

# Wisconsin Department of Safety and Professional Services

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## OCCUPATIONAL THERAPISTS AFFILIATED CREDENTIALING BOARD

### OCCUPATIONAL THERAPIST OR THERAPY ASSISTANT LICENSURE INFORMATION

All applicants shall pass the certification examination for occupational therapy or therapy assistant by the National Board for Certification in Occupational Therapy as well as an open book examination on Wisconsin Statutes and Administrative Code.

Applicants **may** be required to complete an oral examination if he/she:

1. has a medical condition which in any way impairs or limits the applicant's ability to practice occupational therapy or occupational therapy assistant with reasonable skill and safety;
2. uses chemical substances so as to impair in any way the applicant's ability to practice occupational therapy or occupational therapy assistant with reasonable skill and safety;
3. have been diagnosed as suffering from pedophilia, exhibitionism or voyeurism;
4. has within the past 2 years engaged in the illegal use of controlled dangerous substances;
5. has been subject to adverse formal action during the course of occupational therapy or occupational therapy assistant education, postgraduate training, hospital practice, or other occupational therapy employment;
6. has been disciplined or had licensure denied by a licensing or regulatory authority in Wisconsin or another jurisdiction;
7. has been convicted of a crime the circumstances of which substantially relate to the practice of occupational therapy or occupational therapy assistant;
8. has not practiced occupational therapy or as an occupational therapy assistant for a period of 3 years prior to application, unless the applicant has been graduated from a school of occupational therapy or occupational therapy assistant within that period. Practice for the purposes of this paragraph includes direct patient treatment and education, instruction in an occupational therapy program recognized by the board, occupational therapy research, and service in administrative positions for health care providers or governmental bodies with responsibility relating to occupational therapy;
9. has been graduated from an occupational therapy or occupational therapy assistant school not approved by the board.
10. was a resident of Wisconsin and eligible for certification as an occupational therapist or occupational therapy assistant on August 1, 1989, but did not apply for certification until after August 1, 1991.

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An applicant who meets any of the above criteria 1-10 shall be reviewed by the Occupational Therapists Affiliated Credentialing Board to determine whether an applicant is required to complete an oral examination.

All examinations shall be conducted in the English language. Where both written and oral examinations are required, they shall be scored separately and the applicant shall achieve a passing grade on both examinations to qualify for a license.

If you are selected to appear for an oral examination, you will be advised of the date upon completion of your application.

The content and process of this examination, and candidate performance statistics, are regularly evaluated by the Department and the Occupational Affiliated Credentialing Board to assure that this examination fairly and effectively assesses competencies necessary to practice as an occupational therapist or occupational therapy assistant.

## TEMPORARY LICENSE

1. An applicant for a license may apply to the board for a temporary license to practice as an occupational therapy or occupational therapy assistant if the applicant:
  - a) has submitted to the board the application and documents required under sec. MED 19.03, Wis. Admin. Code, and remits fee specified;
  - b) is a graduate of an approved school and is scheduled to take the national certification examination for occupational therapy or occupational therapy assistant or has taken the national certification examination and is awaiting results.
2. Practice during the period of the temporary license shall be in consultation, at least monthly, with an occupational therapist or occupational therapy assistant who shall at least once each month endorse the activities of the person holding the temporary license.
3. Except as in #4 a temporary license expires when the applicant is notified he/she failed the national certification examination or on the date the board grants or denies an applicant a permanent license, whichever is later.
4. A temporary license expires on the first day of the next regularly scheduled national certification examination for a permanent license if the applicant is required to take, but failed to apply for, the examination.
5. A temporary license may not be renewed.

## RE-REGISTRATION LICENSE

Re-registration applicants must submit 24 points (1 point =1 hour) of continuing education (CE) obtained in the previous biennium (6/1/odd – 5/31/odd). Refer to Chapter OT 3 Biennial Registration in the Wisconsin Administrative code for further information.