

**SOCIAL WORKER SECTION
MEETING MINUTES
March 18, 2015**

PRESENT: Jennifer Anderson-Meger, Elizabeth Krueger, Nicholas Smiar, Gregory Winkler (*Via GoTo Meeting, was excused from the meeting at 12:00 p.m.*)

STAFF: Brittany Lewin – Executive Director, Nilajah Madison-Head – Bureau Assistant, and other DSPS Staff

CALL TO ORDER

Nicholas Smiar called the meeting to order at 09:01 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: Elizabeth Krueger moved, seconded by Jennifer Anderson-Meger, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF JANUARY 28, 2015

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to approve the minutes of January 28, 2015 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Chair

NOMINATION: Elizabeth Krueger nominated Nicholas Smiar for the Office of Chair.

Brittany Lewin called for nominations three (3) times.

Nicholas Smiar was elected as Chair by unanimous consent.

Vice Chair

NOMINATION: Elizabeth Krueger nominated Jennifer Anderson-Meger for the Office of Vice Chair.

Brittany Lewin called for nominations three (3) times.

Jennifer Anderson-Meger was elected as Vice Chair by unanimous consent.

Secretary

NOMINATION: Elizabeth Krueger nominated Gregory Winkler for the Office of Secretary.

Brittany Lewin called for nominations three (3) times.

Gregory Winkler was elected as Secretary by unanimous consent.

2015 OFFICER ELECTION RESULTS	
Section Chair	Nicholas Smiar
Vice Chair	Jennifer Anderson-Meger
Secretary	Gregory Winkler

Appointment of Liaisons

The Chair Appoints the Following Members to:

2015 LIAISON APPOINTMENTS	
DLSC Liaison Including Professional Assistance Procedure (PAP) and Monitoring	Elizabeth Krueger, (<i>Alternate:</i> Nicholas Smiar)
Credentialing Liaison	Nicholas Smiar, Jennifer Anderson-Meger, Elizabeth Krueger, Gregory Winkler
Exams, Education and ASWB Liaison	Nicholas Smiar
Continuing Education Liaison	Nicolas Smiar

2015 SCREENING PANEL APPOINTMENT	
January – December 2015	Nicholas Smiar, Jennifer Anderson-Meger (<i>Alternate:</i> Elizabeth Krueger)

Delegation of Authority

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, that the Section delegates authority to the Chair to sign documents on behalf of the Section. In order to carry out duties of the Section, the Chair has the ability to delegate this signature authority to the Section's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

MOTION: Elizabeth Krueger moved, seconded by Jennifer Anderson-Meger, in order to facilitate the completion of assignments between meetings, the Section delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Section, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Section in accordance with the law. Motion carried unanimously.

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger that Section Counsel or another Department attorney is formally authorized to serve as the Section's designee for purposes of Wis. Admin. Code SPS § 1.08(1). Motion carried unanimously

MOTION: Elizabeth Krueger moved, seconded by Jennifer Anderson-Meger, to delegate credentialing authority to DSPS for those submitted applications that meet the criteria of Rule and Statute and thereby would not need further Section or Section liaison review. Motion carried unanimously.

Monitoring Liaison

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to adopt the "Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor" document. Motion carried unanimously.

Credentialing Liaison

MOTION: Elizabeth Krueger moved, seconded by Jennifer Anderson-Meger, to delegate authority to the Credentialing Liaison(s) to address all issues related to credentialing matters. Motion carried unanimously.

Exams, Education, and Association of Social Work Boards (ASWB) Liaison

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to delegate authority to the Exams, Education and ASWB Liaison to address all issues related to exam, education, and ASWB matters. Motion carried unanimously.

Continuing Education Liaison

MOTION: Elizabeth Krueger moved, seconded by Jennifer Anderson-Meger, to delegate authority to the Continuing Education (CE) Liaison to address all issues related to CE matters. Motion carried unanimously.

SECTION GOALS

MOTION: Elizabeth Krueger moved, seconded by Jennifer Anderson-Meger, to approve the Section Goals as amended. Motion carried unanimously.

REQUEST FOR SOCIAL WORKER SECTION MEMBER APPEARANCE

MOTION: Elizabeth Krueger moved, seconded by Jennifer Anderson-Meger, to designate Nicholas Smiar to speak on the Board's behalf at the Wisconsin Council on Social Work Education Spring 2015 Conference on April 17, 2015 in Wisconsin Dells, WI regarding a Social Worker Section report. Motion carried unanimously.

CLOSED SESSION

MOTION: Gregory Winkler moved, seconded by Jennifer Anderson-Meger, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Gregory Winkler read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Jennifer Anderson-Meger – yes; Elizabeth Krueger – yes; Nicholas Smiar – yes; and Gregory Winkler – yes. Motion carried unanimously.

The Section convened into Closed Session at 10:39 a.m.

RECONVENE TO OPEN SESSION

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 1:46 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to affirm all motions made in closed session. Motion carried unanimously.

PROPOSED FINAL DECISION AND ORDER

Vicki LaFountain, L.C.S.W., Respondent (DHA Case # SPS-14-0072)(DLSC Case # 12 SOC 080)

MOTION: Elizabeth Krueger moved, seconded by Jennifer Anderson-Meger, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Vicki LaFountain, L.C.S.W., Respondent – (DHA Case # SPS-14-0072)(DLSC Case # 12 SOC 080). Motion carried unanimously.

