

**REAL ESTATE APPRAISERS APPLICATION ADVISORY COMMITTEE
VIRTUAL MEETING MINUTES
FEBRUARY 14, 2013**

PRESENT: Donald Chudnow, Gary Gruenisen, Frank Hopp, Tom Kneesel, Lawrence Nicholson, Ursula Volk, David Wagner

STAFF: Thomas Wightman, Executive Director; Pamela Stach, Legal Counsel; Karen Rude-Evans, Bureau Assistant; other DSPS staff

CALL TO ORDER

Lawrence Nicholson, Chair, called the meeting to order at 10:02 a.m.

ADOPTION OF AGENDA

Amendments

- Item J (closed) – Review and Consideration of Appraisal Experience and Appraisal Reports, add:
 5. Galang, Marcial
 6. Nushart, Curt

MOTION: Donald Chudnow moved, seconded by Frank Hopp, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF NOVEMBER 27, 2012

MOTION: Ursula Volk moved, seconded by Frank Hopp, to approve the minutes of November 27, 2012 as written. Motion carried unanimously.

EXECUTIVE DIRECTOR MATTERS

ELECTION OF OFFICERS

CHAIR

Lawrence Nicholson was appointed Chair of the REA Application Advisory Committee by the Real Estate Appraisers Board.

VICE CHAIR

NOMINATION: Donald Chudnow nominated Frank Hopp for Vice Chair.

Thomas Wightman called for nomination three (3) times.

SECRETARY

NOMINATION: Donald Chudnow nominated Ursula Volk for Secretary.

Thomas Wightman called for nomination three (3) times.

MOTION: Frank Hopp moved, seconded by David Wagner to accept the slate of candidates as nominated. Motion carried unanimously.

| 2013 ELECTION RESULTS | |
|------------------------------|---------------------------|
| Chair | Lawrence Nicholson |
| Vice Chair | Frank Hopp |
| Secretary | Ursula Volk |

CLOSED SESSION

MOTION: Frank Hopp moved, seconded by Donald Chudnow, to convene to Closed Session to deliberate on cases following hearing (s.19.85(1)(a)), Stats.; to consider licensure or discipline (s. 19.85 (1)(b)), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f)), Stats.; and to confer with legal counsel (s. 19.85(1)(g)), Stats. Roll call vote: Donald Chudnow-yes; Gary Gruenisen-yes; Frank Hopp-yes; Thomas Kneesel-yes; Lawrence Nicholson-yes; Ursula Volk-yes; David Wagner-yes. Motion carried unanimously.

Open session recessed at 10:49 a.m.

RECONVENE TO OPEN SESSION

MOTION: Gary Gruenisen moved, seconded by Donald Chudnow, to reconvene to open session. Motion carried unanimously.

Open session reconvened at 11:55 a.m.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

REAFFIRM ALL MOTIONS MADE IN CLOSED SESSION

MOTION: Gary Gruenisen moved, seconded by Frank Hopp, to reaffirm all applications approved, all applications denied, all applications with the intent to deny and to table one application. Motion carried unanimously.

APPLICATION REVIEWS

**JACOB HAMILTON
LICENSED**

MOTION: Ursula Volk moved, seconded by Donald Chudnow, to recommend approval of the appraisal reports as meeting USPAP compliance with coaching comments. Motion carried unanimously.

**CHRISTOPHER SHERBERT
CERTIFIED GENERAL**

MOTION: Frank Hopp moved, seconded by Donald Chudnow, to recommend approval of the experience as meeting USPAP compliance with coaching comments. Motion carried unanimously.

**JAIMIE SUTFIN
CERTIFIED RESIDENTIAL**

MOTION: Donald Chudnow moved, seconded by Ursula Volk, to issue an intent to deny unless the applicant submits work files on the reports submitted. Applicant is to also provide explanation for not providing commentary or analysis for construction contract, plans or specs. Motion carried unanimously.

**TYLER SWEENEY
LICENSED**

MOTION: Ursula Volk moved, seconded by Thomas Kneesel, to recommend denial of the experience as not meeting USPAP compliance and to refer the supervisor to DLSC. Motion carried unanimously.

**MARCIAL GALANG
CERTIFIED RESIDENTIAL**

MOTION: Donald Chudnow moved, seconded by Frank Hopp, to table the experience review to the next meeting. Motion carried unanimously.

**CURT NUSHART
LICENSED**

MOTION: Ursula Volk moved, seconded by Garry Gruenisen, to recommend approval of the experience as meeting USPAP compliance with coaching comments. Motion carried unanimously.

ADJOURNMENT

MOTION: Donald Chudnow moved, seconded by Thomas Kneesel, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:03 p.m.