

**REAL ESTATE APPRAISERS  
APPLICATION ADVISORY COMMITTEE  
WEB/VIRTUAL MEETING MINUTES  
January 22, 2014**

**PRESENT:** (None)

**PRESENT VIA GOTOMEETING:** Lawrence Nicholson, Frank Hopp, David Wagner, Thomas Kneesel

**EXCUSED:** Gary Gruenisen

**STAFF:** Tom Ryan, Executive Director; Daniel Agne, Bureau Assistant; and other Department staff

**CALL TO ORDER**

Lawrence Nicholson, Chair, called the meeting to order at 10:04 A.M.

**ADOPTION OF AGENDA**

**Amendments:**

- Item "H.5" (Closed Session) will be deferred to later meeting.
- Item "H.12" **ADD** the agenda item titled "Application Reviews – Tim Martin"
- Item "H.13" **ADD** the agenda item titled "Application Reviews – Jay Diefenbaugh"

**MOTION:** Thomas Kneesel moved, seconded by Frank Hopp, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Frank Hopp moved, seconded by David Wagner, to approve the minutes of November 21, 2013 as published. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

**ELECTION OF OFFICERS**

**COMMITTEE CHAIR**

**NOMINATION:** David Wagner nominated Lawrence Nicholson for the Office of Committee Chair. Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

Lawrence Nicholson was elected as Committee Chair.

## VICE CHAIR

**NOMINATION:** Lawrence Nicholson nominated Frank Hopp for the Office of Vice Chair.  
Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

Frank Hopp was elected as Vice Chair.

## SECRETARY

**NOMINATION:** Lawrence Nicholson nominated David Wagner for the Office of Secretary.  
Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

David Wagner was elected as Secretary.

2014 ELECTION RESULTS	
Committee Chair	Lawrence Nicholson
Vice Chair	Frank Hopp
Secretary	David Wagner

## APPOINTMENT OF LIAISONS, ALTERNATES, AND DELEGATES

### CREDENTIALING LIAISON

**MOTION:** Frank Hopp moved, seconded by Thomas Kneesel, to appoint Lawrence Nicholson as the Credentialing Liaison, whose authority includes but is not limited to review of qualifying education for equivalency. Motion carried unanimously

### CLOSED SESSION

**MOTION:** Lawrence Nicholson moved, seconded by David Wagner, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1) (a), Stats.; consider closing disciplinary investigations with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.). The preceding motion statement was read by Committee Chair, Lawrence Nicholson. Roll Call Vote: Frank Hopp - yes; Thomas Kneesel - yes; Lawrence Nicholson - yes; and David Wagner - yes. Motion carried unanimously.

The Committee convened into Closed Session at 10:33 A.M.

## **RECONVENE TO OPEN SESSION**

**MOTION:** David Wagner moved, seconded by Frank Hopp, to reconvene in open session at 11:54 A.M. Motion carried unanimously.

## **APPLICATION REVIEWS**

### **LUKE ALGER**

**MOTION:** Frank Hopp moved, seconded by Thomas Kneesel, to table this matter until the next meeting. Motion carried unanimously.

### **MARY BLOTT**

**MOTION:** Frank Hopp moved, seconded by Thomas Kneesel, to recommend an intent to deny the appraisal reports for not being in compliance with USPAP Standards 1 and 2 requirements. The applicant must provide one additional appraisal report which demonstrates a credible Cost Approach with Land Value Analysis. Motion carried unanimously.

### **KENNETH HANSON**

**MOTION:** Frank Hopp moved, seconded by Thomas Kneesel, to recommend denial of the appraisal reports for not being in compliance with USPAP Standards 1 and 2 requirements. Motion carried unanimously.

### **ANDREW HENERY**

**MOTION:** Thomas Kneesel moved, seconded by David Wagner, to recommend approval of the appraisal reports, as being in compliance with USPAP requirements, and provide coaching comments. Motion carried unanimously.

### **DEBRA MERCIER**

**MOTION:** Frank Hopp moved, seconded by Thomas Kneesel, to table this matter until the next meeting. Motion carried unanimously.

### **NICHOLAS POTTS**

**MOTION:** David Wagner moved, seconded by Frank Hopp, to recommend approval of the appraisal reports as being in compliance with USPAP requirements. Motion carried unanimously.

### **DAVID ROMANOWSKY**

**MOTION:** Frank Hopp moved, seconded by David Wagner, to recommend approval of the appraisal reports as being in compliance with USPAP requirements. Motion carried unanimously.

**PAMELA WEBER**

**MOTION:** Frank Hopp moved, seconded by David Wagner, to recommend denial of the appraisal reports for not being in compliance with USPAP Standards1 and 2 requirements. Motion carried unanimously.

**LYNN BECK**

**MOTION:** Thomas Kneesel moved, seconded by David Wagner, to recommend denial of the appraisal reports for not being in compliance with USPAP Standards1 and 2 requirements, and to refer the matter to DLSC. Motion carried unanimously.

**STEVE BIEDERMANN**

**MOTION:** Thomas Kneesel moved, seconded by David Wagner, to table this matter. Motion carried unanimously.

**STACY EIERMAN**

**MOTION:** Thomas Kneesel moved, seconded by Frank Hopp, to table this matter. Motion carried unanimously.

**TIM MARTIN**

**MOTION:** David Wagner moved, seconded by Thomas Kneesel, to recommend approval of the appraisal reports as being in compliance with USPAP requirements, and provide coaching comments. Motion carried unanimously.

**JAY DIEFENBAUGH**

**MOTION:** Frank Hopp moved, seconded by David Wagner, to recommend denial of the appraisal reports for not being in compliance with USPAP Standards1 and 2 requirements, and refer this matter and the supervisor to DLSC. Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE**

**MOTION:** David Wagner moved, seconded by Thomas Kneesel, to affirm all motions made and all votes taken in Closed Session. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Frank Hopp moved, seconded by David Wagner, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:55 A.M.