



VIRTUAL/TELECONFERENCE
PHYSICAL THERAPY EXAMINING BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Tom Ryan (608) 266-2112
May 8, 2024

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board.

AGENDA

8:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of February 7, 2024 (4-7)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns
- D. Introductions, Announcements and Recognition
- E. Administrative Matters – Discussion and Consideration**
 - 1) Department, Staff and Board Updates
 - 2) Board Members – Term Expiration Dates
 - a. Brewer, Kate – 7/1/2024
 - b. Bulkow, Brad – 7/1/2027
 - c. Carter, Barbara – 7/1/2025
 - d. Johnson, Steven W. – 7/1/2025
 - e. McEldowney, Todd – 7/1/2025
- F. Legislative and Policy Matters – Discussion and Consideration
- G. Administrative Rule Matters – Discussion and Consideration (8-17)**
 - 1) Drafting: PT 1 and 5, relating to telehealth and supervision of PTAs (9-16)
 - 2) Pending or Possible Rulemaking Projects (17)
- H. Board Consultation on Rules Related to Physiotherapy – Discussion and Consideration (18)**
- I. Federation of State Boards of Physical Therapy (FSBPT) Matters – Discussion and Consideration
- J. Speaking Engagements, Travel, or Public Relation Requests, and Reports Liaison Reports – Discussion and Consideration**
 - 1) Consideration of Attendance

- a. FSBPT 2024 Annual Education Meeting, October 31-November 2, 2024 - Cedar Rapids, IA

K. Discussion and Consideration of Items Added After Preparation of Agenda

- 1) Introductions, Announcements and Recognition
- 2) Administrative Matters
- 3) Election of Officers
- 4) Appointment of Liaisons and Alternates
- 5) Delegation of Authorities
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Legislative and Policy Matters
- 10) Administrative Rule Matters
- 11) Liaison Reports
- 12) Board Liaison Training and Appointment of Mentors
- 13) Public Health Emergencies
- 14) Informational Items
- 15) Division of Legal Services and Compliance (DLSC) Matters
- 16) Presentations of Petitions for Summary Suspension
- 17) Petitions for Designation of Hearing Examiner
- 18) Presentation of Stipulations, Final Decisions and Orders
- 19) Presentation of Proposed Final Decisions and Orders
- 20) Presentation of Interim Orders
- 21) Petitions for Re-Hearing
- 22) Petitions for Assessments
- 23) Petitions to Vacate Orders
- 24) Requests for Disciplinary Proceeding Presentations
- 25) Motions
- 26) Petitions
- 27) Appearances from Requests Received or Renewed
- 28) Speaking Engagements, Travel, or Public Relation Requests, and Reports

L. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

M. Credentialing Matters (19-52)

- 1) **Application Review**
 - a. Matthew Linback– Legal Review

N. Deliberation on Division of Legal Services and Compliance (DLSC) Matters

- 1) **Proposed Stipulations, Final Decisions and Orders (53-58)**
 - a. 22 PHT 014 – John A. Zegar
- 2) **Case Closings (59-64)**
 - a. 23 PHT 004 – K.G.H.

O. Monitoring Matters (65-100)

- 1) Blake Deist – Requesting Order Modification
- P. Deliberation of Items Added After Preparation of the Agenda
 - 1. Education and Examination Matters
 - 2. Credentialing Matters
 - 3. DLSC Matters
 - 4. Monitoring Matters
 - 5. Professional Assistance Procedure (PAP) Matters
 - 6. Petitions for Summary Suspensions
 - 7. Petitions for Designation of Hearing Examiner
 - 8. Proposed Stipulations, Final Decisions and Orders
 - 9. Proposed Interim Orders
 - 10. Administrative Warnings
 - 11. Review of Administrative Warnings
 - 12. Proposed Final Decisions and Orders
 - 13. Matters Relating to Costs/Orders Fixing Costs
 - 14. Case Closings
 - 15. Board Liaison Training
 - 16. Petitions for Assessments and Evaluations
 - 17. Petitions to Vacate Orders
 - 18. Remedial Education Cases
 - 19. Motions
 - 20. Petitions for Re-Hearing
 - 21. Appearances from Requests Received or Renewed
- Q. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

