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**REAL ESTATE APPRAISERS BOARD**  
**Room 121A, 1400 East Washington Avenue, Madison**  
**Contact: Tom Ryan (608) 266-2112**  
**November 1, 2016**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.*

**AGENDA**

**9:30 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A) Welcome New Members
- B) Adoption of Agenda**
- C) Approval of Minutes of August 4, 2016**
- D) Administrative Updates**
  - 1) Department and Staff Updates
  - 2) Appointments/Reappointments/Confirmations
  - 3) Board Members – Term Expiration Dates
    - a) Carl Clementi – 5/1/2016
    - b) Jennifer Coates – 5/1/2019
    - c) Thomas Kneesel – 5/1/2018
    - d) Steven Miner – 5/1/2019
    - e) Lawrence Nicholson – 5/1/2018
    - f) Henry Simon – 5/1/2009
  - 4) Other Items
    - a) Recusal Information
- E) Nominations, Elections, and Appointments
- F) Report from Real Estate Appraisers Application Advisory Committee**
- G) Legislative/Administrative Rule Matters**
  - 1) Status of Statute and Administrative Rule Matters
  - 2) Mandatory Appraiser Licensing Legislation
  - 3) Appraisal Management Company (AMC) Legislation
- H) 9:35 A.M. APPEARANCE: Lisa Hanson, Hanson Appraisal Services - Pembine, WI – Appraiser Independence – Correspondence Received**

- I) **APPEARANCE: Eleanor Shea, DSPS License Permit Program Associate – Applications for Review**
- J) **Supervisory Requirement for Appraisal Applicant Reviews – Discussion and Consideration**
- K) **Real Estate Appraiser Licensure – Board Discussion**
- L) Informational Items
- M) Items Added After Preparation of Agenda:
  - 1) Introductions, Announcements and Recognition
  - 2) Nominations, Elections, and Appointments
  - 3) Administrative Updates
  - 4) Education and Examination Matters
  - 5) Credentialing Matters
  - 6) Practice Matters
  - 7) Legislation/Administrative Rule Matters
  - 8) Liaison Report(s)
  - 9) Informational Item(s)
  - 10) Disciplinary Matters
  - 11) Presentations of Petition(s) for Summary Suspension
  - 12) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
  - 13) Presentation of Proposed Decisions
  - 14) Presentation of Interim Order(s)
  - 15) Petitions for Re-Hearing
  - 16) Petitions for Assessments
  - 17) Petitions to Vacate Order(s)
  - 18) Petitions for Designation of Hearing Examiner
  - 19) Requests for Disciplinary Proceeding Presentations
  - 20) Motions
  - 21) Petitions
  - 22) Appearances from Requests Received or Renewed
  - 23) Speaking Engagement(s), Travel, or Public Relation Request(s), and Reports
- N) Public Comments

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).**

- O) **Deliberation on Division of Legal Services and Compliance (DLSC) Matters**
  - 1) **Administrative Warning(s)**
    - a) 16 APP 015 (L.M.G.)
  - 2) **Proposed Stipulation(s), Final Decisions and Orders**
    - a) 15 APP 026 and 15 APP 046 – Joan C. Finnell
    - b) 15 APP 031 – Quinlan D. Thomas
    - c) 16 APP 007 – Martin S. Siegel
    - d) 16 APP 008 – J. Travers Price

- e) 16 APP 017 – Geoffrey M. Lasco
- f) 16 APP 027 – Howard B. Richter
- 3) **Case Closings**
  - a) 16 APP 019 (G.P.)
  - b) 16 APP 022 (G.R.D.)
  - c) 16 APP 023 (D.E.H.)
  - d) 16 APP 028 (C.V.S.)
- 4) Monitoring

P) Deliberation of Items Added After Preparation of the Agenda:

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Disciplinary Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petition(s) for Summary Suspensions
- 7) Proposed Stipulations, Final Decisions and Orders
- 8) Administrative Warnings
- 9) Proposed Decisions
- 10) Matters Relating to Costs
- 11) Complaints
- 12) Case Closings
- 13) Case Status Report
- 14) Petition(s) for Extension of Time
- 15) Proposed Interim Orders
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

Q) Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

R) Open Session Items Noticed Above not Completed in the Initial Open Session

S) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

**ADJOURNMENT**

The Next Scheduled Meeting is February 14, 2017.

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED  
WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.