

**REAL ESTATE CONTRACTUAL FORMS ADVISORY COMMITTEE
MEETING MINUTES
March 19, 2015**

PRESENT: Stephen Beers, Casey Clickner, Debra Conrad, John Drzewiecki, Michael Gordon, Cori Lamont (*via GoToMeeting, left the meeting at 11:45a.m.*), Kim Moermond, Jonathan Sayas, Michael Sewell, Gary Tritz, Thomas Weber

EXCUSED: Scott Minter, Richard Petershack, Peter Sveum

STAFF: Brittany Lewin, Executive Director; Taylor Thompson, Bureau Assistant

CALL TO ORDER

Stephen Beers, Chair, called the meeting to order at 9:37 a.m. A quorum of eleven (11) members was confirmed.

ADOPTION OF AGENDA

MOTION: Debra Conrad moved, seconded by Casey Clickner, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Michael Gordon moved, seconded by Gary Tritz, to approve the minutes of November 20, 2014 as published. Motion carried unanimously.

REEB 13 RELATING TO OUT OF STATE BROKER COOPERATIVE AGREEMENTS

MOTION: Michael Gordon moved, seconded by Jack Drzewiecki, to recommend the Real Estate Examining Board adopt the form created regarding REEB 13 – Cooperative Agreement and delegate authority to Stephen Beers to make any modifications and to report the revisions and recommendations to the Real Estate Examining Board. Motion carried unanimously.

WB-35

MOTION: Debra Conrad moved, seconded by Gary Tritz, to recommend the Real Estate Examining Board adopt WB-35 and delegate authority to Stephen Beers to make any modifications and to report the revisions and recommendations to the Real Estate Examining Board. Motion carried unanimously.

ADJOURNMENT

MOTION: Michael Gordon moved, seconded by Kim Moermond, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:29 p.m.