

# Model Ordinance For Adoption Of Wisconsin Uniform Dwelling Code

3/27/2014

It is intended that this model will assist local jurisdictions, working with corporation counsel, through regular procedures, in adopting a local ordinance. The Wisconsin Department of Safety and Professional Services also offers an electronic version of this model ordinance and a more comprehensive model building code on our website at [Dept. of Safety & Professional Services Web Page](#) on the One- & Two-Family (UDC) page. Upon adoption of a new building code, send a certified copy to: Industry Services Division, P.O. Box 7302, Madison, Wisconsin 53707, Telephone (608)266-1390, Fax (608)283-7457 along with the name of your certified inspector(s).

Town, Village, City, County of \_\_\_\_\_

## ORDINANCE II

### CONTENTS

- 1.1 Authority
- 1.2 Purpose
- 1.3 Scope
- 1.4 Adoption of Wisconsin Uniform Dwelling Code
- 1.5 Building Inspector
- 1.6 Building Permit Required
- 1.7 Building Permit Fees
- 1.8 Penalties
- 1.9 Effective Date
- 1.10 Record Keeping

1.1 **AUTHORITY.** These regulations are adopted under the authority granted by s. 101.65, Wisconsin Statutes

**[IF COUNTY ORDINANCE]** This ordinance shall apply in any municipality of over 2500 population without a Uniform Dwelling Code enforcement program and the following other municipalities requesting county enforcement: \_\_\_\_\_ and in the following other municipalities that the Wisconsin Department of Safety & Professional Services has delegated enforcement to our county:

1.2 **PURPOSE.** The purpose of this ordinance is to promote the general health, safety and welfare and to maintain required local uniformity with the administrative and technical requirements of the Wisconsin Uniform Dwelling Code.

1.3 **SCOPE.** The scope of this ordinance includes the construction and inspection of one- and two-family dwellings built since June 1, 1980.

**[OPTIONAL]** Notwithstanding s. SPS 320.05 or any other exemptions of the Uniform Dwelling Code, the scope of this ordinance also includes the construction and inspection of alterations and additions to one- and two-family dwellings built before June 1, 1980. Because such projects are not under state jurisdiction, petitions for variance and final appeals under ss. SPS 320.19 and 320.21, respectively, shall be decided by the municipal board of appeals. Petitions for variance shall be decided per s. SPS 320.19 (Intro.) so that equivalency is maintained to the intent of the rule being petitioned.

**[OPTIONAL]** Notwithstanding s. SPS 320.05 or any other exemptions of the Uniform Dwelling Code, the scope of this ordinance also includes the construction and inspection of detached garages serving one and two family dwellings. The building structure and any heating, electrical or plumbing systems shall comply with the requirements of the Uniform Dwelling Code, other than for smoke alarms,

carbon monoxide alarms and frost protection of footings, which shall be determined by the code official. Petitions for variance and appeals shall be handled by this municipality.

1.4 **WISCONSIN UNIFORM DWELLING CODE ADOPTED.** The Wisconsin Uniform Dwelling Code, Chs. SPS 320-325, and its successors, of the Wisconsin Administrative Code, and all amendments thereto, is adopted and incorporated by reference and shall apply to all buildings within the scope of this ordinance.

1.5 **BUILDING INSPECTOR.** There is hereby created the position of Building Inspector, who shall administer and enforce this ordinance and shall be certified by the Division of Professional Credential Processing, as specified by Wisconsin Statutes, Section 101.66 (2), in the category of Uniform Dwelling Code Construction Inspector. Additionally, this or other assistant inspectors shall possess the certification categories of UDC HVAC, UDC Electrical, and UDC Plumbing. (**NOTE:** Contact the Division of Professional Credential Processing at (608)266-2112 for certification information.)

1.6 **BUILDING PERMIT REQUIRED.** If a person alters a building in excess of **[INSERT AMOUNT]** \$\_\_\_\_\_ value in any twelve month period, adds onto a building in excess of **[INSERT VALUE or AREA AMOUNT]** \_\_\_\_\_ in any twelve month period, or builds or installs a new building, within the scope of this ordinance, they shall first obtain a building permit for such work from the building inspector. Any structural changes or major changes to mechanical systems that involve extensions shall require permits if over the forgoing thresholds. Restoration or repair of an installation to its previous code-compliant condition as determined by the building inspector is exempted from permit requirements. Re-siding, re-roofing, finishing of interior surfaces and installation of cabinetry shall be **[CHOOSE OPTION]** included/exempted from permit requirements.

(**NOTE:** Fill in the threshold amount above which permits are required. Also decide whether new interior and exterior surfaces or cabinetry shall be included or exempted.)

1.7 **BUILDING PERMIT FEE.** The building permit fees shall be determined by resolution and shall include the applicable fee per ch. SPS 302 to be forwarded to the Wisconsin Department of Safety & Professional Services for a UDC permit seal that shall be assigned to any new dwelling.

1.8 **PENALTIES.** The enforcement of this section and all other laws and ordinances relating to building shall be by means of the withholding of building permits, imposition of forfeitures and injunctive action. Forfeitures shall be not less than \$25.00 nor more than \$1,000.00 for each day of noncompliance.

1.9 **EFFECTIVE DATE.** This ordinance shall be effective \_\_\_\_\_, upon passage and publication as provided by law.

1.10 The building inspector(s) shall keep a log of all inspections completed.

Adopted this \_\_\_\_\_, day of \_\_\_\_\_

\_\_\_\_\_  
(Mayor, President, Chairperson)

Attest: \_\_\_\_\_

Published: \_\_\_\_\_