

**REAL ESTATE APPRAISERS BOARD
TELECONFERENCE/VIRTUAL MEETING MINUTES
August 26, 2015**

PRESENT: Scott Brunner (*via GoToMeeting*), Carl Clementi (*via GoToMeeting*), Thomas Kneesel (*via GoToMeeting, joined the meeting at 9:40 a.m.*), Lawrence Nicholson (*via GoToMeeting*), Henry Simon

EXCUSED: Jose Perez

STAFF: Tom Ryan - Executive Director; Nilajah Madison-Head - Bureau Assistant and other DSPS Staff

CALL TO ORDER

Lawrence Nicholson, Chair, called the meeting to order at 9:35 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

Amendments to the Agenda:

- *Under Item L) Presentation and Deliberation on Administrative Warning(s) Add: "4) 14 APP 053 – K.R.C."*

MOTION: Henry Simon moved, seconded by Scott Brunner, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES

Thomas Kneesel joined the meeting at 9:40 a.m.

MOTION: Scott Brunner moved, seconded by Carl Clementi, to approve the minutes of August 3, 2015 as published. Motion carried.

NOMINATIONS, ELECTIONS AND APPOINTMENTS

2015 LIAISON APPOINTMENTS	
REA Application Advisory Committee Chair	Thomas Kneesel; Alternate: Carl Clementi

MOTION: Carl Clementi moved, seconded by Scott Brunner, to affirm the Chair’s appointment of Thomas Kneesel as the REA Application Advisory Committee Chair. Motion carried unanimously.

CLOSED SESSION

MOTION: Thomas Kneesel moved, seconded by Scott Brunner, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Scott Brunner – yes; Carl Clementi - yes; Thomas Kneesel - yes; Lawrence Nicholson – yes; Henry Simon - yes. Motion carried unanimously.

The Board convened into Closed Session at 9:46 a.m.

RECONVENE TO OPEN SESSION

MOTION: Henry Simon moved, seconded by Carl Clementi, to reconvene in Open Session at 10:21 a.m. Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

MOTION: Scott Brunner moved, seconded by Thomas Kneesel, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS**13 APP 007 – Craig S. Liesener**

MOTION: Henry Simon moved, seconded by Thomas Kneesel, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Craig S. Liesener (DLSC case number 13 APP 007). Motion carried unanimously.

13 APP 065 – Adeline D. Bernard

MOTION: Scott Brunner moved, seconded by Carl Clementi, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Adeline D. Bernard (DLSC case number 13 APP 065). Motion carried unanimously.

13 APP 069 – Cara E. Barton

MOTION: Scott Brunner moved, seconded by Thomas Kneesel, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Cara E. Barton (DLSC case number 13 APP 069). Motion carried unanimously.

13 APP 074 and 15 APP 002 – Jennifer A. Jacobson

MOTION: Henry Simon moved, seconded by Carl Clementi, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Jennifer A. Jacobson (DLSC case numbers 13 APP 074 and 15 APP 002). Motion carried unanimously.

13 APP 099 – Carol A. Leygraaf

MOTION: Thomas Kneesel moved, seconded by Carl Clementi, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Carol A. Leygraaf (DLSC case number 13 APP 099). Motion carried unanimously.

ADMINISTRATIVE WARNINGS**13 APP 063 – J.E.B.**

MOTION: Thomas Kneesel moved, seconded by Scott Brunner, to issue an Administrative Warning in the matter of DLSC case number 13 APP 063 – J.E.B. Motion carried unanimously.

13 APP 067 – K.J.E.

MOTION: Henry Simon moved, seconded by Thomas Kneesel, to issue an Administrative Warning in the matter of DLSC case number 13 APP 067 – K.J.E. Motion carried unanimously.

13 APP 097 – J.J.H.

MOTION: Henry Simon moved, seconded by Thomas Kneesel, to issue an Administrative Warning in the matter of DLSC case number 13 APP 097 – J.J.H. Motion carried unanimously.

14 APP 053 – K.R.C.

MOTION: Scott Brunner moved, seconded by Carl Clementi, to issue an Administrative Warning in the matter of DLSC case number 14 APP 053 – K.R.C. Motion carried unanimously.

CASE CLOSINGS**13 APP 071 – R.H.**

MOTION: Carl Clementi moved, seconded by Scott Brunner, to close case 13 APP 071, against Robert Hasselkus, for Prosecutorial Discretion (P7). Motion carried. Recused: Thomas Kneesel

(Thomas Kneesel recused himself from deliberation and voting in the matter of 13 APP 071 – R.H.)

13 APP 105 – P.W.

MOTION: Carl Clementi moved, seconded by Henry Simon, to close case 13 APP 105, against Peter Walls, for Prosecutorial Discretion (P7). Motion carried unanimously.

ADJOURNMENT

MOTION: Scott Brunner moved, seconded by Henry Simon, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:22 a.m.