vice Chair.

SECRETARY

NOMINATION: Susan Sanson nominated Kelley Grant for the Office of Secretary.

Tom Ryan called for other nominations three (3) times.

Kelley Grant was elected as Secretary.

2012 ELECTION RESULTS	
Board Chair	Susan Sanson
Vice Chair	James Lemerond
Secretary	Kelley Grant

ADMINISTRATIVE MATTERS

Gregg Bogost inquired of the status of gubernatorial appointments to the Board. Tom Ryan indicated that there have been no recent appointments to the Board and outlined steps the Board can take in an effort to generate public member appointments. Tom Ryan will look into the status of new board member appointments.

1) 2012 Meeting Dates

The Board reviewed its 2012 meeting dates.

2) Board Appointments

Susan Sanson made the following appointments:

1. Screening Panel: Kelley Grant, James Lemerond
2. Credentialing Liaison: Susan Sanson, Kelley Grant
3. Legislative Liaison: Gregg Bogost, Susan Sanson
4. Division of Enforcement Monitoring Liaison: Kelley Grant
5. Examination Contact and Liaison to the Office of Education and Examinations: James Lemerond
6. Digest Advisor: James Lemerond, Susan Sanson
7. Professional Assistance Procedure (PAP) Liaison: James Lemerond
8. Practice Question Liaison: Susan Sanson, Kelley Grant
9. Travel Liaison: Susan Sanson

MOTION: James Lemerond moved, seconded by Kelley Grant, to delegate authority to the Chair of the Radiography Examining Board, highest ranking officer, or highest ranking member on the Board, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

REVIEW OF APPLICATION FORMS POSTED ON THE DEPARTMENT WEBSITE

- 1) Transitional License to Practice Radiography
- 2) Transitional Limited X-Ray Machine Operator (LXMO) Permit
- 3) License to Practice Radiography
- 4) Limited X-Ray Machine Operator (LXMO) Permit

The Board noted that the application forms for the professions under its purview have been posted to the Department website. The Board raised a concern surrounding the renewal timeframes for newly credentialed radiographers and limited x-ray machine operators. The Board received notification that the Department has resolved this concern during the course of today's meeting. The Board reaffirmed that new credential holders will not be required to renew until September of 2014.

REVIEW OF PRACTICE FAQs FOR LICENSED RADIOGRAPHERS AND LIMITED X-RAY MACHINE OPERATORS

The Board reviewed and provided updates to its Practice FAQs for licensed radiographers and limited x-ray machine operators. Additionally, Sandra Nowack and Susan Sanson drafted a new question relating to supervision for inclusion on the Practice FAQ pages.

MOTION: James Lemerond moved, seconded by Kelley Grant, to accept the amendments to the Board's Practice FAQs for limited x-ray machine operators and licensed radiographers as identified at today's meeting. Motion carried unanimously.

BOARD SPEAKING REQUESTS AND DELEGATION

The Board discussed how it will handle speaking and delegation requests. The Board noted that Kelley Grant has received a speaking engagement request and took action as outlined in the motion below.

MOTION: James Lemerond moved, seconded by Gregg Bogost, to allow Kelley Grant to speak on behalf of the Board, to the Southeast Wisconsin Radiography Group on October 22, 2011. Motion carried unanimously.

OTHER BOARD BUSINESS

Bill Balke, DHS, informed that the Board of a concern relating to individuals who use nuclear medicine to conduct computed tomography scans that have successfully completed the American Registry of Radiologic Technologists (ARRT) Computed Tomography examination. Sandra Nowack will research this matter and report to the Board with her findings.

ADJOURNMENT

MOTION: James Lemerond moved, seconded by Kelley Grant, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:42 a.m.