

**SUBSTANCE ABUSE COUNSELOR CERTIFICATION
REVIEW COMMITTEE MEETING MINUTES
September 30, 2014**

PRESENT: Flo Hilliard, Laurie Lessard (*via teleconference*), David Nelson

EXCUSED: Anthony Ernst, Signa Meyers

STAFF: Jeff Grothman, Policy Director; Katie Paff, Program and Policy Analyst; Taylor Thompson, Bureau Assistant; and other Department staff

CALL TO ORDER

Jeff Grothman, called the meeting to order at 9:02 A.M. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: David Nelson moved, seconded by Flo Hilliard, to adopt the agenda as published. Motion carried unanimously.

**SPS 160 AND 166 RELATING TO SUBSTANCE ABUSE COUNSELOR
COMPREHENSIVE PROGRAM APPROVAL**

MOTION: Flo Hilliard moved, seconded by David Nelson, to recommend approval of the changes to the draft of Rule SPS 160 and 166. Motion carried unanimously.

ADJOURNMENT

MOTION: David Nelson moved, seconded by Flo Hilliard, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:58 a.m.