- R. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate
- S. Open Session Items Noticed Above Not Completed in the Initial Open Session
- T. Delegation and Ratification of Examinations, Licenses and Certificates

ADJOURNMENT

NEXT MEETING: AUGUST 7, 2024

 MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board’s agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
PHYSICAL THERAPY EXAMINING BOARD
MEETING MINUTES
FEBRUARY 7, 2024**

PRESENT: Kate Brewer, PT; Brad Bulkow, PT; Barbara Carter, PTA; Steven Johnson, PT; Todd McEldowney

STAFF: Tom Ryan, Executive Director; Jameson Whitney, Legal Counsel; Sofia Anderson, Administrative Rule Coordinator; Tracy Drinkwater, Board Administration Specialist; and other Department Staff

CALL TO ORDER

Steven Johnson, Chairperson, called the meeting to order at 8:30 a.m. A quorum was confirmed with five (5) members present.

ADOPTION OF AGENDA

MOTION: Barbara Carter moved, seconded by Steven Johnson, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF NOVEMBER 29, 2023

MOTION: Steven Johnson moved, seconded by Brad Bulkow, to approve the Minutes of November 29, 2023, as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Slate of Officers

NOMINATION: Steven Johnson nominated the 2023 slate of officers to continue in 2024. All officers accepted their nominations.

Tom Ryan, Executive Director, called for nominations three (3) times.

The Slate of Officers was elected by unanimous voice vote.

Elections and Liaison Appointments

2024 ELECTION RESULTS	
Chairperson	Steven Johnson
Vice Chairperson	Kate Brewer
Secretary	Barbara Carter

Appointment of Liaisons and Alternates

LIAISON APPOINTMENTS	
Credentialing Liaison(s)	Barbara Carter, Brad Bulkow <i>Alternate: Kate Brewer</i>
Education and Examinations Liaison(s)	Steven Johnson, Barbara Carter <i>Alternate: Brad Bulkow</i>
Monitoring Liaison(s)	Steven Johnson, Todd McEldowney <i>Alternate: Vacant</i>
Professional Assistance Procedure (PAP) Liaison(s)	Steven Johnson <i>Alternate: Todd McEldowney</i>
Legislative Liaison(s)	Steven Johnson <i>Alternate: Barbara Carter</i>
Travel Authorization Liaison(s)	Barbara Carter <i>Alternate: Steven Johnson</i>
Website Liaison(s)	Barbara Carter, Brad Bulkow <i>Alternate: Todd McEldowney</i>
Compact Liaison	Kate Brewer <i>Alternate: Brad Bulkow</i>
Screening Panel	Steven Johnson, Todd McEldowney <i>Alternate: Kate Brewer</i>

Delegation of Authorities

Review and Approval of 2023 Delegations

MOTION: Todd McEldowney moved, seconded by Barbara Carter, to reaffirm all delegation motions from 2023 as reflected in the agenda materials. Motion carried unanimously.

Document Signature Delegations

MOTION: Steven Johnson moved, seconded by Kate Brewer, in order to carry out duties of the Board, the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) has the ability to delegate signature authority for purposes of facilitating the completion of assignments during or between meetings. The members of the Board hereby delegate to the Executive Director, Board Counsel or DPD Division Administrator, the authority to sign on behalf of a board member as necessary. Motion carried unanimously.

Monitoring Delegations

Delegation of Authorities for Monitoring

MOTION: Steven Johnson moved, seconded by Todd McEldowney, to adopt the “Roles and Authorities Delegated for Monitoring” document as presented in the February 7, 2024, agenda materials. Motion carried unanimously.

