

**SIGN LANGUAGE INTERPRETERS COUNCIL
MEETING MINUTES
JUNE 12, 2013**

PRESENT: Joel Mankowski, Faye Jordan-Peters, Carlos Jaramillo, Steve Smart, Debra Gorra Barash, Joseph Riggio

ABSENT: Suzette Garay

STAFF: Dan Williams, Executive Director; Matthew Niehaus, Bureau Assistant; and other Department Staff

CALL TO ORDER

Joel Mankowski, Chair, called the meeting to order at 9:10 a.m. A quorum of six (6) members was present.

ADOPTION OF AGENDA

MOTION: Debra Gorra Barash moved, seconded by Faye Jordan-Peters, to adopt the agenda as published. Motion carried unanimously.

ADOPTION OF AGENDA

Amendments to the Minutes

- Revise the motion on Liaison Reports to state ‘It was moved and seconded to’

MOTION: Carlos Jaramillo moved, seconded by Faye Jordan-Peters, to approve the minutes as amended. Motion carried unanimously.

ADMINISTRATIVE MATTERS

MOTION: Steve Smart moved, seconded by Joseph Riggio, that the record shall indicate the election of officers and delegation of liaisons as discussed below. Motion carried unanimously.

Election of Officers

Chair

NOMINATION: Joseph Riggio nominated Joel Mankowski for the Office of Chair. Nomination carried by unanimous vote.

Dan Williams called for other nominations three (3) times.

Joel Mankowski was elected as Chair.

Vice Chair

NOMINATION: Carlos Jaramillo nominated Steve Smart for the Office of Vice Chair.
Nomination carried by unanimous vote.

Dan Williams called for other nominations three (3) times.

Steve Smart was elected as Vice Chair.

Secretary

NOMINATION: Debra Gorra Barash nominated Faye Jordan-Peters for the Office of Secretary.
Nomination carried by unanimous vote.

Dan Williams called for other nominations three (3) times.

Faye Jordan-Peters was elected as Secretary.

Appointment of Liaisons

Credentialing Liaisons: Joel Mankowski, Steve Smart

Exemption Liaisons: Debra Gorra Barash, Joel Mankowski (Alternate)

Position Statement Liaisons: Joseph Riggio, Debra Gorra Barash

Screening Panel: Joseph Riggio, Debra Gorra Barash

MOTION: Joseph Riggio moved, seconded by Debra Gorra Barash, to delegate authority to the Exemption Liaisons to address all issues related to exemptions. Motion carried unanimously.

MOTION: Debra Gorra Barash moved, seconded by Carlos Jaramillo that the Council delegates authority to the Chair or designated Council member to sign documents on behalf of the Council. In order to carry out duties of the Council, the Chair or Council member has the ability to delegate this signature authority to the Executive Director for purposes of facilitating the completion of assignments during or between meetings. The Chair or Council member delegates the authority to the Executive Director, to sign the name of the Chair or Council member on documents as necessary. Motion carried unanimously.

MOTION: Joseph Riggio moved, seconded by Debra Gorra Barash, that, in order to facilitate the completion of assignments between meetings, the Council delegates its authority by order of succession to the Chair, Vice-Chair and/or Secretary to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Council in accordance with the law. Motion carried unanimously.

MOTION: Debra Gorra Barash moved, seconded by Joseph Riggio, that the Executive Director contact Suzette Garay regarding her intentions of serving on the Council in the future. Motion carried unanimously.

MOTION: Faye Jordan-Peters moved, seconded by Joseph Riggio, that the Division of Legal Services and Compliance forward any and all complaints, without exception, to the Screening Panel for review, regardless of nature or anonymity of the complainant. Motion carried unanimously.

MOTION: Steve Smart moved, seconded by Faye Jordan-Peters, to designate on behalf of the Council: Debra Gorra Barash, Joseph Riggio, and Faye Jordan-Peters to draft and send a letter to the Secretary of DSPS, the Council's Executive Director, and the Governor's Office outlining improvements to make the DSPS website accessible to the deaf/hard of hearing community, and to bring the website into compliance with ADA. Motion carried unanimously.

VIDEO REMOTE INTERPRETING (VRI)

MOTION: Debra Gorra Barash moved, seconded by Faye Jordan-Peters, that the record shall reflect that according to Wis. Stats. s.440.032(2)(a), no person may, for compensation, provide sign language interpretation services for a client unless the person is licensed by the Department or falls within the exemptions provided under Wis. Stats. s.440.032(2)(b). This includes an individual or individuals providing video remote interpreting services. Motion carried.

Joseph Riggio recused himself from voting.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

MOTION: Carlos Jaramillo moved, seconded by Steve Smart, that the full Council will review SPS 200, SPS 201, and SPS 202 with regard to Executive Order 61 and provide comments to the Chair by October 15, 2013. These comments will be forwarded to the Executive Director and discussed at the next Council meeting. Motion carried unanimously.

WHITE PAPER AS TO LICENSURE LAW

MOTION: Steve Smart moved, seconded by Joseph Riggio, that the Council will address the development of a white paper and/or video regarding a simplified explanation of statutes and codes as part of the letter to DSPS as described in a prior motion. Motion carried unanimously.

MOTION: Joseph Riggio moved, seconded by Faye Jordan-Peters, to advise the Department that membership of the Council may be present at the Wisconsin Association of the Deaf Conference on June 27, 28, and 29 in Middleton, WI. Motion carried unanimously.

MOTION: Faye Jordan-Peters moved, seconded by Carlos Jaramillo, to request DSPS find the PowerPoint used by Michelle Miller-Hayes for the June 2011 WAD Conference in Green Bay, WI and that this PowerPoint be delivered to the Council members for review. Any follow-up comments or editing will be returned to the Chair for collection. Motion carried unanimously.

REPORT FROM JOEL MANKOWSKI REGARDING MEETING WITH THE OFFICE OF DEAF AND HARD OF HEARING

MOTION: Joseph Riggio moved, seconded by Faye Jordan-Peters, that because Wisconsin Interpreter Transliterators Assessment (WITA) revisions are complete and testing has resumed, no further action is required. Motion carried unanimously.

CLOSED SESSION

MOTION: Joseph Riggio moved, seconded by Faye Jordan-Peters, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g) for the purpose of conducting appearances, reviewing monitoring requests, requests for licensure, deliberate on stipulations, administrative warnings, proposed decisions and orders, consulting with Legal Counsel and Division of Legal Services and Compliance case status reports. Joel Mankowski read the language of the motion. The vote of each member was ascertained by voice vote. Joseph Riggio-yes; Faye Jordan-Peters-yes; Carlos Jaramillo-yes; Steve Smart-yes; Debra Gorra Barash-yes; Joel Mankowski-yes. Motion carried unanimously.

The Board convened into Closed Session at 2:55 p.m.

RECONVENE TO OPEN SESSION

MOTION: Faye Jordan-Peters moved, seconded by Joseph Riggio, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 3:14 p.m.

ADJOURNMENT

The meeting adjourned at 3:24 p.m.