



INDUSTRY SERVICES DIVISION
Field Services
P. O. Box 7302
Madison, Wisconsin 53707-7302
TTY: Contact Through Relay

Scott Walker, Governor
Dave Ross, Secretary

January 17, 2013

To: Owners of Amusement Rides

Re: Registration of Amusement Rides for 2013

The State of Wisconsin requires all amusement rides be registered with the Department of Safety & Professional Services annually; and they must be registered before being opened to the public. Industry Services Division form SBD-7620a Amusement Ride Registration shall be used to register your rides. Registrations will not be processed until fees and **complete** registration information (**including serial numbers**) is provided; only then will registration stickers be issued. A ride is not registered until the registration sticker is attached to the ride. All registrations expire on December 31, and registration fees are not refundable. Allow 15 business days for processing (allowed by SPS 334.04(7)(a)).

Amusement rides will not be registered for any of the following reasons:

- Uncorrected safety-related orders;
- Outstanding inspection fees;
- Modifications, repairs or maintenance that are not in accordance with safe practice;
- Failure to provide non-destructive testing information when required(at operating site).

Remember: Amusement Ride Owners need to submit insurance certificate proving their operation is insured to meet the requirements of SPS 334.035. Minimum insurance coverage is \$1,000,000 per occurrence for class 1 and 2 rides and \$500,000 coverage for non-mechanical and coin-operated rides. Failure to maintain liability insurance will result in the department issuing a cease and desist order for the rides not insured and revocation of registrations.

The Department may revoke a registration for any false statements or misrepresentations of facts on which the registration was based as specified in section SPS 334.04.

DSPS Codes relating to amusement rides may be viewed and downloaded at:

https://docs.legis.wisconsin.gov/code/admin_code/sps/safety_and_buildings_and_environment/326_360/334

As in prior years, the Department requires that registration applications include a letter from the owner stating that violations identified by written orders are corrected. Fees for non-compliance with past orders will be assessed should prior year's discrepancies not be repaired by the start of your 2013 inspection. Your registration(s) may be revoked depending on severity of the past violation. If you have questions about the content of the orders received, contact the inspector listed on the orders.

Thank you for assisting us in our ride safety efforts. If you have any questions, feel free to contact me at 608-261-2503. Registration questions may be addressed to Inspection Support at 608-266-7548.

Sincerely,

Robin Zentner
Section Chief, Public Sector Safety & Mines

Enclosures: SBD-5292 – Amusement Ride Registration
SBD-7620 -- Route Schedule for Amusement Rides
SBD-7620A – Amusement Ride Registration List
SBD-211 – Amusement Ride Accident Report
SBD-10867 - Affidavit of Compliance with Orders