Credentialing Authority Delegations

Delegation to Department Attorneys to Approve Duplicate Legal Issue

MOTION: Steven Johnson moved, seconded by Brad Bulkow, to delegate authority to Department Attorneys to approve a legal matter in connection with a renewal application when that same/similar matter was already addressed by the Board and there are no new legal issues. Motion carried unanimously.

WISCONSIN PHYSICAL THERAPY EXAMINING BOARD 2023 ANNUAL REPORT

MOTION: Steven Johnson moved, seconded by Barbara Carter, to approve the Wisconsin Physical Therapy Examining Board 2023 Annual Report. Motion carried unanimously.

SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS, AND REPORTS

Consideration of Attendance: FSBPT 2024 Regulatory Workshop, May 16-18, 2024 - Alexandria, VA or Virtual

MOTION: Barbara Carter moved, seconded by Steven Johnson, to designate Brad Bulkow to virtually or in-person attend the FSBPT 2024 Regulatory Workshop, May 16-18, 2024, in Alexandria, VA. Motion carried unanimously.

Consideration of Attendance: FSBPT 2024 Leadership Issues Forum, July 13-14, 2024 - Arlington, VA

MOTION: Steven Johnson moved, seconded by Kate Brewer, to designate Steven Johnson to attend the FSBPT 2024 Leadership Issues Forum, July 13-14, 2024, in Alexandria, VA. Motion carried unanimously.

CLOSED SESSION

MOTION: Todd McEldowney moved, seconded by Steven Johnson, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.) Steven Johnson, Chairperson, read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Kate Brewer-yes; Brad Bulkow-yes; Barbara Carter-yes; Steven Johnson-yes; and Todd McEldowney-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:06 a.m.

**DELIBERATION ON DIVISION OF LEGAL SERVICES
AND COMPLIANCE (DLSC) MATTERS**

Case Closings

22 PHT 015 & 23 PHT 001, R.T.S.- Insufficient Evidence

MOTION: Barbara Carter moved, seconded by Steven Johnson, to close DLSC Case Number 22 PHT 015 & 23 PHT 001, against R.T.S., for Insufficient Evidence. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Steven Johnson moved, seconded by Todd McEldowney, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:09 a.m.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION IF
VOTING IS APPROPRIATE**

MOTION: Steven Johnson moved, seconded by Brad Bulkow, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

**DELEGATION AND RATIFICATION OF EXAMINATIONS,
LICENSES AND CERTIFICATES**

MOTION: Steven Johnson moved, seconded by Brad Bulkow, to delegate ratification of examination results to DSPS staff and to delegate and ratify all licenses and certificates as issued. Motion carried unanimously.


ADJOURNMENT

MOTION: Steven Johnson moved, seconded by Brad Bulkow, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:12 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Sofia Anderson, Administrative Rules Coordinator		2) Date when request submitted: 04/26/2024 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Physical Therapy Examining Board			
4) Meeting Date: May 8, 2024	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rule Matters – Discussion and Consideration 1. Drafting: PT 1 and 5, relating to telehealth and supervision of PTAs 2. Pending or Possible Rulemaking Projects.	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Attachments: <ul style="list-style-type: none"> • PT 1 & 5 chapter redlined. • Physical Therapy Rules Chart 			
11) Authorization			
		04/26/2024	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)			
Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Chapter PT 1

LICENSE AND COMPACT PRIVILEGE TO PRACTICE PHYSICAL THERAPY

[PT 1.01](#) Authority and purpose.

[PT 1.02](#) Definitions.

[PT 1.03](#) Licensure requirements.

[PT 1.04](#) Compact privilege requirements.

PT 1.01 Authority and purpose.

(1) The rules in this chapter are adopted by the physical therapy examining board pursuant to the authority delegated by ss. [15.08 \(5\) \(b\)](#), [448.53 \(1\)](#), and [448.986 \(3\)](#), Stats.

