

Comm 47 Training Sessions

PETROLEUM ENVIRONMENTAL CLEANUP FUND AWARD (PECFA)

AGENDA

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|-------------|---|---|
| I. | Welcome/Introduction | 9:00 – 9:15
Oscar Herrera
<i>Director, Bureau of PECFA</i> |
| II. | Public Bidding | 9:15–10:00
Eric Scott
<i>PECFA, Site Review, Section Chief</i> |
| | Break | 10:00 – 10:15 |
| III. | Web Reporting | 10:15 – 11:00
Beth Erdman
<i>PECFA Senior Hydrogeologist Site Review</i> |
| IV. | Usual and Customary Variance, Bid Waivers, Cap Modifications | 11:00 – 12:00
Dave Swimm
<i>PECFA Advanced Hydrogeologist Site Review</i> |
| | Lunch | 12:00 – 1:00 |
| V. | Usual and Customary Cost Schedule Changes | 1:00 – 2:15 |
| | Standardized Invoice use & preparation | James Moser, Renee’ Dickey |
| | Claim preparation | Mary Ann Gosda, Tim Prosa
<i>PECFA, Senior Claims Reviewers</i> |
| | Break | 2:15 – 2:30 |
| VI | Overview of changes, including Penalized Ineligible costs | 2:30 – 3:00
Dennis Legler
<i>PECFA, Claims Review, Section Chief</i> |
| VII. | Final Questions – Summary | 3:00 - 3:30 |

The training sessions will focus on these topics:

Public Bidding:

**The list of sites that have been bid, have not reported, reimbursement impacts.
Public bidding process and what the impacts are for not following the code.**

Web reporting:

**The when, why, where and how of online contract notification/reporting including
how failure to notify/report affects reimbursement and an interactive session from
the PECFA Website**

U & C Variance process, bid waivers, cap modifications:

**U&C Variance Process & Associated Approvals
Investigation Change Orders
Bid Waivers
Bid Deferrals
Bid Cost Cap Modifications (not variance related)**

U & C Updated Schedule – Standardized invoices, etc.:

**Changes to Schedule 1 that are now in Schedule 2
How the process of making changes works
How to use the standardized invoice; examples, common problems
Claim preparation including use of Task Reference Guide**

Overview of Changes

**Overview of changes that have generated questions
FAQ's and where to find them
Penalized ineligibles and enforcement
Additional changes proposed for Comm 5
Proposed Statute changes**