

**SOCIAL WORK SECTION
MEETING MINUTES
JULY 28, 2010**

PRESENT: Eric Alvin, George Kamps, Nicholas Smiar, Mary Jo Walsh, Daryl Wood

EXCUSED: None.

STAFF: Jeff Scanlan, Bureau Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; and other Department staff

GUESTS: David Dies, Educational Approval Board (EAB); Patricia Egan, Edgewood College; Marc Herstand, National Association of Social Work (NASW) – WI; Theron Parsons, Chetna Narayan and Joan Riedel, UW Platteville; Bill Heiss, UW Madison; Chuck Zastrow and Mary Jo Weeden, George Williams College; Patricia Martin, Social Work Applicant; Michael Wallace, UW Whitewater/Wisconsin Council on Social Work Education (WCSWE)

CALL TO ORDER

George Kamps, Chair, called the meeting to order at 9:09 a.m. A quorum of five (5) members was present.

APPROVAL OF AGENDA

Amendments to the Agenda:

- Item “E” (open session) **Strike:** “Review for Approval of UW-Stout Social Work Training Certificate Social Courses Submitted as Coursework Required for the Social Work Training Certificate”
- After Item “E” (open session) Under the item titled “Report of the Social Work Training Certificate (SWTC) Taskforce - Recommendations for Changes to the Requirements for the Social Worker Training Certificate” **ADD:**
 - Review for Approval of Scope Statement to Amend MPSW 3.13, Related to the Requirements for a Social Worker Training Certificate
- After Item “F” (closed session) Under the item titled “Application Review” **ADD:**
 - Patricia Martin – Request for Exemption from ASWB Examination Requirements

MOTION: Nicholas Smiar moved, seconded by Mary Jo Walsh, to approve the agenda as amended. Motion carried unanimously.

STATUS OF RULES AND STATUTES

Jeff Scanlan reported to the Section regarding the MPSW Joint Board's approval of a scope statement to amend chap. MPSW 20, Wis. Admin. Code, relating to unprofessional conduct. He stated that the scope statement has been submitted for publication.

Jeff Scanlan reported that the MPSW Joint Board made a motion to amend and repeal portions of s. MPSW 1.09, Wis. Admin. Code, related to alcohol and drug counseling by licensees of the Joint Board.

Jeff Scanlan also reported regarding the status of s. MPSW 1.11, Wis. Admin. Code, relating to psychometric testing rules. He indicated that the Board is working to respond to comments received from the Legislative Clearinghouse.

APPROVAL OF MINUTES OF APRIL 14, 2010

Amendments to the Minutes:

- Page 3 of the Minutes: Correct the header as follows, " Department Request to Social Worker Section: Request for Section to ~~Delegation-Delegate~~ Screening Authority of Some Complaints to Division of Enforcement"
- Page 4 of the Minutes: Amended the third sentence of the first full paragraph on this page to read as outlined, "He advised the Section that many jurisdictions have training requirements for supervisors, including **49 a majority of** states excluding California..."
- Page 5 of the Minutes: Correct the first sentence on the page to read, "The Section was the ~~mn~~ informed by George Kamps..."
- Page 8 of the Minutes: Correct the sentence below the Section's motion to convene to closed session as follows, "The Board convened into Closed Session at 11:45 ~~Am~~ a.m."

MOTION: Eric Alvin moved, seconded by Daryl Wood, to approve the minutes of June 2, 2010 as amended. Motion carried unanimously.

SOCIAL WORK SECTION DISCUSSION – REPEAL OF S. MPSW 1.09 OF THE WISCONSIN ADMINISTRATIVE CODE, RELATED TO ALCOHOL AND DRUG COUNSELING

The Section discussed the actions of the Joint Board regarding amendment and repeal of portions of s. MPSW 1.09, Wis. Admin. Code, related to alcohol and drug counseling by licensees of the Joint Board. George Kamps explained that the Joint Board will continue to examine existing language to see if some of the requirements can be eliminated for licensed marriage and family therapists, professional counselors and social workers while retaining the continuing education requirements for AODA counseling.

