

**REAL ESTATE APPRAISERS APPLICATION ADVISORY COMMITTEE
VIRTUAL MEETING MINUTES
JULY 15, 2013**

PRESENT: Frank Hopp, Lawrence Nicholson, Ursula Volk

EXCUSED: Gary Gruenisen, Tom Kneesel, David Wagner

STAFF: Karen Rude-Evans, Bureau Assistant; Sharon Henes, Paralegal; Shawn Leatherwood, Advanced Paralegal

CALL TO ORDER

Lawrence Nicholson, Chair, called the meeting to order at 10:25 a.m.

ADOPTION OF AGENDA

Amendments:

- Item I (closed) – Review and Consideration of Appraisal Experience and Appraisal Reports, add:
 - 5) Peterson, Steven

MOTION: Frank Hopp moved, seconded by Ursula Volk, to adopt the agenda as amended. Motion carried unanimously.

CLOSED SESSION

Lawrence Nicholson, Chair, read the motion to convene to closed session.

MOTION: Frank Hopp moved, seconded by Ursula Volk, to convene to closed session to deliberate on cases following hearing (s.19.85(1)(a)), Stats.; to consider licensure or discipline (s. 19.85 (1)(b)), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f)), Stats.; and to confer with legal counsel (s. 19.85(1)(g)), Stats. Roll call vote: Frank Hopp-yes; Lawrence Nicholson-yes; Ursula Volk-yes. Motion carried unanimously.

Open session recessed at 10:31 a.m.

RECONVENE TO OPEN SESSION

MOTION: Frank Hopp moved, seconded by Ursula Volk, to reconvene to open session. Motion carried unanimously.

Open session reconvened at 11:06 a.m.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

REAFFIRM ALL MOTIONS MADE IN CLOSED SESSION

MOTION: Frank Hopp moved, seconded by Ursula Volk, to reaffirm all motions made in closed session. Motion carried unanimously.

APPLICATION REVIEWS

RICHARD ATKINSON

MOTION: Ursula Volk moved, seconded by Frank Hopp, to recommend denial of the appraisal reports as not meeting compliance with USPAP requirements. Motion carried unanimously.

MICHAEL ELKINS

MOTION: Frank Hopp moved, seconded by Ursula Volk, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements with coaching comments. Motion carried unanimously.

KURT MARQUARDT

MOTION: Frank Hopp moved, seconded by Ursula Volk, to recommend denial of the appraisal reports as not meeting compliance with USPAP requirements. Motion carried unanimously.

ELIZABETH STRUTZ

MOTION: Frank Hopp moved, seconded by Ursula Volk, to recommend denial of the appraisal reports as not meeting compliance with USPAP requirements. Motion carried unanimously.

STEVEN PETERSEN

MOTION: Ursula Volk moved, seconded by Frank Hopp, to table the review of the appraisal reports to the next meeting. Motion carried unanimously.

ADJOURNMENT

MOTION: Frank Hopp moved, seconded by Ursula Volk, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:07 a.m.