

**REAL ESTATE APPRAISERS
APPLICATION ADVISORY COMMITTEE
MEETING MINUTES
January 20, 2015**

PRESENT: Frank Hopp (*via GoToMeeting*), Peter Moegenburg (*via GoToMeeting*)

EXCUSED: Marla Britton, Thomas Kneesel, David Wagner

STAFF: Tom Ryan, Executive Director; and Taylor Thompson, Bureau Assistant; and other Department staff

CALL TO ORDER

Frank Hopp, Vice Chair, called the meeting to order at 10:04 A.M. Two (2) members were present.

ADOPTION OF AGENDA

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to approve the minutes of December 2, 2014 as published. Motion carried unanimously.

ADMINISTRATIVE UPDATES

ELECTION OF OFFICERS

VICE CHAIR

NOMINATION: Peter Moegenburg nominated Frank Hopp for the Office of Vice Chair. Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

Frank Hopp was elected as Vice Chair.

SECRETARY

NOMINATION: Frank Hopp nominated Peter Moegenburg for the Office of Secretary. Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

Peter Moegenburg was elected as Secretary.

2015 ELECTION RESULTS	
Committee Chair	Marla Britton
Vice Chair	Frank Hopp
Secretary	Peter Moegenburg

APPOINTMENT OF LIAISONS, ALTERNATES, AND DELEGATES

CREDENTIALING LIAISON

MOTION: Peter Moegenburg moved, seconded by Frank Hopp, to affirm the Chair's appointment of Frank Hopp, whose authority includes but is not limited to review of qualifying education for equivalency. Motion carried unanimously.

DRAGAN RADJENOVIC

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to refer the matter involving Dragan Radjenovic to the Division of Legal Services and Compliance. Motion carried unanimously.

REVIEW AND CONSIDERATION OF APPLICANTS' APPRAISAL EXPERIENCE AND APPRAISAL REPORTS, OR ANY RECEIVED AFTER PREPARATION OF THE AGENDA

THOMAS HITTMAN JR.

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to recommend denial of the appraisal reports. **Reason for Denial:** Reports do not meet USPAP Standard 1 as set forth in the appraisal review reports for each property. Motion carried unanimously.

MELISSA SWAMP

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to recommend denial of the appraisal reports. **Reason for Denial:** Reports do not meet USPAP Standard 1 as set forth in the appraisal review reports for each property. Motion carried unanimously.

DANIEL BRUNOW

MOTION: Peter Moegenburg moved, seconded by Frank Hopp, to table this matter and request two additional Appraisal Reports, not Restricted Appraisal Reports. Motion carried unanimously.

SANDRA BRANCEL

MOTION: Peter Moegenburg moved, seconded by Frank Hopp, to recommend denial of the appraisal reports. **Reason for Denial:** Failure to comply with USPAP Standard 2.3 in that applicant is not acknowledged and her contribution is in no way referenced in the context of the report. Motion carried unanimously.

FRANCIS HOLZER

MOTION: Peter Moegenburg moved, seconded by Frank Hopp, to recommend denial of the appraisal reports. **Reason for Denial:** Reports do not meet USPAP Standards 1 and 2 as set forth in the appraisal review reports for each property. Motion carried unanimously.

DANIEL KJOLSING

MOTION: Peter Moegenburg moved, seconded by Frank Hopp, to rescind the motion recommending denial on this matter from the July 9, 2014 meeting and request three complete reports with a date of review after January 2014. Motion carried unanimously.

ASHLEY HINKENS

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to recommend denial of the appraisal reports. **Reason for Denial:** Reports do not meet USPAP Standards 1 and 2 as set forth in the appraisal review reports for each property. Motion carried unanimously.

NICHOLAS HATCH

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to recommend denial of the appraisal reports. **Reason for Denial:** Reports do not meet USPAP Standards 1 and 2 as set forth in the appraisal review reports for each property. Motion carried unanimously.

ELAINE VANDERSLICE

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to recommend denial of the appraisal reports. **Reason for Denial:** Reports do not meet USPAP Standards 1 and 2 as set forth in the appraisal review reports for each property. Motion carried unanimously.

SCOTT HEINBERG

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to recommend denial of the appraisal reports. **Reason for Denial:** Reports do not meet USPAP Standards 1 and 2 as set forth in the appraisal review reports for each property. Motion carried unanimously.

MOTION TO RESCIND THE DENIAL IN THE APPLICATION MATTER OF BRIAN SMITH

MOTION: Frank Hopp moved, seconded by Peter Moegenburg, to rescind the motion from the October 22, 2014 meeting recommending denial of the application of Brian Smith. Motion carried unanimously.

ADJOURNMENT

MOTION: Peter Moegenburg moved, seconded by Frank Hopp, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:08 P.M.