



STATE OF WISCONSIN
Department of Safety and Professional Services

Division of Industry Services
Administrator's Office
P. O. Box 2658
Madison, Wisconsin 53707-2658

Governor Scott Walker

Secretary Dave Ross

TTY: Contact Through Relay

December 8, 2014

Gwen Soldner
City of West Bend
1115 S. Main St.
West Bend, WI 53095

Re: City of West Bend Commercial Plumbing Delegation Request

Dear Mr. Soldner,

I am pleased to inform you that your municipality has been delegated commercial plumbing code enforcement authority per your request. I delegate your municipality the primary responsibility to do commercial plumbing plan review and inspections in lieu of our department per s. SPS 382.20(1)(b). Plumbing plans for such systems shall be submitted by the owner to our agency.

An exception to this authority delegation is that our agency retains jurisdiction for plan review and inspection for all state-owned buildings.

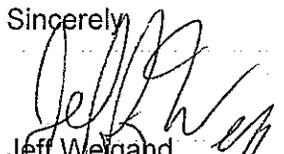
We will periodically monitor municipalities and request activity reports to ensure that our delegated responsibilities are being properly fulfilled by the municipality. We do require that delegated municipal code officials hold the Wisconsin Commercial Plumbing Inspector certification and attend agency-approved continuing education to maintain their certification. Municipalities are always free to relinquish their delegated authority at any time, given proper notice.

Please contact Peggy Thran at (608)267-9706 or Peggy.Thran@wisconsin.gov with changes in your contact information.

Our Plumbing Program Section Chief, Tom Braun, will be contacting you in the near future to discuss transitional and coordination issues.

The Division of Industry Services looks forward to working with you.

Sincerely,



Jeff Weigand
Division Administrator

cc: Tom Braun
Paula Veltum