Mary Jo Walsh reported on a meeting that she attended with Ann Marie Starr, MFT Section, and Secretary Celia Jackson, in an effort to gain the Department's support for repeal of s. 457.02 (5m), Wis. Stat., prohibitions for Joint Board licensees in providing AODA counseling and treatment. Mary Jo Walsh communicated that the Secretary was not in support of repealing s. 457.02 (5m), Wis. Stat., because of comments received during outreach efforts relating to the original AODA rule changes. The Section noted that the ultimate goal of the Joint Board is to move towards repeal of s. 457.02 (5m) Wis. Stat.

REQUEST FOR APPROVAL OF UW-PLATTEVILLE COURSES FOR EQUIVALENCY WITH SOCIAL WORK TRAINING CERTIFICATE (SWTC) REQUIREMENT OF COURSEWORK IN HUMAN BEHAVIOR IN THE SOCIAL ENVIRONMENT

Joan Riedel and Chetna Narayan, UW-Platteville, appeared before the Section to answer questions relating to a request for determination of course equivalency for obtaining a Social Work Training Certificate (SWTC). The Section discussed the information submitted by UW-Platteville and took the following action.

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to approve PSYCH 3130, PSYCH 3230, PSYCH 3990, PSYCH 4730 submitted by UW-Platteville as meeting the educational requirements for obtaining the social work training certificate (SWTC). Motion carried. Opposed - 1

REVIEW FOR APPROVAL OF UW-STEVENSON POINT SOCIAL COURSES SUBMITTED FOR COURSEWORK REQUIRED FOR THE SOCIAL WORK TRAINING CERTIFICATE (SWTC)

The Section reviewed courses submitted for approval by UW-Stevens Point for the purposes of educational equivalency determination for obtaining the SWTC.

MOTION: Daryl Wood moved, seconded by Nicholas Smiar, to approve SW 262, SW 359, SW 361, SW 362, SW 376 submitted by UW-Stevens Point for meeting the educational requirements for obtaining the social work training certificate (SWTC). Motion carried unanimously.

SOCIAL WORK SUPERVISORY STANDARDS – GEORGE KAMPS

The Section discussed supervisory standards at the Section level and respective of the goals of the Joint Board.

The Section reviewed the idea of requiring a supervisor to attest that they are providing supervision per the requirements of the Section prior to the start of the supervisory relationship and indicated that it will explore this idea further at its next meeting.

The Section acknowledged the availability of informational resources pertinent to the topic of supervision and agreed to look at the standards of other jurisdictions pertinent to supervisory requirements in addition to other applicable information. George Kamps made reference to guidelines that were released by the ASWB. A printed copy of the ASWB document titled “An Analysis of Supervision for Social Work Licensure” was distributed and the Section requested that this information be included in the agenda materials for its next meeting. Mary Weeden, George Williams College, provided comments to the Section during the course of discussion.

The Section explored how to balance the goal of the Joint Board to address disparity in supervisory requirements across its Sections while remaining true to the professional standards required for the practice of social workers. Daryl Wood stated that the Section should be mindful of accessibility of supervision for the profession when discussing supervisory standards. Mary Jo Walsh opined that the Section consider all its professionals in its exploration of guidelines for supervision. George Kamps indicated that he will bring samples of basic, moderate, and extensive suggestions for supervisory standard improvement at the next meeting.

**REPORT OF THE SOCIAL WORK TRAINING CERTIFICATE (SWTC)
TASKFORCE - RECOMMENDATIONS FOR CHANGES TO THE
REQUIREMENTS FOR THE SOCIAL WORKER TRAINING CERTIFICATE**

Review for Approval of Scope Statement to Amend MPSW 3.13, Related to the Requirements for a Social Worker Training Certificate (SWTC)

Eric Alvin reported to the Section regarding the recommendations made by the SWTC Taskforce for changes to the requirements for obtaining a SWTC. He thanked the members of the Taskforce for their hard work in the creation of recommendations for the SWTC. Additionally, Eric Alvin acknowledged Colleen Baird for her attendance at the meetings of the Taskforce and indicated that she has been of great assistance.

