

**SOCIAL WORKER SECTION  
MEETING MINUTES  
JANUARY 27, 2016**

**PRESENT:** Jennifer Anderson-Meger (*via GoToMeeting*), Elizabeth Krueger (*via GoToMeeting*), Nicholas Smiar, Gregory Winkler

**STAFF:** Dan Williams – Executive Director, Nilajah Hardin – Bureau Assistant, and other DSPS Staff

**CALL TO ORDER**

Nicholas Smiar called the meeting to order at 9:00 a.m. A quorum of four (4) members was confirmed.

**ADOPTION OF AGENDA**

**Amendments to the Agenda:**

- *Under Item H. Credentialing Matters: corrected to read “APPEARANCE: Kerry Marley – Application Review”*

**MOTION:** Jennifer Anderson-Meger moved, seconded by Gregory Winkler, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF DECEMBER 22, 2015**

**MOTION:** Elizabeth Krueger moved, seconded by Jennifer Anderson-Meger, to approve the minutes of December 22, 2015 as published. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

**Election of Officers**

*Section Chair*

**NOMINATION:** Jennifer Anderson-Meger nominated Nicholas Smiar for the Office of Section Chair.

Dan Williams called for nominations three (3) times.

Nicholas Smiar was elected as Chair by unanimous consent.

*Vice Chair*

**NOMINATION:** Jennifer Anderson-Meger nominated Gregory Winkler for the Office of Vice Chair.

Dan Williams called for nominations three (3) times.

Gregory Winkler was elected as Vice Chair by unanimous consent.

*Secretary*

**NOMINATION:** Jennifer Anderson-Meger nominated Jennifer Anderson-Meger for the Office of Secretary.

Dan Williams called for nominations three (3) times.

Jennifer Anderson-Meger was elected as Secretary by unanimous consent.

<b>2016 ELECTION RESULTS</b>	
<b>Section Chair</b>	Nicholas Smiar
<b>Vice Chair</b>	Gregory Winkler
<b>Secretary</b>	Jennifer Anderson-Meger

**Liaison Appointments**

<b>2016 LIAISON APPOINTMENTS</b>	
<b>Professional Assistance Procedure (PAP) Liaison</b>	Elizabeth Krueger <i>Alternate:</i> Nicholas Smiar
<b>Monitoring Liaison</b>	Elizabeth Krueger <i>Alternate:</i> Nicholas Smiar
<b>Credentialing Liaison(s)</b>	Nicholas Smiar, Jennifer Anderson-Meger, Elizabeth Krueger, Gregory Winkler
<b>Exams, Education and ASWB Liaison</b>	Nicholas Smiar
<b>Continuing Education Liaison(s)</b>	Elizabeth Krueger

<b>2016 SCREENING PANEL APPOINTMENTS</b>	
<b>January - December 2016</b>	Elizabeth Krueger, Jennifer Anderson-Meger <i>1<sup>st</sup> Alternate:</i> Gregory Winkler, <i>2<sup>nd</sup> Alternate:</i> Nicholas Smiar

Delegation of Authority*Delegated Authority for Urgent Matters*

**MOTION:** Jennifer Anderson-Meger moved, seconded by Gregory Winkler, that, in order to facilitate the completion of assignments between meetings, the Section delegates its authority to the Chair to appoint liaisons to carry out the duties of the Section in accordance with the law. Motion carried unanimously.

*Delegated Authority for Application Denial Reviews*

**MOTION:** Gregory Winkler moved, seconded by Jennifer Anderson-Meger, that the Section counsel or another department attorney is formally authorized to serve as the Section's designee for purposes of Wis. Admin Code § SPS 1.08(1). **The Section requests notifications in this regard be sent to members of the Section.** Motion carried unanimously.

