

**SOCIAL WORK SECTION  
MEETING MINUTES  
JULY 27, 2011**

**PRESENT:** Eric Alvin, George Kamps, Nicholas Smiar, Mary Jo Walsh, Daryl Wood

**STAFF:** Dan Williams, Bureau Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; Sharon Henes, Paralegal; and other Department staff

**GUESTS:** Joanne Barndt; Mark Herstand, NASW-WI Chapter; Charles Zastrow and Mary Weeden, George Williams College; Michael Wallace, UW-Whitewater and Wisconsin Council on Social Work Education (WCSWE); Julie Mayrose and Vicki Ansorge, Silver Lake College

**CALL TO ORDER**

George Kamps, Chair, called the meeting to order at 9:01 a.m. A quorum of four (4) members was present.

**APPROVAL OF AGENDA**

**Amendments to the Agenda:**

- After Item “B” (open session) Immediately after the item titled “Administrative Report” **ADD:**
  - Presentation(s) of Petition(s) for Summary Suspension or Any Received After the Agenda Submission Deadline:
    - **9:05 A.M. APPEARANCE:** Jim Polewski, Attorney-Division of Enforcement, and Lawrence Kane, III (DOE Case # 11 SOC 047)
- After Item “I” (closed session) **ADD:** Deliberation on Petition(s) for Summary Suspension or Any Received After the Agenda Submission Deadline
  - Lawrence Kane, III (DOE Case # 11 SOC 047)
- After Item “I” (closed session) Under the item titled “Review of Requests for Waiver or Extension of Continuing Education Requirements or Any Received After the Agenda Submission Deadline” **ADD:**
  - Continuing Education Extension Request of J.T.
  - Continuing Education Waiver/Extension Request of E.S.

**MOTION:** Daryl Wood moved, seconded by Nicholas Smiar, to approve the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF JUNE 1, 2011**

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to approve the minutes of June 1, 2011 as published. Motion carried unanimously.

**PRESENTATION(S) OF PETITION(S) FOR SUMMARY SUSPENSION OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE**

**9:05 A.M. APPEARANCE: Jim Polewski, Attorney-Division of Enforcement, and Lawrence Kane, III (DOE Case # 11 SOC 047)**

Jim Polewski, Attorney – Division of Enforcement, presented the Petition for Summary Suspension of Lawrence Kane, III (DOE Case # 11 SOC 047). Attorney Barbara Zabawa, appeared before the Section to provide oral arguments in opposition to the Petition for Summary Suspension. Documents were distributed to the Section by Attorney Polewski and Attorney Zabawa.

Hannah Hoff, Investigator, who was sworn in by Colleen Baird, testified as a witness in this proceeding. The Section will deliberate this matter during closed session.

**PRESENTATION OF PROPOSED STIPULATION AND ORDERS OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE:**

**Catherine M. Franklin, LCSW (DOE Case # 10 SOC 035)**

The Section declined a presentation of the Proposed Stipulation in the matter of disciplinary proceedings against Catherine M. Franklin, LCSW (DOE Case # 10 SOC 035).

**9:15 A.M. APPEARANCE: SILVER LAKE COLLEGE REPRESENTATIVE(S): REVIEW OF COURSES SUBMITTED BY SILVER LAKE COLLEGE TO SATISFY THE REQUIREMENTS FOR OBTAINING THE SOCIAL WORK TRAINING CERTIFICATE**

- **PSY 209 – Human Behavior and the Social Environment**
- **PSY 475 – Community Psychology and Service**

Julia Mayrose and Vicki Ansorge, Silver Lake College, appeared before the Section in support of their school's request for approval. The Section reviewed this request and posed questions of the Silver Lake College representatives.

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to accept the changes and revisions to PSY 209 and PSY 475 as submitted by Silver Lake College. Motion carried unanimously.

**CLASS 1 HEARINGS ON DENIAL OF APPLICATIONS FOR LICENSURE:**

**9:30 A.M. APPEARANCE – Amy Bradley-Schultz: Class 1 Hearing on the Denial of Application for Social Work Training Certificate**

Amy Bradley-Schultz appeared before the Section, and testified in support of her application for a social work training certificate. Gaye Baneck, former supervisor of Ms. Bradley-Schultz, was connected by phone to answer questions posed by the Section. Ms. Bradley-Schultz provided additional documentation in support of her appeal to the Section. The Section will deliberate on this matter during closed session.

**DISCUSSION ON POSSIBLE WEBSITE IMPROVEMENTS AND REVIEW OF FREQUENTLY ASKED QUESTIONS RELATING TO THE SCOPE OF PRACTICE OF SOCIAL WORK**

The Section discussed its ongoing efforts to revise and post the scope of practice FAQ's on the Department website for the various professions under the Section's purview. Marc Herstand, NASW-WI and Joanne Barndt provided comments to the Section during the course of discussion.

