

**REAL ESTATE APPRAISERS APPLICATION ADVISORY COMMITTEE
VIRTUAL MEETING MINUTES
JUNE 25, 2013**

PRESENT: Donald Chudnow, Frank Hopp, Tom Kneesel, Lawrence Nicholson, Ursula Volk

EXCUSED: Gary Greunisen, David Wagner

STAFF: Tom Ryan, Executive Director; Karen Rude-Evans, Bureau Assistant

CALL TO ORDER

Lawrence Nicholson, Chair, called the meeting to order at 10:04 a.m.

ADOPTION OF AGENDA

Amendments:

- Item K (closed) – Review and Consideration of Appraisal Experience and Appraisal Reports, add:
 13. Allen, James
 14. Krause, Katie
 15. Sime, Ann
 16. Engstrom, Vayne
 17. Schwartz, Michael
 18. Smith, Taylor
 19. Halverson, Richard
 20. Leseberg, Victoria
 21. Knudson, Linda
 22. Hyland, Gregory
 23. Radloff, Joel

MOTION: Frank Hopp moved, seconded by Ursula Volk, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF MAY 9, 2013

Corrections:

- Change the adjournment time to a.m.

MOTION: Donald Chudnow moved, seconded by Frank Hopp, to approve the minutes of May 9, 2013 as corrected. Motion carried unanimously.

CLOSED SESSION

Lawrence Nicholson, Chair, read the motion to convene to closed session.

MOTION: Frank Hopp moved, seconded by Tom Kneesel, to convene to closed session to deliberate on cases following hearing (s.19.85(1)(a)), Stats.; to consider licensure or discipline (s. 19.85 (1)(b)), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f)), Stats.; and to confer with legal counsel (s. 19.85(1)(g)), Stats. Roll call vote: Donald Chudnow-yes; Gary Gruenisen – yes; Frank Hopp-yes; Thomas Kneesel-yes; Lawrence Nicholson-yes; Ursula Volk-yes, David Wagner-yes. Motion carried unanimously.

Open session recessed at 10:27 a.m.

RECONVENE TO OPEN SESSION

MOTION: Frank Hopp moved, seconded by Ursula Volk, to reconvene to open session. Motion carried unanimously.

Open session reconvened at 12:47 p.m.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

REAFFIRM ALL MOTIONS MADE IN CLOSED SESSION

MOTION: Thomas Kneesel moved, seconded by Frank Hopp, to reaffirm all motions made in closed session. Motion carried unanimously.

APPLICATION REVIEWS

**REBECCA BURQUIST
CERTIFIED RESIDENTIAL**

MOTION: Frank Hopp moved, seconded by Ursula Volk, to table the review to a future meeting to allow the appraisal reports to be re-sent. Motion carried unanimously.

**TYLER DHEIN
LICENSED APPRAISER**

MOTION: Frank Hopp moved, seconded by Donald Chudnow, to recommend approval of the appraisal reports as meeting USPAP compliance with coaching comments. Motion carried unanimously.

MOTION: Thomas Kneesel moved, seconded by Frank Hoppe, to refer James Dhien to DLSC for determination of whether he supervised the applicant while on a limited license in violation of the terms of the Board Order. Motion carried unanimously.

**JEFFREY HEINDL
LICENSED APPRAISER**

MOTION: Ursula Volk moved, seconded by Thomas Kneesel, to table the review to send the appraisal reports to another reviewer. Motion carried unanimously.

**GAIL KERN
CERTIFIED GENERAL**

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to table the review to for further information. Motion carried unanimously.

**RAMONDO MCKINLEY
CERTIFIED GENERAL AND LICENSED APPRAISER**

MOTION: Donald Chudnow moved, seconded by Ursula Volk, to recommend denial of the appraisal reports as not being in compliance with USPAP requirements. Motion carried unanimously.

**FRANK OLSON
CERTIFIED GENERAL AND LICENSED APPRAISER**

MOTION: Thomas Kneesel moved, seconded by Donald Chudnow, to table the review of the appraisal reports for review by a commercial appraiser. Motion carried unanimously.

**JOSEPH REINHARD
LICENSED**

MOTION: Ursula Volk moved, seconded by Frank Hopp, to recommend approval of the appraisal reports as meeting USPAP compliance with coaching comments. Motion carried unanimously.

**BRIAN RICHARDSON
CERTIFIED GENERAL**

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to table for review by David Wagner. Motion carried unanimously.

**LINDSEY SAMPSON
CERTIFIED GENERAL AND LICENSED APPRAISER**

MOTION: Ursula Volk moved, seconded by Frank Hopp, to table for review by Lawrence Nicholson. Motion carried unanimously.

**JARED TETZNER
LICENSED**

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to table for further review. Motion carried unanimously.

**STEVEN WILKINSON
CERTIFIED RESIDENTIAL**

MOTION: Donald Chudnow moved, seconded by Frank Hoppe, to recommend denial of the appraisal reports as not meeting USPAP compliance. Motion carried unanimously.

**STEVEN WRIGHT
LICENSED**

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to table for further review. Motion carried unanimously.

**JAMES ALLEN
CERTIFIED GENERAL AND LICENSED APPRAISER**

MOTION: Frank Hopp moved, seconded by Ursula Volk, to recommend approval of the appraisal reports as meeting USPAP compliance. Motion carried unanimously.

**KATIE KRAUSE
LICENSED**

MOTION: Ursula Volk moved, seconded by Frank Hopp, to recommend approval of the appraisal reports as meeting USPAP compliance. Motion carried unanimously.

**ANN SIME
LICENSED**

MOTION: Donald Chudnow moved, seconded by Frank Hopp, to recommend approval of the appraisal reports as meeting USPAP compliance. Motion carried unanimously.

**VAYNE ENGSTROM
LICENSED**

MOTION: Frank Hopp moved, seconded by Donald Chudnow, to recommend denial of the appraisal reports as not meeting USPAP compliance. Motion carried unanimously.

**MICHAEL SCHWARTZ
LICENSED**

MOTION: Ursula Volk moved, seconded by Frank Hopp, to recommend approval of the appraisal reports as being in compliance with USPAP requirements. Motion carried unanimously.

**TAYLOR SMITH
CERTIFIED RESIDENTIAL AND LICENSED APPRAISER**

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to table the review of the appraisal reports to a future meeting. Motion carried unanimously.

RICHARD HALVORSON

MOTION: Thomas Kneesel moved, seconded by Ursula Volk, to recommend approval of the appraisal reports as being in compliance with USPAP requirements with coaching comments. Motion carried unanimously.

**VICTORIA LESEBERG
LICENSED**

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to recommend approval of the appraisal reports as being in compliance with USPAP requirements with coaching comments. Motion carried unanimously.

LINDA KNUDSON

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to recommend approval of the appraisal reports as being in compliance with USPAP requirements with. Motion carried unanimously.

**GREGORY HYLAND
LICENSED**

MOTION: Frank Hopp moved, seconded by Ursula Volk, to recommend approval of the appraisal reports as being in compliance with USPAP requirements with. Motion carried unanimously.

**JOEL RADLOFF
LICENSED**

MOTION: Thomas Kneesel moved, seconded by Frank Hopp, to recommend approval of the appraisal reports as being in compliance with USPAP requirements with coaching comments. Motion carried unanimously.

ADJOURNMENT

MOTION: Frank Hopp moved, seconded by Ursula Volk, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:49 p.m.