

**REAL ESTATE APPRAISERS APPLICATION ADVISORY COMMITTEE  
VIRTUAL MEETING MINUTES  
NOVEMBER 21, 2013**

**PRESENT:** Gary Gruenisen, Frank Hopp, Thomas Kneesel, Lawrence Nicholson, Ursula Volk, David Wagner

**STAFF:** Tom Ryan, Executive Director; Karen Rude-Evans, Bureau Assistant

**CALL TO ORDER**

Lawrence Nicholson, Chair, called the meeting to order at 10:02 a.m.

**ADOPTION OF AGENDA**

**Amendments:**

- Item M (closed session) – Review and Consideration of Appraisal Experience and Appraisal Reports, add:
  - Polly James – (Gary Gruenisen)

**MOTION:** Gary Gruenisen moved, seconded by Ursula Volk, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF AUGUST 28, 2013**

**MOTION:** Ursula Volk moved, seconded by Frank Hopp, to approve the minutes of August 28, 2013 as written. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Gary Gruenisen moved, seconded by Frank Hopp, to convene to closed session to deliberate on cases following hearing (s.19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Larry Nicholson read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Gary Gruenisen – yes; Frank Hopp – yes; Tom Kneesel – yes; Larry Nicholson – yes; Ursula Volk – yes; Dave Wagner - yes. Motion carried unanimously.

Open session recessed at 10:17 a.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Frank Hopp moved, seconded by Dave Wagner, to reconvene to open session. Motion carried unanimously.

Open session reconvened at 12:11 p.m.

### **VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION**

#### **REAFFIRM ALL VOTES MADE IN CLOSED SESSION**

**MOTION:** Frank Hopp moved, seconded by Gary Gruenisen, to reaffirm all motions made and votes taken in closed session. Motion carried unanimously.

### **APPLICATION REVIEWS**

#### **SCOTT BALDWIN**

**MOTION:** Tom Kneesel moved, seconded by Gary Gruenisen, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements with coaching comments. Motion carried unanimously.

#### **BRIAN WEYENBURG**

**MOTION:** Frank Hopp moved, seconded by Tom Kneesel, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

#### **RAMONDO MCKINLEY**

**MOTION:** Tom Kneesel moved, seconded by Gary Gruenisen, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

#### **TIMOTHY MCMAHON**

**MOTION:** Ursula Volk moved, seconded by Frank Hopp, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

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**BRIAN HAFERMAN**

**MOTION:** Ursula Volk moved, seconded by Gary Gruenisen, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements with coaching comments. Motion carried unanimously.

**STEVEN ANDERSEN**

**MOTION:** Frank Hopp moved, seconded by David Wagner, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements with coaching comments. Motion carried unanimously.

**THOMAS LEONARD**

**MOTION:** Frank Hopp moved, seconded by Dave Wagner, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

**ROBERT HARTNER**

**MOTION:** Ursula Volk moved, seconded by Gary Gruenisen, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

**RONALD BORREE**

**MOTION:** Dave Wagner moved, seconded by Frank Hopp, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

**ANDREW PHILLIPS**

**MOTION:** Frank Hopp moved, seconded by Dave Wagner, to recommend denial of the appraisal reports as not meeting compliance with USPAP requirements. Motion carried unanimously.

**ZACHARY FENTON**

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**MOTION:** Dave Wagner moved, seconded by Ursula Volk, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

**GENEA SMITH**

**MOTION:** Frank Hopp moved, seconded by Gary Gruenisen, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements with coaching comments. Motion carried unanimously.

**MICHAEL ACKER**

**MOTION:** Gary Gruenisen moved, seconded by Frank Hopp, to recommend an intent to deny unless the applicant provides original analysis including the three approaches to value which demonstrates analysis to conclusion of at least one property that was reviewed. Motion carried unanimously.

**WAYNE FRANZEN**

**MOTION:** Frank Hopp moved, seconded by Gary Gruenisen, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements with coaching comments. Motion carried unanimously.

**JAN PURFUERST**

**MOTION:** Gary Gruenisen moved, seconded by Frank Hopp, to recommend denial of the appraisal reports as not meeting compliance with USPAP requirements. Motion carried unanimously.

**PIERCE BUCHINGER**

**MOTION:** Dave Wagner moved, seconded by Frank Hopp, to recommend denial of the appraisal reports as not meeting compliance with USPAP requirements and to refer the supervisors to the Division of Legal Services and Compliance. Motion carried unanimously.

**REBECCA BJURQUIST**

**MOTION:** Frank Hopp moved, seconded by Gary Gruenisen, to recommend denial of the appraisal reports as not meeting compliance with USPAP requirements. Motion carried unanimously.

**SUSAN WANDSCHNEIDER**

**MOTION:** Frank Hopp moved, seconded by Gary Gruenisen, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements with coaching comments. Motion carried unanimously.

**POLLY JAMES**

**MOTION:** Gary Gruenisen moved, seconded by Frank Hopp, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Frank Hopp moved, seconded by Dave Wagner, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:12 p.m.