

Wisconsin Department of Safety and Professional Services

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OFFICE OF EDUCATION AND EXAMINATIONS

INSTRUCTIONS TO COMPLETE REQUEST FOR APPROVAL OF JOURNEYMAN PLUMBER RESTRICTED APPLIANCE EXAM EQUIVALENCY

Effective September 1, 2014, Chapter SPS 305.945 permits a person seeking to obtain a journeyman plumber restricted appliance (JPRA) license to take an examination deemed to be equivalent to the Department's examination. Examination providers seeking approval of their exam as equivalent must following the specific instructions listed below.

FILING AN APPLICATION

Examination providers who wish to have their examination reviewed for equivalency shall submit the following:

- 'Request for Approval of Journeyman Plumber Restricted Appliance Exam Equivalency' (form #3064OEE).
- A letter requesting the provider's examination be reviewed and approved as equivalent to the department's exam. Letter shall indicate the request and provide general information about the examination provider submitting the request.
- All examination items in the exam item bank.
- An example of a test form or test forms if more than one test form will be used.
- An examination content outline clearly indicating exam topic areas and weighting of each topic area.
- Indication that a 70% score is required to pass the equivalent exam.
- Information regarding the examination provider's examination security protocols and compliance with testing industry standards; i.e., examination storage, transportation of exam materials, test delivery methods and formats, exam administration locations, exam proctoring policies, etc.
- An example of an exam score report, which shall include the following information:
 - The examination date and location where the examination was held.
 - The name and department registration number (customer ID#) of the exam candidate.
 - The exam score and results indicating the pass or fail status of the candidate.
 - The name and mailing address of the examination provider and a contact name, mailing address, telephone number and email address of the provider representative responsible for submitting the 'Request for Approval of Journeyman Plumber Restricted Appliance Exam Equivalency' (form #3064OEE).

DEPARTMENT PROCESS

The application and supporting documents must be received by the Office of Education and Examinations (OEE) at DSPS. Once received, OEE will review the documents to ensure all required materials are received and comply with Chapter SPS 305.945. Once OEE has verified that all required documentation is received, the examination provider's exam items and content will be reviewed by Department subject matter experts to ensure equivalency with the Department's current examination content.

JPRA EXAMINATION CONTENT TEST SPECIFICATION (OUTLINE)

The Department's exam consists of 70 questions in multiple choice and true/false format, and is on the following topics:

- 6%: Math and calculations related to plumbing.
- 2%: Related to Mpp.
- 5% s Chapter 145. License Law.
- 4%: SPS 305. Credentials.
- 7% SPS 381. Definitions.
- 3%: SPS 382.20 &21, Plan review requirements, Inspection.
- 3%: SPS 382.33, Indirect waste;
- 20%: SPS 382.40, Water: sizing, hot, mpp, control valves.
- 5% SPS 382.41, Cross connection control.
- 3%: SPS 382.50. Healthcare.
- 1%: SPS 382.51. Manufactured homes.
- 1%: SPS 382.60. Hangers.
- 5%: SPS 382.70, Water quality.
- 10% SPS 384, Materials.
- 25% Graphics.

EQUIVALENCY APPROVALS

Upon approval or denial of an examination provider's examination as equivalent to the Department's exam, a letter will be sent from OEE to the examination provider specifying the results of the equivalency review.

Additional testing requirements and policies may be found in Chapter SPS 305.09. These additional rules are not included in the consideration for equivalency approval, but must be followed by the examination provider if approved. The requirements include the following:

- Examination provider shall provide exam candidates with the results of their exam in writing within 21 days of the date of the exam administration.
- The Department may perform an on-site review of an examination during an administration by an examination provider.
- The Department may revoke the approval status of any examination.
- Examination providers with an approved examination must retain records of their exams and exam candidate results for at least five (5) years after the date the exam was administered and must make the records available to the Department and to individual exam candidates upon request.
- Examination providers of approved exams must notify the Department of changes to the examination content outline, newly developed items in the exam item bank, and any other changes that bring the examination out of compliance with this section.

Inquiries regarding applications for exam equivalency or the exam equivalency process may be sent to:

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