(2) The rules in this chapter are adopted to govern the issuance of licenses to physical therapists and physical therapist assistants under ss. [448.53](#), [448.535](#), [448.54](#), and [448.55](#), Stats., and the granting of compact privileges under subch. [IX of ch. 448](#), Stats.

PT 1.02 Definitions. As used in chs. [PT 1](#) to [9](#):

(1) "Board" means the physical therapy examining board.

(3) "Client" means a person who has contracted for, who receives, and or who has previously received or contracted for, the professional services of a physical therapist, a physical therapist assistant, student or temporary licensee, whether the physical therapist, student or temporary licensee is paid or unpaid for the service, and regardless of where such services occur. If a client is a person under age 18, the client's parent or legal guardian are also clients.

(4) "Direct, immediate, on-premises supervision" means face-to-face contact between the supervisor and the person being supervised, as necessary, with the supervisor physically present in the same building when the service is performed by the person being supervised.

(5) "Direct, immediate, one-to-one supervision" means one-to-one supervision with face-to-face contact between the person being supervised and the supervisor. The supervisor may assist the person being supervised as necessary.

(6) "FSBPT" means the Federation of State Boards of Physical Therapy.

(7) "General supervision" means direct, on-premises contact between a supervisor, and a physical therapist, physical therapist assistant, student or temporary licensee being supervised, as necessary. Between direct contacts, a supervisor is required to maintain indirect, off-premises telecommunication contact such that the person being supervised can, within 24 hours, establish direct telecommunication with a supervisor.

(8) "Informed consent" means a client's voluntary, knowing and understood agreement to the service to be provided by the physical therapist, physical therapist assistant, temporary licensee, candidate for reentry, or student. Informed consent requires, at a minimum, that the licensee has

provided information about reasonable alternate modes of diagnosis and treatment, and the risks and benefits of each, that a reasonable person in the client's position would need before making an informed decision concerning the mode of treatment or diagnosis.

- (a)** Informed consent may ordinarily be documented by the written signature of the client, the client's guardian or the client's power of attorney for healthcare, or in the alternative by a notation in the patient's health care record as defined in s. [146.81 \(4\)](#), Stats. If circumstances prevent signed documentation by the client, the licensee may document verbal consent within the patient's health care record.
 - (b)** A client may withdraw informed consent verbally or in writing at any time before a service is completed.
 - (c)** Informed consent shall include an understanding that the client may, upon request, have a chaperone present while services are provided.
 - (d)** No service or part of a service may be provided without the client's informed consent or after informed consent has been withdrawn.
 - (e)** No service or part of a service may be provided without informing the client of the general nature of the costs associated with the service provided or contact information for the entity who can address billing concerns.
- (9)** "Intimate parts" has the meaning given in s. [939.22 \(19\)](#), Stats.
- (10)** "License" means any license, permit, certificate or registration issued by the board.
- (11)** "Licensee" means any person validly possessing any license granted and issued to that person by the board.
- (11e)** "Physical therapist" has the meaning given in s. [448.50 \(3\)](#), Stats.
- (11m)** "Physical therapist assistant" has the meaning given in s. [448.50 \(3m\)](#), Stats.
- (11n)** "Physical therapist assistant student" means a person enrolled in a physical therapist assistant educational program approved by the board who performs physical therapy procedures and related tasks consistent with the person's education, training, and experience **under the direct, immediate, on-premises supervision of a physical therapist or under the supervision of a physical therapist assistant as authorized by s. [PT 5.03 \(2\)](#).**
- (11r)** "Physical therapist student" means a person enrolled in a physical therapist educational program approved by the board who performs physical therapy procedures and related tasks consistent with the person's education, training, and experience under the direct, immediate, on-premises supervision of a physical therapist.
- (11s)** "Physical therapy" has the meaning given in s. [448.50 \(4\)](#), Stats.
- (11w)** "Student" means a physical therapist student or physical therapist assistant student.