**MOTION:** Mary Jo Walsh moved, seconded by Daryl Wood, to authorize Eric Alvin to work with Kimberly Wood, Dan Williams and Colleen Baird, in making revisions to the Section's scope of practice FAQ's and posting this information to the Department website. This authorization will end once all of the FAQ's have been finalized and posted to the Department website. Motion carried unanimously.

**SECTION DISCUSSION OF SUPERVISORY STANDARDS**

**Review and Consideration of Supervisory Forms**

George Kamps informed the Section that the MPSW Joint Board reviewed the forms for each of the Sections at the Joint Board meeting the day prior.

**DISCUSSION REGARDING MPSW JOINT BOARD BRINGING DHS AUTHORIZED PSYCHOTHERAPISTS – A.K.A."DAN CROSSMAN/MARK HALE LETTER HOLDERS" (PURSUANT TO S. 457.02 (6) (B) 2, WIS. STATS., AND CHAP. HFS 35, WIS. ADMIN. CODE) UNDER THE REGULATORY AUTHORITY OF THE BOARD**

George Kamps reported to the Section regarding the discussion and action occurring at the MPSW Joint Board meeting the day prior.

**STATUS OF STATUTES AND RULES AND REVIEW OF RULES PROJECTS**

**Section Consideration of Implementation of CR 11-028, Amending MPSW 3.13, Wis. Admin. Code, Relating to the Social Work Training Certificate (SWTC)**

Eric Alvin informed the Section that the MPSW Joint Board adopted CR 11-028, amending MPSW 3.13, Wis. Admin. Code, relating to the social work training certificate. He noted that publication of this rule is anticipated for September 30, 2011.

Sharon Henes, Paralegal, joined Section discussion of how to move forward in the implementation of the new rules and how to effectively communicate the rule change.

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, that the Section approve an expanded SWTC taskforce to meet to formulate a proposal regarding the implementation of MPSW 3.13, Wis. Admin. Code. In the interim the Section requests that the Office of Education and Examinations work to distribute rule language to all the programs offering Social Work Training Certificate courses within the state. Motion carried unanimously.

**SCREENING PANEL REPORT**

Eric Alvin reported to the Section that the screening panel reviewed eighteen (18) cases, closed sixteen (16) cases, and opened two (2) cases.

**PUBLIC COMMENTS**

Michael Wallace requested that the Section consider designation of one of its members to speak at the Council on Social Work Education (CSWE) October 20-21, 2011. The Section requested that consideration of this request be included on the September meeting agenda.

**CONVENE TO CLOSED SESSION**

**MOTION:** Nicholas Smiar moved, seconded by Daryl Wood, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Eric Alvin-yes; George Kamps-yes; Nicholas Smiar-yes; Daryl Wood-yes; and Mary Jo Walsh-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:50 a.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Eric Alvin moved, seconded by Nicholas Smiar, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 3:30 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE**

**APPLICATION REVIEWS OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE**

**11:00 A.M. APPEARANCE: Sky Busk – Social Work Training Certificate**

**MOTION:** Daryl Wood moved, seconded by Mary Jo Walsh, to grant a social work training certificate to Sky Busk. Motion carried. Abstained: Eric Alvin

**11:25 A.M. APPEARANCE: Dan Gesell – Social Work Training Certificate**

**MOTION:** Nicholas Smiar moved, seconded by Mary Jo Walsh, that based upon additional information provided at the appearance of Dan Gesell before the Social Work Section on 7/27/2011, it was determined that the courses presented do not satisfy the requirements towards the social work training certificate. Motion carried unanimously.

**11:50 A.M. APPEARANCE: Erica Lehr-Reuber – Clinical Social Work License**

**MOTION:** Daryl Wood moved, seconded by Nicholas Smiar, to issue Erica Lehr-Reuber a clinical social license upon completion of all application requirements. Motion carried unanimously.

**CREDENTIALING MATTERS OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE**

**Debra Kohl – Request for Review of Social Work Training Certificate**

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to deny the request of Debra Kohl to withdraw her application for social work training certificate, which was properly issued on April 4, 2007 and has, by operation of law, expired on April 4, 2009. Motion carried unanimously.

**DELIBERATION ON CLASS 1 HEARINGS FOR APPLICATION DENIALS OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE**

**Amy Bradley-Schultz – Social Work Training Certificate**

**MOTION:** Daryl Wood moved, seconded by Eric Alvin, to approve the work experience of Amy Bradley-Schultz, and to issue her a social work training certificate upon completion of all application requirements. Motion carried unanimously.

