

**REAL ESTATE APPRAISERS APPLICATION ADVISORY COMMITTEE  
VIRTUAL MEETING MINUTES  
AUGUST 28, 2013**

**PRESENT:** Frank Hopp, Thomas Kneesel, Lawrence Nicholson, Ursula Volk

**EXCUSED:** Gary Gruenisen, David Wagner

**STAFF:** Dan Williams, Executive Director; Karen Rude-Evans, Bureau Assistant; and other DSPS staff.

**CALL TO ORDER**

Lawrence Nicholson, Chair, called the meeting to order at 10:02 a.m.

**ADOPTION OF AGENDA**

**MOTION:** Frank Hopp moved, seconded by Tom Kneesel, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Thomas Kneesel moved, seconded by Frank Hopp, to approve the minutes of June 28, 2013, July 15, 2013, July 29, 2013 and August 16, 2013 as written. Motion carried unanimously.

**CLOSED SESSION**

Lawrence Nicholson, Chair, read the motion to convene to closed session.

**MOTION:** Thomas Kneesel moved, seconded by Frank Hopp, to convene to closed session to deliberate on cases following hearing (s.19.85(1)(a)), Stats.; to consider licensure or discipline (s. 19.85 (1)(b)), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f)), Stats.; and to confer with legal counsel (s. 19.85(1)(g)), Stats. Roll call vote: Frank Hopp-yes; Thomas Kneesel-yes; Lawrence Nicholson-yes; Ursula Volk-yes. Motion carried unanimously.

Open session recessed at 10:09 a.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Frank Hopp moved, seconded by Ursula Volk to reconvene to open session. Motion carried unanimously.

Open session reconvened at 11:25 a.m.

**VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION**

**REAFFIRM ALL MOTIONS MADE IN CLOSED SESSION**

**MOTION:** Ursula Volk moved, seconded by Frank Hopp, to reaffirm all motions made in closed session. Motion carried unanimously.

**APPLICATION REVIEWS**

**REBECCA BJURQUIST  
CERTIFIED GENERAL**

**MOTION:** Ursula Volk moved, seconded by Thomas Kneesel, to table the review and authorize Frank Hopp to make a determination of approval directly to DSPS staff. If the applicant is to be denied, the review should be brought back to the Committee for discussion. Motion carried unanimously.

**BRIAN RICHARDSON  
CERTIFIED GENERAL**

**MOTION:** Ursula Volk moved, seconded by Thomas Kneesel, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements with coaching comments. Motion carried unanimously.

**LINDSAY SAMPSON  
CERTIFIED GENERAL**

**MOTION:** Frank Hopp moved, seconded by Ursula Volk, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

**JARAD TETZNER  
LICENSED**

**MOTION:** Frank Hopp moved, seconded by Thomas Kneesel, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

**STEVEN WRIGHT  
LICENSED**

**MOTION:** Ursula Volk moved, seconded by Frank Hopp, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

**PIERCE BUCHINGER  
CERTIFIED GENERAL**

**MOTION:** Frank Hopp moved, seconded by Ursula Volk, to table the review and authorize Dave Wagner to make a determination of approval directly to DSPS staff. If the applicant is to be denied, the review should be brought back to the Committee for discussion. Motion carried unanimously.

**JAY DEIFENBAUGH  
CERTIFIED RESIDENTIAL**

**MOTION:** Frank Hopp moved, seconded by Ursula Volk, to table the review and authorize Thomas Kneesel to make a determination of approval directly to DSPS staff. If the applicant is to be denied, the review should be brought back to the Committee for discussion. Motion carried unanimously.

**TARA GROB  
LICENSED**

**MOTION:** Frank Hopp moved, seconded by Thomas Kneesel, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

**GLENN KRISTENSEN  
CERTIFIED RESIDENTIAL**

**MOTION:** Ursula Volk moved, seconded by Thomas Kneesel, to table the review to the next meeting. Motion carried unanimously.

**AARON LENSINK  
CERTIFIED GENERAL**

**MOTION:** Frank Hopp moved, seconded by Thomas Kneesel, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

**JOEL MACHT  
CERTIFIED RESIDENTIAL**

**MOTION:** Thomas Kneesel moved, seconded by Frank Hopp, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements with coaching comments. Motion carried unanimously.

**MARLA MALONE  
CERTIFIED RESIDENTIAL**

**MOTION:** Thomas Kneesel moved, seconded by Ursula Volk, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements with coaching comments. Motion carried unanimously.

**JANA NIEMI  
CERTIFIED RESIDENTIAL**

**MOTION:** Thomas Kneesel moved, seconded by Ursula Volk, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

**ALAN STEHLIK  
CERTIFIED RESIDENTIAL**

**MOTION:** Frank Hopp moved, seconded by Thomas Kneesel, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

**NICOLE STEWART  
CERTIFIED RESIDENTIAL**

**MOTION:** Ursula Volk moved, seconded by Thomas Kneesel, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

**MAURA SULLIVAN  
CERTIFIED RESIDENTIAL**

**MOTION:** Frank Hopp moved, seconded by Thomas Kneesel, to recommend denial of the appraisal reports as not meeting compliance with USPAP requirements. Motion carried unanimously.

**LEAH WEBER  
LICENSED**

**MOTION:** Ursula Volk moved, seconded by Frank Hopp, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements with coaching comments. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Thomas Kneesel moved, seconded by Frank Hopp, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:26 a.m.