Eric Alvin provided a draft scope statement to the Section relating to proposed changes in the requirements for obtaining the SWTC. He indicated that the Taskforce is able to meet to draft proposed rules for the Section’s consideration and would be able to address the drafting at an expedited pace due to its ongoing discussion and understanding of its recommendations. The Section discussed the scope statement time frames for publication and rulemaking. Jeff Scanlan indicated that publication of the scope statement cannot be guaranteed for a specific date due to remaining paperwork to be completed prior to filing of the scope statement and staff workload.

The Section then discussed the rulemaking process and identified its desire for additional training on the rule making process. Colleen Baird indicated that she will provide the Section with a rulemaking flow chart that will help them to better understand the process of rulemaking.

Eric Alvin distributed a printed copy of the recommendations made by the SWTC Taskforce to the Section and provided highlights of those recommendations.

Marc Herstand, NASW-WI, provided comments regarding the Taskforce's recommendations and suggested that the Section send out communication to the schools regarding the Section's intended changes concerning the SWTC requirements. The Section inquired of Colleen Baird regarding its ability to communicate the proposed SWTC requirement changes and was informed that communication to the schools generally outlining the Section's intent would be acceptable, but advised the Section that rule drafts may be subject to change during the rulemaking process and as such specific details should be avoided. The Section requested that Gail Pizarro, Ph.D., Examination Specialist, work to identify the educational institutions that have submitted courses to the Section for determination of pre-approval of meeting the standards for obtaining an SWTC, and requested that she contact these institutions in order to communicate the Section's intent to change its rules relating to the process for approval of courses and regarding changes to the existing educational content requirements for obtaining an SWTC.

The Section commended Eric Alvin and the members of the SWTC Taskforce for their efforts and for the development of the proposed recommendations.

MOTION: Daryl Wood moved, seconded by Nicholas Smiar, to adopt the social work training certificate (SWTC) scope statement. Motion carried unanimously.

SHALL THE SECTION ACCEPT ONLINE BACHELOR'S DEGREES FOR THE SOCIAL WORK TRAINING CERTIFICATE (SWTC) INCLUDING ACCREDITED ONLINE PSYCHOLOGY AND CRIMINAL JUSTICE PROGRAMS

The Section discussed if it would accept an online bachelor's degrees as meeting the educational requirements for obtaining the SWTC. The Section discussed if an online degree would meet social work methods requirements for face-to-face interaction. Chuck Zastrow, George Williams College, commented to the Section regarding the technology utilized by online education providers. The Section determined that it has the authority to deny online education courses.

HEARINGS ON DENIAL OF APPLICATIONS FOR LICENSURE

Colleen Skinner, Hearing on Denial of Degree for Social Work Training Certificate (SWTC)

Colleen Skinner appeared before the Section in support of her application for a SWTC. Ms. Skinner provided additional documentation in support of her appeal to the Section. This hearing will be deliberated during closed session.

Karen Flaherty, Class 1 Hearing on Denial of Application For a Clinical Social Work License

Karen Flaherty appeared before the Section in support of her application for a clinical social work license. Ms Flaherty provided additional documentation in support of her appeal to the Section. This hearing will be deliberated during closed session.

John LeClair, Class 1 Hearing on Denial of Social Worker Section Approval of Human Services Internship Required for Social Worker Training Certificate (SWTC) Degree Equivalency

Jeff Scanlan informed the Section that John LeClair has requested that his Class 1 Hearing be delayed again due to his inability to access certain documents in support of his appeal. The Section discussed the request for delay and determined that John LeClair should request an appeal of his denial once appropriate documentation are available.

DISCUSSION ON APPROVAL OF “OTHER HUMAN SERVICES PROGRAMS” PURSUANT TO S. MPSW 3.13 (1) (A) 1. WIS. ADM. CODE, SOCIAL WORKER SECTION TO DISCUSS APPROVAL PROCESS, FEASIBILITY OF POSTING AND WHETHER BOARD MAY PRE-APPROVE HUMAN SERVICE PROGRAMS

The Section discussed its progress in determining its ability to pre-approve human services degrees for the purposes of obtaining a social worker training certificate (SWTC). Eric Alvin indicated that the SWTC Taskforce did not have a chance to directly address an interim pre-approval process for human services degrees as it was focused on developing recommendations on changes to the requirements for obtaining the SWTC.