**DELIBERATION ON PROPOSED STIPULATION AND ORDERS OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE**

**Catherine M. Franklin, LCSW (DOE Case # 10 SOC 035)**

**MOTION:** Daryl Wood moved, seconded by Nicholas Smiar, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against Catherine M. Franklin, LCSW (DOE Case # 10 SOC 035). Motion carried unanimously.

**DELIBERATION ON PETITION(S) FOR SUMMARY SUSPENSION OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE**

**Lawrence Kane, III (DOE Case # 11 SOC 047)**

**MOTION:** Daryl Wood moved, seconded by Eric Alvin, to confirm a finding of probable cause to issue the petition for summary suspension on the basis that the respondent's conduct poses an imminent danger to the public and to adopt the order of summary suspension in the matter of disciplinary proceedings against Lawrence Kane, III (DOE Case # 11 SOC 047). Motion carried unanimously.

*(Dan Williams left the room for Section deliberation of the Petition for Summary Suspension in the matter of disciplinary proceedings against Lawrence Kane, III, case # 11 SOC 047.)*

**REVIEW OF REQUESTS FOR WAIVER OR EXTENSION OF CONTINUING EDUCATION REQUIREMENTS OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE**

**Continuing Education Extension Request for J.T.**

**MOTION:** Mary Jo Walsh moved, seconded by Daryl Wood, to grant an extension of time for J.T. to complete the remaining five (5) credit hours of the continuing education requirement for the 2009-2011 biennium with completion to occur no later than October 26, 2011. Motion carried unanimously.

**Continuing Education Waiver/Extension Request for E.S.**

**MOTION:** Daryl Wood moved, seconded by Eric Alvin, to grant E.S. a waiver of the continuing education requirements for the 2009-2011 biennium. The Section noted that this waiver does not apply to any other credentials or biennium. Motion carried unanimously.

**REVIEW AND APPROVAL OF APPLICATIONS  
FILE REVIEW 7/26 & 27/2011**

**CLINICAL FILES**

Approved

Bailey, Andrea  
Barfknecht, Leslie  
Cannon, Drew  
Carson, Sarah  
Coppens, Vicky  
Dixon, Francine  
Friske, Melissa  
Heideman, Brenda  
Kaplan, Jonathan  
Kearns, Abigail  
Kloehn, Molly  
Little, Cora  
Mcbride-Fought, Jessica  
Olson, Richard  
Phillips, Laura  
Scheiber, Stephanie  
Schneider, Melanie  
Smith, Vicki  
Steinhafel, Courtney  
Stuart, Erika  
Wolf, Jill  
Young, Caroline  
Zador, Sandra

More Information Requested

Braun, Malinda  
Desarmo, Tanya  
Fettig, Beth  
Strother, Karen  
Webb, Jodi  
Weldon, Elizabeth

Intent to Deny

Gordon, Rebecca  
Grudzien, Kara  
Stoner, Kathleen  
Weitzel-Bronson, Ramona

Deny

Coulson, Daniel  
Khalar, Angela  
Nusser, Margaret  
Haupt, Kathryn

**MISCELLANEOUS FILE REVIEW** (*Responses provided to questions*)

Derousseau, Jennifer  
Guszkowski, Ted  
Powell, Nina  
Rose, Alicia

**SWTC FILES**

Approved

Bina, Sabrina-experience  
Brueggen, Jessica-experience  
Carrico, Kristine-experience  
Fletcher, Sharon-experience  
Gabler, William-experience  
Gramler, Jacqueline-experience  
Hendrix, Susan-experience  
Kruesel, Jennifer-experience  
Leum, Marilyn-experience  
Shrader, Lisa-course  
Stertz, Heather-courses  
Waldvogel, Chelsea-experience  
Wertel, Jamie-experience  
Wood, Lindsay-experience  
Tyree, Rosemary-experience

More Information Needed

Lee, Sheng-courses  
Meana, Alan-degree

Not Approved

Becker, Tabitha-courses  
Hermann, Dina-courses  
Matson, Bethany-courses  
Schliewe, Robert-experience  
Schofield, Ivy-courses  
Schultz, Kristina-experience  
Underly, Eric-experience pre-approval

Deny

Potvin, Genevieve

Legal Review

Coulthard, Laura-experience

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

**DIVISION OF ENFORCEMENT**

**Case Status Report**

The Section reviewed a report detailing its pending enforcement cases.

**DOE SIGNATURE COLLECTION**

Signatures were collected for all required documents.

**ADJOURNMENT**

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:35 p.m.