*Document Signature Delegation*

**MOTION:** Elizabeth Krueger moved, seconded by Jennifer Anderson-Meger, the Section delegates authority to the Chair to sign documents on behalf of the Section. In order to carry out duties of the Section, the Chair has the ability to delegate this signature authority to the Section's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

*Credentialing Authority Delegations*

**MOTION:** Elizabeth Krueger moved, seconded by Gregory Winkler, to delegate to DSPS staff the authority to address applications where a Criminal Background check had been approved for a previous Social Work Credential and there has been no criminal activity since that approval. Motion carried unanimously.

**MOTION:** Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters. Motion carried unanimously.

*Monitoring Delegation*

**MOTION:** Gregory Winkler moved, seconded by Jennifer Anderson-Meger, to adopt the 'Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor in the document as presented. Motion carried unanimously.

*Education Delegations*

**MOTION:** Elizabeth Krueger moved, seconded by Gregory Winkler, to delegate authority to the Exams, Education and ASWB Liaison to address all issues related to exam, education, and ASWB matters. Motion carried unanimously.

**MOTION:** Gregory Winkler moved, seconded by Elizabeth Krueger, to delegate authority to the Continuing Education (CE) Liaison(s) to address all issues related to CE. Motion carried unanimously.

### **LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS**

#### **Senate Bill 568/Assembly Bill 726 Relating to Renaming, Changing Membership and Eliminating Certain Professional Licensure Boards**

**MOTION:** Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to designate the Chair to speak on the Section's behalf at the Assembly Hearing on Bill 726 or any other hearing regarding Renaming, Changing Membership and Eliminating Certain Professional Licensure Boards. Motion carried unanimously.

### **CLOSED SESSION**

**MOTION:** Gregory Winkler moved, seconded by Jennifer Anderson-Meger, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Nicholas Smiar read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Jennifer Anderson-Meger – yes; Elizabeth Krueger – yes; Nicholas Smiar – yes; and Gregory Winkler – yes. Motion carried unanimously.

The Section convened into Closed Session at 10:58 a.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Gregory Winkler moved, seconded by Jennifer Anderson-Meger, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 12:33 p.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Gregory Winkler moved, seconded by Elizabeth Krueger, to affirm all motions made in closed session. Motion carried unanimously.

### **CREDENTIALING MATTERS**

#### **APPEARANCE: Kerry Marley – Application Review**

**MOTION:** Gregory Winkler moved, seconded by Jennifer Anderson-Meger, to table consideration of the application of Kerry Marley for a Social Work Credential pending receipt of an Assessment. Motion carried unanimously

**DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

**Proposed Stipulations, Final Decisions and Orders**

**MOTION:** Elizabeth Krueger moved, seconded by Gregory Winkler, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 14 SOC 010 (L.C.Y.)
2. 15 SOC 001 (F.J.D.)
3. 15 SOC 040 (S.A.W.)
4. 15 SOC 043 (P.L.D.)

Motion carried unanimously.

**CASE CLOSINGS**

**15 SOC 066**

**MOTION:** Gregory Winkler moved, seconded by Jennifer Anderson-Meger, to close the DLSC case number 15 SOC 066, for Insufficient Evidence. Motion carried unanimously.

**ORDER FIXING COSTS**

**Ellen Pederson-Lewis, L.C.S.W., Respondent (ORDER0004095)(DHA Case # SPS-14-0087)(DLSC Case # 12 SOC 080)**

**MOTION:** Elizabeth Krueger moved, seconded by Gregory Winkler, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Ellen Pederson-Lewis, L.C.S.W., Respondent (ORDER0004095)(DHA Case # SPS-14-0087)(DLSC Case # 12 SOC 080). The Section considered the Respondent's request to reduce or eliminate costs and decided not to grant the request. Motion carried unanimously.

**Denise Wolodko, Respondent (ORDER0004389)(DHA Case # SPS-15-0005)(DLSC Case # 14 SOC 268)**

**MOTION:** Jennifer Anderson-Meger moved, seconded by Gregory Winkler, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Denise Wolodko, Respondent (ORDER0004389)(DHA Case # SPS-15-0005)(DLSC Case # 14 SOC 268). Motion carried unanimously.

**ADJOURNMENT**

Nicholas Smiar adjourned the meeting at 12:36 p.m.