Colleen Baird advised the Section that in communication with Michael Berndt, DRL General Counsel, she learned that the Section previously approved and posted a listing of the human services degree programs that were approved by the Section for the purpose of obtaining the SWTC. Eric Alvin indicated that a list of Section approved programs should include the beginning and end dates of acceptance in order to avoid confusion about the acceptance of any given program. The Section discussed the compilation of a list of approved degrees and the work that would be involved in the creation of this list. Eric Alvin will work to compile a list of approved programs and the Section will continue to discuss this topic at a future meeting.

SW SECTION – DISCUSSION ON POSSIBLE WEBSITE IMPROVEMENTS AS REQUESTED BY GEORGE KAMPS, CHAIR

George Kamps addressed the Section regarding some of the benefits of a website as outlined by a study conducted by the ASWB. He suggested that the Section members work to review the social work pages of the Department website and to bring thoughts and comments back to the September meeting for discussion of efficiency and utilization. At the request of the Section Jeff Scanlan generally addressed the impact of website changes on Department staff and outlined what information can be changed in terms of website design or content. The Section specifically discussed the need to review the frequently asked questions (FAQs) relating to scope of practice that are posted on the Department website.

SCREENING PANEL REPORT

Eric Alvin reported that the screening panel screened nine (9) cases, opened two (2) cases and closed seven (7) cases. The section noted that Mary Jo Walsh will participate on the screening panel in September in place of Daryl Wood.

CONVENE TO CLOSED SESSION

MOTION: Mary Jo Walsh moved, seconded by Daryl Wood, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Eric Alvin-yes; George Kamps-yes; Nicholas Smiar-yes; Mary Jo Walsh-yes; and Daryl Wood-yes. Motion carried unanimously.

The Board convened into Closed Session at 12:22 p.m.

RECONVENE TO OPEN SESSION

MOTION: Mary Jo Walsh moved, seconded by Daryl Wood, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:58 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE

APPLICATION REVIEW

Letter from Lee Yang – Request for Re-Review of Social Worker Certificate Application

MOTION: Nicholas Smiar moved, seconded by Daryl Wood, to deny reconsideration of Lee Yang's application for social work certification. Motion carried unanimously.

APPLICATION REVIEWS RECEIVED AFTER THE MAILING OF THE AGENDA

Patricia Martin – Request for Exemption from ASWB Examination Requirements

Patricia Martin and her attorney, Michael Hebert, appeared before the Section and provided handouts in support of her request for expemtion.

MOTION: Eric Alvin moved, seconded by Daryl Wood, to deny Patricia Martin's request for exemption from the certified social work (CSW) or the advanced practice social work (APSW) examination requirements as well as the request for extension or renewal of her temporary license on the basis that there is no such provision within rule or statute. Motion carried unanimously.

DELIBERATION ON HEARINGS FOR APPLICATION DENIALS

Colleen Skinner, Class 1 Hearing on Denial of Degree for Social Worker Training Certificate

MOTION: Eric Alvin moved, seconded by Nicholas Smiar, to reaffirm the denial of Colleen Skinner's request for approval of degree as meeting the requirements to obtain a social work training certificate (SWTC). Motion failed. Opposed - Three (3)

MOTION: Daryl Wood moved, seconded by May Jo Walsh, to approve Colleen Skinner's request for approval of degree as meeting the requirements to obtain a social work training certificate (SWTC). Motion carried. Opposed – Two (2)

Karen Flaherty, Class 1 Hearing on Denial of Application For a Clinical Social Work License

MOTION: Daryl Wood moved, seconded by Eric Alvin, to approve the application of Karen Flaherty for clinical social work license. Motion carried unanimously.

John LeClair, Class 1 Hearing on Denial of Social Worker Section Approval of Human Services Internship Required for Social Worker Training Certificate Degree Equivalency

The Section discussed a request for delay of his Class 1 Hearing during open session and determined that John LeClair should hold a request for appeal of his denial until he is able to obtain appropriate documentation.

**DIVISION OF ENFORCEMENT
CASE STATUS REPORT**

10 SOC 010

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to close case 10 SOC 010 for no violation. Motion carried unanimously.