(12) “Supervisor” means a person holding a regular license as a physical therapist issued under s. [448.53 \(1\)](#), Stats., or a physical therapist compact privilege granted by the board who is competent to coordinate, direct, and inspect the accomplishments of another physical therapist, physical therapist assistant, student, or temporary licensee. “Supervisor” does not include a person holding a license issued under ch. [PT 3](#) or [4](#).

(12m) “Telehealth” has the meaning given in s. [440.01 \(1\) \(hm\)](#), Stats.

(13) “Temporary licensee” means a graduate of a physical therapy school or program who has met the requirements for and who has been granted a temporary license to practice as a physical therapist or physical therapist assistant as provided in ch. [PT 3](#).

(14) “Unlicensed personnel” means a person other than a physical therapist, physical therapist assistant, or student who performs patient related tasks consistent with the person's education, training and experience under the direct, immediate, on-premises supervision of a physical therapist.

PT 1.03 Licensure requirements.

(1) Except as provided under subs. [\(3\)](#) and [\(4\)](#), every person applying for any class of license to provide physical therapy services shall submit to the board all of the following:

(a) A completed and verified application form provided by the board and the fees specified in s. [440.05 \(1\)](#), Stats.

Note: Application forms are available from the department of safety and professional services' website at www.dsps.wi.gov.

(c) For a physical therapist, verified documentary evidence of graduation from a school of physical therapy; for a physical therapist assistant, verified documentary evidence of satisfactory completion of a physical therapist assistant educational program approved by the board.

(d) In the case of a graduate of a foreign school of physical therapy or physical therapist assistant educational program, verification of educational equivalency to a board-approved school of physical therapy or physical therapist assistant educational program. The verification required under this paragraph shall be obtained from a board-approved foreign graduate evaluation service, based upon submission to the evaluation service of all of the following material:

1. A verified copy of transcripts from the schools from which secondary education was obtained.
2. A verified copy of the diploma from the school or educational program at which professional physical therapy or physical therapist assistant training was completed.
3. A record of the number of class hours spent in each subject, for both preprofessional and professional courses. For subjects which include laboratory and discussion sections, the hours must be described in hours per lecture, hours per

laboratory, and hours per discussion per week. Information must include whether subjects have been taken at basic entry or advanced levels.

4. A syllabus that describes the material covered in each subject completed.

(e) Evidence of successful completion of the examinations specified in ch. [PT 2](#).

(2) If an applicant is a graduate of a school of physical therapy or a physical therapist assistant educational program not approved by the board, the board shall determine whether the applicant's educational training is equivalent to that specified in sub. [\(1\) \(c\)](#). In lieu of its own evaluations, the board may use evaluations prepared by a board-approved evaluation service. The cost of an evaluation shall be paid by the applicant.

Note: The board periodically reviews and approves foreign graduate evaluation services. A list of board-approved evaluation services is available upon request by calling (608) 266-2112.

(3) The board may waive the requirement under sub. [\(1\) \(c\)](#) for an applicant who establishes, to the satisfaction of the board, all of the following:

(a) The applicant is a graduate of a physical therapy school or a physical therapist assistant educational program.

(b) The applicant is licensed as a physical therapist or physical therapist assistant by another licensing jurisdiction in the United States.

(c) The jurisdiction in which the applicant is licensed required the applicant to be a graduate of a school or educational program approved by the licensing jurisdiction or of a school or educational program that the licensing jurisdiction evaluated for educational equivalency.

(d) The applicant has actively practiced as a physical therapist or physical therapist assistant, under the license issued by the other licensing jurisdiction in the United States, for at least 3 years immediately preceding the date of application.

Note: The board approves those schools of physical therapy and physical therapist assistant educational programs that are at the time of the applicant's graduation recognized and approved by the Commission on Accreditation in Physical Therapy Education.

(4) A reciprocal license to provide physical therapy services shall be granted to a service member, a former service member, or the spouse of a service member or former service member who the board determines meets all of the requirements under s. [440.09 \(2\)](#), Stats. Subject to s. [440.09 \(2m\)](#), Stats., the board may request verification necessary to make a determination under this subsection.

