

**SOCIAL WORK SECTION
MEETING MINUTES
SEPTEMBER 22, 2010**

PRESENT: Eric Alvin, George Kamps, Mary Jo Walsh

EXCUSED: Nicholas Smiar, Daryl Wood

STAFF: Jeff Scanlan, Bureau Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; and other Department staff

GUESTS: Marc Herstand, National Association of Social Work (NASW) – WI; Charles Zastrow and Mary Jo Weeden, George Williams College; Linda Haines, Julie White, Steve Stein, and Cindy West, Upper Iowa University; Joann Barndt

CALL TO ORDER

George Kamps, Chair, called the meeting to order at 9:17 a.m. A quorum of three (3) members was present.

APPROVAL OF AGENDA

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to approve the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF JULY 28, 2010

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to approve the minutes of July 28, 2010 as published. Motion carried unanimously.

ADMINISTRATIVE REPORT

Jeff Scanlan informed the Section that the Legislature been out-of-session since August 31st and as such there will be no rulemaking during this period. Jeff Scanlan noted that the Legislature will resume in January 2011. Colleen Baird indicated that the social worker training certificate rule MPSW 3.13, Wis. Admin. Code is in development and should be ready for submission when legislature reconvenes.

Jeff Scanlan indicated that the Department will be faced with a change in administration as a result as the change in governor. The Section briefly discussed how to maintain its continuity in light of the change in administration.

Jeff Scanlan informed the Section of his receipt of communication from the Department of Health Services (DHS) pertaining to substance abuse treatment. He advised the Section of the federal government's intent to medicalize the field of treatment for substance abuse or substance abuse disorders. He explained his understanding of the duties that can be performed by individuals at the masters, bachelors and associates degree education levels. Jeff Scanlan indicated that the Department will work with DHS to develop a plan for implementation. He noted the changes to be made require statutory change and broad re-write of the substance abuse rules.

Review of 2011 Meeting Dates

The Section reviewed its meeting schedule for 2011 and took the following action.

MOTION: Mary Jo Walsh moved, seconded by Eric Alvin, to approve the proposed 2011 meeting dates. Motion carried unanimously.

STATUS OF RULES AND STATUTES

The Section received a handout prepared by the Department's rules coordinator titled "Administrative Rules Report" and was informed by Jeff Scanlan that this report outlines the Department's pending rules. Jeff Scanlan reviewed the items provided in this listing that are pertinent to the business of the Joint Board or the Section.

REVIEW OF UPPER IOWA UNIVERSITY (UIU) NON BSW COURSES SUBMITTED FOR APPROVAL AS COURSEWORK REQUIRED FOR THE SOCIAL WORK TRAINING CERTIFICATE (SWTC)

Cindy West, Dr. Linda Haines, Julie White, and Dr. Steve Stein, Upper Iowa University, were present and joined the Section in support of its request for course approval for the purpose of obtaining the SWTC.

MOTION: Mary Jo Walsh moved, seconded by Eric Alvin, to approve the Upper Iowa Human Services Major and accompanying course work as meeting the educational requirements for obtaining the social work training certificate (SWTC). Motion carried unanimously.

SOCIAL WORK SUPERVISORY STANDARDS – GEORGE KAMPS

George Kamps reviewed an ASWB document titled "An Analysis of Supervision for Social Work Licensure" with the Section. The Section discussed the supervisory analysis of ASWB and considered if the results of this study would benefit the Section as well as the Joint Board.

George Kamps explained that criticality factors (the competencies and their ratings of importance and frequency) were assigned to the items included in the ASWB supervision analysis. The Section discussed the areas marked as being more critical to practice and public protection. George Kamps suggested a progression planned for addressing analysis items beginning with more prominent issues and moving towards less prominent categories.

The Section noted the importance of remaining mindful of supervisor accessibility across the state. The Section discussed cross profession supervision provided by licensees under the purview of the Joint Board and discussed the affects to a licensees portability based upon supervision provided by an individual that does not have the related professional license.

The Section discussed its thoughts relating to its supervisory standards and the standardization of the requirements of the other Sections of the Joint Board. George Kamps recommended the use of the ASWB supervision analysis in conjunction with the Joint Board's efforts to address its goal of communicating or improving supervisory standards and requested that this document be included in the October Joint Board Agenda packet. He stated that the Joint Board would need to determine how far it would like to go in terms of addressing the supervisory requirements across the Sections and indicated that the Board will need to consider the areas it would like to address and determine the priority of the topics it wishes to address. Mary Weeden provided comments to the Section relative to this matter. The Section will continue this discussion at its next meeting.

DISCUSSION ON POSSIBLE WEBSITE IMPROVEMENTS AND REVIEW OF FREQUENTLY ASKED QUESTIONS RELATING TO THE SCOPE OF PRACTICE OF SOCIAL WORK

Eric Alvin provided a document outlining his practice FAQ change recommendations for the Section's review. The Section discussed the need to re-categorize the practice questions listed on the Department website in a fashion where related questions are grouped together and requested that the Department identify the ability to add categories for the purposes of the practice FAQs. Eric Alvin will work to revise the practice FAQs answers and to define an order for the practice questions provided on the website. The Section discussed additional questions that it would like to add to the FAQs. George Kamps will work to draft a FAQ regarding the type of work experience that is accepted for the 3,000 hour requirement. The Section identified revisions to be made to the existing practice questions. Marc Herstand, NASW-WI; Mary Weeden and Charles Zastrow, George Williams College, provided comments to the Section during this discussion.