09 SOC 064

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to close case 09 SOC 064 for insufficient evidence. Motion carried unanimously.

09 SOC 072

MOTION: Daryl Wood moved, seconded by Mary Jo Walsh, to close case 09 SOC 072 for prosecutorial discretion (P5). Motion carried unanimously.

09 SOC 038

MOTION: Eric Alvin moved, seconded by Daryl Wood, to close case 09 SOC 038 for insufficient evidence. Motion carried unanimously.

10 SOC 011

MOTION: Mary Jo Walsh moved, seconded by Nicholas Smiar, to close case 10 SOC 011 for no violation. Motion carried unanimously.

APPROVAL OF APPLICATIONS

7/27/2010

CLINICAL FILE REVIEW

FIRST REVIEW

1. BEST, JENNIFER-intent to deny
2. BRIGHAM, ASHLYN-approved
3. DE YOUNG, CATHERINE-approved
4. EDGE, HEATHER-approved
5. FIELD, CHERYL-approved
6. GRAUBARD, MARISOL-approved
7. LAMBERT, AMY-intent to deny
8. LARKEY, MICHAEL-approved
9. LOVE, REBECCA-approved
10. MCCONNELL, JOYCE-approved
11. MILOVANI, CHRISTINE-approved
12. MORGAN, AMY-approved
13. MUELLER, DEANNA-intent to deny
14. MUELLER, LINDA-intent to deny
15. PAUTZ, BEVERLY-approved
16. PETERSON, JOSHUA- intent to deny
17. PINSCH, KIMBERLY-approved
18. SPLINTER, SARAH-approved
19. URBAN, SHANE-approved
20. YORK, MARGARET-intent to deny

SECOND REVIEW

1. ANDREW, JACKILYN-approved
2. CREVIER, ABIGAIL-approve
3. DIMATTINA, MARIA-more information
4. FRAZIER, MARY-approved
5. GERHARDT, LEIGH-deny
6. HANSON, ROBERT-deny
7. MURPHY, CYNTHIA-approved
8. SCHULLO, JEANNE-approved

SUPERVISOR PRE-APPROVAL

1. LINGEL, JOCELYN-approved
2. SULEWSKI, AUDRA-more information

HEARING

1. FLAHERTY, KAREN-approved
2. LECLAIR, JOHN-experience-hearing to be rescheduled
3. SKINNER, COLLEEN-approved

SWTC FILES

FIRST REVIEW

1. AMOS, CAROL-experience-deny
2. BERRY, TAMMELA-courses-intent to deny
3. EHR, DEBRA-experience-intent to deny
4. ENZE, ASHLEY-degree-intent to deny
5. FREEMAN, TINA-experience-approve
6. GERSTL, SHERYL- courses-deny
7. HUSTING, MACRAE- courses-intent to deny
8. JEANQUART, JENNIFER-experience-approved
9. LAWRENZ, LAURIE-degree-intent to deny
10. LEDERHAUS, KELLY-experience-intent to deny
11. MIKLOS, ANGELIQUE-online degree-approved
12. ROEVER, LANA-courses-approved
- experience-approved
13. SALAZAR JANE-courses-deny
14. SANFORD, MARY-degree-deny
15. SCHMIDT, STACY-experience-approved
16. SHAVER, BRIDGET-experience plan-approved
17. STREY, PEGGY-degree-intent to deny
18. TRUELL, ALEXANDER-experience-approved
19. WICKLUND, MARCI-degree-intent to deny
20. YOUNG, LEANNA-experience-approved
21. ZELLMER, ERIN-experience-approved
- course-deny
22. ZERSEN, LESLIE-degree-more information

SECOND REVIEW

1. CHRISTIANSON, JANET-degree-intent to deny
2. SONNTAG, MELISSA-degree-intent to deny

MISCELLANEOUS REVIEW

1. YANG, LEE-deny
2. MARTIN, PATRICIA-deny

MOTION: Eric Alvin moved, seconded by Daryl Wood, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

ADJOURNMENT

MOTION: Mary Jo Walsh moved, seconded by Daryl Wood, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:07 p.m.