PT 1.04 Compact privilege requirements. Every person applying for a compact privilege shall submit to the board all of the following:

(1) A completed application form provided by the board.

- (2) The fee specified in s. [448.985 \(3\) \(d\)](#), Stats.
- (3) Evidence of successful completion of the examination specified in s. [PT 2.01 \(6\) \(c\)](#).

Note: An application for a compact privilege may be obtained from the department of safety and professional services' website at www.dsps.wi.gov.

Chapter PT 5

PHYSICAL THERAPIST ASSISTANTS, UNLICENSED PERSONNEL, AND STUDENTS

[PT 5.001](#) Authority and purpose.

[PT 5.01](#) Practice and supervision of physical therapist assistants.

[PT 5.02](#) Supervision of unlicensed personnel.

[PT 5.03](#) Supervision of students.

PT 5.001 Authority and purpose. The rules in this chapter are adopted by the board pursuant to the authority delegated by ss. [15.08 \(5\) \(b\)](#), [227.11 \(2\)](#), [448.52 \(1m\) \(c\)](#), and [448.56 \(6\)](#), Stats., and govern the practice and supervision of physical therapist assistants and the supervision of unlicensed personnel, physical therapist students, and physical therapist assistant students.

PT 5.01 Practice and supervision of physical therapist assistants.

(1) A physical therapist assistant shall assist a physical therapist in the practice of physical therapy under the **general supervision** of a physical therapist.

(2) In providing **general supervision**, the physical therapist shall do all of the following:

(a) Have primary responsibility for physical therapy care rendered by the physical therapist assistant.

(b) Have direct face-to-face contact with the physical therapist assistant at least every 14 calendar days. **Electronic face-to-face communications may be used to fulfill this requirement.** Audio-only telephone, email messages, text messages, facsimile transmission, mail or parcel service are not considered acceptable electronic communications.

(c) Remain accessible to telecommunications in the interim between direct contacts while the physical therapist assistant is providing patient care.

(d) Establish a written policy and procedure for written and oral communication. This policy and procedure shall include a specific description of the supervisory activities undertaken for the physical therapist assistant as well as a description of the manner by

which the physical therapist shall manage all aspects of patient care. The amount of supervision shall be appropriate to the setting and the services provided.

(e) Provide initial patient examination, evaluation and interpretation of referrals and create the initial patient record for every patient the physical therapist treats.

(f) Develop and revise as appropriate a written patient treatment plan and program.

(g) Delegate appropriate portions of the treatment plan and program to the physical therapist assistant consistent with the physical therapist assistant's education, training and experience.

(h) Provide on-site assessment and reevaluation of each patient at a minimum of one time per calendar month or every tenth treatment day, whichever is sooner, and adjust the treatment plan as appropriate.

(i) Coordinate discharge plan decisions and the final assessment with the physical therapist assistant.

(j) Limit the number of physical therapist assistants practicing under general supervision to a number appropriate to the setting in which physical therapy is administered, to ensure that all patients under the care of the physical therapist receive services that are consistent with accepted standards of care and consistent with all other requirements under this chapter. No physical therapist may at any time supervise more than 2 physical therapist assistants full-time equivalents practicing under general supervision.

PT 5.02 Supervision of unlicensed personnel.

(1) A physical therapist shall provide direct, immediate, on-premises supervision of unlicensed personnel at all times. The physical therapist may not direct unlicensed personnel to perform tasks that require the decision-making or problem-solving skills of a physical therapist, including patient examination, evaluation, diagnosis, or determination of therapeutic intervention.

(2) In providing direct, immediate, on-premises supervision, the physical therapist shall do all of the following:

(a) Retain full professional responsibility for patient related tasks performed.

(b) Be available at all times for direction and supervision with the person performing related tasks.

(c) Evaluate the effectiveness of patient related tasks performed by those under direct supervision by assessing persons for whom tasks have been performed prior to and following performance of the tasks.