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to revise the Section's Practice FAQs and to request that the Department replace the categories as defined in the document provided for the Section with the approval of the final version by the George Kamps, Chair. Motion carried unanimously.

**NOTIFICATION OF ASSOCIATION OF SOCIAL WORK BOARDS (ASWB)
ANNUAL MEETING – NOVEMBER 11-13, 2010 – NEW ORLEANS, LA**

The Section discussed attendance at the 2010 ASWB Annual Meeting.

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to authorize George Kamps or Nicholas Smiar as the Section's representative to attend the 2010 ASWB Annual Meeting. Motion carried unanimously.

SCREENING PANEL REPORT

Eric Alvin indicated that the screening panel reviewed five (5) cases, opened two (2) cases, and closed three (3) cases. He indicated that the screening panel reviewed and closed four (4) cases in August 2010.

SPEAKING ENGAGEMENT REQUESTS

George Zastrow, George Williams College, made a request for a member of the Section to speak at the Council for Social Work Education, Wisconsin Section – Fall Conference at Chula Vista Resort in Wisconsin Dells, WI on November 11-12, 2010.

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to authorize Mary Jo Walsh to speak on behalf of the Social Work Section at the 2010 Fall Meeting of Council for Social Work Education, Wisconsin Section. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: Mary Jo Walsh moved, seconded by Eric Alvin, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Eric Alvin-yes; George Kamps-yes; and Mary Jo Walsh-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:20 a.m.

RECONVENE TO OPEN SESSION

MOTION: Mary Jo Walsh moved, seconded by Eric Alvin, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:05 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED
SESSION IF VOTING IS APPROPRIATE**

**APPLICATION REVIEWS RECEIVED AFTER THE MAILING OF THE
AGENDA**

MONITORING

**BRIAN LUNDBERG, CSW
REQUESTING MODIFICATION**

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to grant the continuing education request for Brian Lundberg, CSW. Motion carried unanimously.

**APPROVAL OF APPLICATIONS
9/21/2010**

CLINICAL FILE REVIEW

FIRST REVIEW

1. AMUNDSON, HEATHER-intent to deny
2. BAETEN, TINA-approved
3. BORSTEIN, SUSAN-approved
4. BRAUN, NICOLE-approved
5. DEMPSEY, HEATHER-approved
6. EITING, JANE-approved
7. ELLIS, JODIE-approved
8. EVANS, DEBIE-more information
9. GILLIS, TORRI-approved
10. HIGHLAND, KIMBERLY-approved
11. HODGKINS, KATHLEEN-approved
12. HORNBY, JESSICA-approved
13. KACZMAREK, LISA-approved
14. KNUREK, JESSICA-approved
15. KOVAC, ALICIA-approved
16. LUENING, KARA-approved
17. MARMOR, RUSSELL-intent to deny
18. RICHARDS, ARDYS-approved
19. ROCKWELL, ALISON-approved
20. ROUNDY-SCHMIDT, SUZANNE-more information
21. SCHUHMACHER, JENNIFER-approved
22. TRZEBIATOWSKI, LISA-approved

SECOND REVIEW

1. DIMATTINA, MARIA-approved
2. GREMMELS, JEANETTE-deny
3. HANSON, ROBERT-approved
4. METCALF, CARISSA-approved
5. MUELLER, DEANNA-approved pending completion of psychopathology course
6. PETERSON, JOSHUA-approved

TRAINING CERTIFICATES

FIRST REVIEW

1. ANDERSON, YULONDA-experience-approved
2. BRUMLEY, TRACY-experience-approved
3. CISKE, MARK-courses-intent to deny
4. COLSON, LATANYA-experience-approved
5. DOUGLAS, JENNIFER-experience-approved
6. EKLUND, LORI-experience-intent to deny
7. FUCILE, MEGAN-degree-intent to deny
8. HEITING, WENDY-experience-approved
9. HUBANKS, CASSIE-experience-intent to deny
10. HUSTING, MCRAE-experience-approved
11. JAX, BARBARA-experience-approved
12. JOHNSON, REBECCA-experience-approved
13. JOHNSON-FOFANA, KRISTY-experience-approved
14. JOHNSTON, MICHELLE-experience-approved
15. KOSTERMAN, DANIELLE-experience-approved
16. KREYER, DANIELLE-experience-approved
17. KROENING, LORI-experience plan-approved
18. KROENKE, SHANNON-degree-approved
19. LODUHA, VALERIE-degree-approved
20. LOR, KATELYN-experience-approved
21. MATTHEISEN, GINA-experience-approved
22. PEDERSON, MANDY-approved
23. PETERSON, MANDY-degree-approved
24. PEREZ, AMY-degree-approved
25. PINEDA, LIGIA-experience-approved
26. PRUDLICK, CARIE-experience-intent to deny
course-intent to deny
27. RADEMACHER, CHRISTINE-experience-approved
28. SADOWSKY, MARLA-experience-approved
29. SCHULENBURG, STEPHANIE-experience-approved
30. STUECK, MICHELLE-course-intent to deny
31. WILLIAMS, LEAH-experience-approved
32. ZERSEN, LESLIE-experience-approved

SECOND REVIEW

1. AMOS, CAROL-degree-approved
2. CHRISTIANSON, JANET-degree-approved
3. ENZE, ASHLEY-degree-approved
4. LEDERHAUS, KELLY-experience-approved

MISCELLANEOUS REVIEW

KUSTERMAN, ANTHONY-approved

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

ADJOURNMENT

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:07 p.m.