

**REAL ESTATE APPRAISER
APPLICATION REVIEW COMMITTEE MINUTES
MARCH 23, 2010**

PRESENT: Lynn Gregorash, Gary Gruenisen (on phone), Frank Hopp, Thomas Kneesel (on phone), Lawrence Nicholson, Ursula Volk

EXCUSED: Donald Chudnow, Gregory Landretti, David Wagner

STAFF: Gail Sumi, Bureau Director; Michele Miller Hayes, Legal Counsel; Karen Rude-Evans, Bureau Assistant; Kelly Niesen, Program/Permit Associate

GUESTS: none

CALL TO ORDER

Frank Hopp, Chair, called the meeting to order at 10:36 a.m. A quorum of six (6) members was confirmed.

APPROVAL OF AGENDA

MOTION: Thomas Kneesel moved, seconded by Larry Nicholson, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF FEBRUARY 18, 2010

MOTION: Larry Nicholson moved, seconded by Ursula Volk, to approve the minutes of February 18, 2010 as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

DRL Staff Updates

Gail Sumi introduced the new legal counsel, Michele Miller Hayes. Ms. Miller Hayes gave a brief summary of her background and looks forward to working with the Committee. Attorney Nick Schweitzer, who worked with the Real Estate Appraisers Board, has left DRL. DOE attorney Angela Arrington has accepted a temporary assignment as a bureau director in the Division of Board Services.

Discussion of Larry Nicholson's position on the Board

This is the last Committee meeting for Larry Nicholson. He will be on the Real Estate Appraisers Board.

REVIEW OF COMMITTEE REVIEW FORM AND RE-REVIEW FORM

Kelly Niesen reviewed with the Committee the review and re-review forms. The Committee members made several language changes and Ms. Niesen will update the forms as directed.

DISCUSSION AND APPROVAL OF APPROPRIATE APPRAISAL STANDARDS TO BE USED IN THE REVIEW PROCESS

The Committee reviewed the Uniform Standard of Professional Appraisal Practice (USPAP), supplemental appraisal standards, use of forms and review procedures.

STATUS UPDATE OF SB 339/AB 472 RELATED TO CERTIFICATION AND LICENSURE OF REAL ESTATE APPRAISERS AND REQUIREMENTS FOR APPRAISAL REPORTS

The Committee reviewed the letter from Marla Britton, Chair, Wisconsin Real Estate Appraisers Board, along with SB 339/AB 472.

CLOSED SESSION

MOTION: Lawrence Nicholson moved, seconded by Lynn Gregorash, to convene to Closed Session to deliberate on cases following hearing (s.19.85(1)(a)), Stats.; to consider licensure or discipline (s. 19.85 (1)(b)), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f)), Stats.; and to confer with legal counsel (s. 19.85(1)(g)), Stats. Roll call vote: Lynn Gregorash-yes; Gary Gruenisen-yes; Frank Hopp-yes; Thomas Kneesel-yes; Lawrence Nicholson-yes; Ursula Volk-yes. Motion carried unanimously.

Open session recessed at 11:06 a.m.

RECONVENE TO OPEN SESSION

MOTION: Lynn Gregorash moved, seconded by Larry Nicholson, to reconvene to Open Session. Motion carried unanimously.

Open session reconvened at 1:46 a.m.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

APPLICATION REVIEWS

JOHN BARNACK

MOTION: Lynn Gregorash moved, seconded by Ursula Vold, to recommend that the Department approve John Barnack's appraisal reports. Motion carried unanimously.

THOMAS BRANDT

MOTION: Larry Nicholson moved, seconded by Thomas Kneesel, to recommend that the Department issue a notice of intent to deny Thomas Brandt's appraisal reports subject to the receipt of signed certification pages and explanations and subject to approval by the reviewing appraiser. Motion carried unanimously.

DAVID KANE

This review was tabled to the next meeting.

KIMBERLY MACPHERSON

MOTION: Gary Gruenisen moved, seconded by Lynn Gregorash, to recommend that the Department approve Kimberly MacPherson's appraisal reports. Motion carried unanimously.

DANIEL MCCOY

This review was tabled to the next meeting.

SHARON MEGNA

This review was tabled to the next meeting.

KIMBERLY MIGAS

MOTION: Thomas Kneesel moved, seconded by Ursula Volk, to recommend that the Department approve Kimberly Migas' appraisal reports with coaching comments. Motion carried unanimously.

JEAN MOCKUS

This review was tabled to the next meeting.

NATHAN NESGODA

MOTION: Ursula Volk moved, seconded by Larry Nicholson, to recommend that the Department issue a notice of intent to deny Nathan Nesgoda's appraisal reports subject to one additional report that complies with USPAP and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

EDWARD OLSON

MOTION: Lynn Gregorash moved, seconded by Ursula Volk, to recommend that the Department approve Edward Olson's appraisal reports as submitted. Motion carried unanimously.

KEMA WILLIAMS

MOTION: Lynn Gregorash moved, seconded by Larry Nicholson, to recommend that the Department deny Kema Williams' appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

ADJOURNMENT

MOTION: Lynn Gregorash moved, seconded by Ursula Volk, to adjourn the meeting.
Motion carried unanimously.

The meeting adjourned at 11:54 a.m.