Janet Patek, Respondent (DHA Case # SPS-14-0077)(DLSC Case # 14 SOC 190)

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Janet Patek, Respondent – (DHA Case # SPS-14-0077)(DLSC Case # 14 SOC 190). Motion carried unanimously.

DELIBERATION OF DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS

APPEARANCE (Teleconferenced) – Review of Administrative Warning WARN 00000267, DLSC Case # 14 SOC 154 (K.F.)

MOTION: Elizabeth Krueger moved, seconded by Jennifer Anderson-Meger, to affirm the Administrative Warning in the matter of DLSC case number 14 SOC 154 (K.F.). Motion carried unanimously.

Administrative Warnings

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to issue an Administrative Warning in the matters of:

1. 14 SOC 306 (D.M.R.)
2. 14 SOC 307 (K.S.)

Motion carried unanimously.

Proposed Stipulations, Final Decisions and Orders

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. Rachel A.Kelbert – DLSC case number 14 SOC 079
2. Joseph A. Krebsbach – DLSC case number 14 SOC 087
3. Jael Currie – DLSC case number 13 SOC 097
4. Robin K. Bolan, DLSC case number 14 SOC 099
5. Kathleen A.Conrad, DLSC case number 14 SOC 117
6. Enrique Cortez, DLSC case number 14 SOC 118

7. Jodi A. Martens, L.C.S.W. – DLSC case number 14 SOC 123
8. Carrie D. Kulinski, DLSC case number 14 SOC 125
9. Patti R. Fehl, DLSC case number 14 SOC 150
10. Susan S. Flanner, DLSC case number 14 SOC 156
11. Ellen Fumbanks, DLSC case number 14 SOC 159
12. Mary E. Gebhardt, DLSC case number 14 SOC 162
13. Kathleen E. Ross, DLSC case number 14 SOC 212
14. Sarabeth S. Stielow, DLSC case number 14 SOC 238
15. Mark K. Tuhy, DLSC case number 14 SOC 248
16. Irene T. Tyler, DLSC case number 14 SOC 249
17. Linda D. Van Ness, DLSC case number 14 SOC 256

Motion carried unanimously.

REQUESTS FOR WAIVER OR EXTENSION OF TIME TO COMPLETE CONTINUING EDUCATION (CE) REQUIREMENTS FOR THE 2015 RENEWAL

D.C. # 7822-123 – Request for Extension or Waiver due to Hardship

MOTION: Elizabeth Krueger moved, seconded by Jennifer Anderson-Meger, to grant the request of D.C. # 7822-123 for an extension of time to complete CE requirements for the 2015 renewal until September 18, 2015. The Continuing Education hours shall not be counted for the purposes of the 2015-2017 certification period. Motion carried unanimously.

C.C. #3249-123 – Request for 180 Day Extension due to Illness

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to grant the request of C.C. #3249-123 for an extension of time of 180 days to complete the remaining 24 hours of CE for the 2015 renewal. The Continuing Education hours shall not be counted for the purposes of the 2015-2017 certification period. Motion carried unanimously.

C.E. #4004-120 – Request for Extension due to Hardship

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to grant the request of C.E. #4004-120 for an extension of 90 Days from March 18, 2015 to complete CE requirements for the 2015 renewal. The Continuing Education hours shall not be counted for the purposes of the 2015-2017 certification period. Motion carried unanimously.

S.F. # 1740-121 – Request for Extension due to Hardship

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to request more information regarding the specific details as to why an extension is warranted and information regarding which CE requirements have been completed or registered for by S.F. (# 1740-121). Motion carried unanimously.

M.L. # 7145-123 – Request for Waiver due to Hardship

MOTION: Elizabeth Krueger moved, seconded by Jennifer Anderson-Meger, to deny the request of M.L. #7145-123 for a waiver of the CE requirements for the 2015 license renewal and grant an extension of six months from March 18, 2015 to complete the CE requirements for the 2015 renewal. The Continuing Education hours shall not be counted for the purposes of the 2015-2017 certification period. Motion carried unanimously.

E.M. # 8058-120 – Request for Waiver due to Hardship

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to deny the request of E.M. # 8058-120 for a waiver of the CE requirements for the 2015 license renewal and grant an extension of six months from March 18, 2015 to complete the CE requirements for the 2015 renewal. The Continuing Education hours shall not be counted for the purposes of the 2015-2017 certification period. Motion carried unanimously.

CASE CLOSINGS

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to close the DLSC cases for the reasons outlined below:

1. 14 SOC 298 – Prosecutorial Discretion (P7)
2. 14 SOC 274 – Insufficient Evidence (IE)
3. 14 SOC 016 – Insufficient Evidence (IE)
4. 14 SOC 128 – Prosecutorial Discretion (P2)
5. 15 SOC 008 – No Violation (NV)
6. 14 SOC 204 – No Violation (NV)
7. 14 SOC 132 – No Violation (NV)
8. 14 SOC 073 – No Violation (NV)
9. 14 SOC 148 – No Violation (NV)
10. 14 SOC 240 – No Violation (NV)
11. 14 SOC 070 – No Violation (NV)
12. 14 SOC 310 – Insufficient Evidence (IE)
13. 14 SOC 018 – Insufficient Evidence (IE)
14. 14 SOC 096 – Prosecutorial Discretion (P5)

Motion carried unanimously.

(Gregory Winkler was excused from the meeting at 12:00 p.m.)

ADJOURNMENT

MOTION: Elizabeth Krueger moved, seconded by Jennifer Anderson-Meger, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:47 p.m.