(d) Routinely evaluate the effectiveness of patient related tasks performed by those under direct supervision by observing and monitoring persons receiving such tasks.

(e) Determine the competence of personnel to perform assigned tasks based upon education, training, and experience.

- (f) Verify the competence of unlicensed personnel with written documentation of continued competence in the assigned tasks.
- (g) Perform initial patient examination, evaluation, diagnosis, and prognosis, interpret referrals, develop and revise as appropriate a written patient treatment plan and program for each patient, and create and maintain a patient record for every patient the physical therapist treats.
- (h) Provide interpretation of objective tests, measurements, and other data in developing and revising a physical therapy diagnosis, assessment, and treatment plan.
- (i) Direct unlicensed personnel to provide appropriate patient related tasks consistent with the education, training, and experience of the person supervised. Direction should list specific patient related tasks, including dosage, magnitude, repetitions, settings, length of time, and any other parameters necessary for the performance of the patient related tasks.
- (j) Limit the number of unlicensed personnel providing patient related tasks under direct supervision to a number appropriate to the setting in which physical therapy is administered, to ensure that all patients under the care of the physical therapist receive services that are consistent with accepted standards of care and consistent with all other requirements under this chapter.
- (k) The total number of physical therapist assistants providing physical therapy services and unlicensed personnel performing patient related tasks under supervision may not exceed a combined total of 4. This number shall be reduced by the number of physical therapists and physical therapist assistants holding temporary licenses who are being supervised under s. [PT 3.01 \(6\)](#).

PT 5.03 Supervision of students.

- (1) Except as provided under sub. (2), a physical therapist shall provide **direct, immediate, on-premises supervision of a student at all times.**
- (2)
 - (a) A physical therapist providing supervision of a physical therapist assistant student under sub. (1) may delegate that supervision to a physical therapist assistant. The delegating physical therapist shall, as required under s. [PT 5.01](#), provide **general supervision** of the physical therapist assistant supervising the physical therapist assistant student.
 - (b) A physical therapist assistant supervising a physical therapist assistant student under par. (a) shall provide **face-to-face contact with the student, as necessary, and be physically present in the same building when a service is performed by the student.**
- (3) A physical therapist supervising a student under sub. (1) shall retain full professional responsibility for all physical therapy procedures and related tasks performed by the student, and

shall delegate treatment plans and programs to the student in a manner consistent with the student's education, training, and experience.

(4) A physical therapist delegating supervision of a physical therapist assistant student to a physical therapist assistant under sub. (2) shall retain full professional responsibility for all physical therapy procedures and related tasks performed by the physical therapist assistant and by the physical therapist assistant student, and shall delegate treatment plans and programs to the physical therapist assistant student in a manner consistent with the student's education, training, and experience.

**Physical Therapy Examining Board
Rule Projects (updated 04/26/2024)**

Clearinghouse Rule Number	Scope #	Scope Expiration	Code Chapter Affected	Relating clause	Synopsis	Current Stage	Next Step
	005-24	07/16/2026	PT 1 and 5	Telehealth and supervision of Physical Therapist Assistants	The Board’s primary objective is to review the supervision requirements in chapter PT 5 in order to bring it up to current standards of practice in supervising physical therapist assistants according to new telehealth practice. The Board will also conduct a comprehensive review of chapter PT 1 and 5 to implement the changes of 2021 Wisconsin Act 121 and make revisions to ensure statutory compliance.	Drafting rule.	EIA Comment Period, Clearinghouse Review, and Public Hearing.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Steve Johnson, Board Chair		2) Date when request submitted: 4/25/2024 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Physical Therapy Examining Board			
4) Meeting Date: May 8, 2024	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Board Consultation on Rules Related to Physiotherapy	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A	
10) Describe the issue and action that should be addressed: The Board will discuss rules related to physiotherapy.			
11) Authorization			
Steve Johnson		4/25/3034	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			