

Unofficial Text (See Printed Volume). Current through date and Register shown on Title Page.

delineated in Table 61.30–3, the plans under sub. (1) (a) shall include, or separate plans for the component or system, shall be submitted and approved by the department or authorized representative prior to installation of the component.

(4) EXCLUSION FOR MINOR ALTERATIONS. This section does not apply for minor alterations where the building official agrees the nature of the work is such that review and approval of construction documents is not necessary to achieve compliance with this code.

Table 61.30–3
Building Components and Systems

Building Component or System	Building Type or Occupancy
Premanufactured and Pre-engineered structural components	Public buildings or places of employment
Heating, ventilating and air conditioning system	Public buildings or places of employment
Fire protection system	Atria public building or places of employment
	Public buildings exceeding 60 feet in height
	Educational Group E
	Institutional Group I–1, I–3
	Mercantile Group M buildings that combine retail areas with rack storage and have floor areas exceeding 50,000 square feet
	Residential Group R–1, R–2
	State-owned buildings except hospitals and nursing homes

History: CR 00–179: cr. Register December 2001 No. 552, eff. 7–1–02; CR 01–139: cr. (2) (c), r. and recr. Table 61.30–3 Register June 2002 No. 558, eff. 7–1–02; CR 04–016: am. (1) (b) 1., 2. b. and Table 61.30–3, cr. (4) Register December 2004 No. 588, eff. 1–1–05.

Comm 61.31 Plans. (1) SIGNING AND SEALING. (a) Except as provided in par. (b), construction documents submitted to the department or its authorized representative for review shall be prepared, signed and sealed in accordance with ch. 443, Stats., and s. A–E 2.02.

(b) Sprinkler construction documents that are required by s. Comm 61.34 (1) to be at an installation site shall comply with one of the following:

1. Be signed and sealed in accordance with s. A–E 2.02 by an architect, engineer or fire protection systems designer who is registered by the department of regulation and licensing.

2. Be signed, including license number, and dated by an automatic fire sprinkler contractor who is responsible for the installation of the sprinklers and who is licensed by the department of commerce.

Note: Pursuant to s. A–E 2.02 (4) and (5) read:

“A–E 2.02 (4) Each sheet of plans, drawings, documents, specifications and reports for architectural, landscape architectural, professional geological, professional engineering, design or land surveying practice shall be signed, sealed and dated by the registrant or permit holder who prepared, or directed and controlled preparation of, the written material, except as specified in sub. (5).

“(5) If more than one sheet is bound together in a volume, the registrant or permit holder who prepared or directed and controlled the preparation of the volume, may sign, seal and date only the title or index sheet if the signed sheet identifies clearly all other sheets comprising the bound volume and if any other sheets which are prepared by or under the direction and control of another registrant or permit holder are signed, sealed and dated by the other registrant or permit holder.”

(2) CONTENTS AND INFORMATION. (a) 1. Construction documents submitted to the department or its authorized representative for review shall be dimensioned and drawn to scale.

2. The scale used for the construction documents shall be indicated on the documents.

(b) 1. Except as provided in subd. 2., at least 4 sets of construction documents shall be submitted to the department or authorized representative for review.

2. a. At least one set of construction specifications shall be submitted to the department or authorized representative for review.

b. One complete set of plans may be submitted, provided it is accompanied with 3 copies of the cover sheet for the complete set, and provided all 4 cover sheets comply with sub. (1) (a).

(c) All construction documents submitted to the department or authorized representative for review shall be permanent copies of the original documents and the copies shall be bound into sets in a manner that enables the documents to be reviewed without removing the binding.

(d) Construction documents submitted to the department or its authorized representative for review shall be of sufficient clarity, character and detail to show how the proposed design will conform to this code.

(e) 1. Construction documents shall be accompanied by sufficient calculations or information to substantiate that the documents conform to this code.

2. When requested by the department or its authorized representative, additional data pertaining to the design, construction, materials and equipment shall be submitted to the department or the authorized representative to substantiate conformance to this code.

(3) APPLICATION FOR APPROVAL. (a) A plan review application form shall be included with the construction documents and information submitted to the department for examination and approval. Pursuant to s. Comm 2.07 (3), the department shall review and make a determination on an application for plan review under this chapter within 15 business days.

Note: The department forms required in this chapter are available from the Safety and Buildings Division at P.O. Box 7162, Madison, WI 53707–7162, or at telephone 608/266–3151 and 608/264–8777 (TTY), or at the Safety and Buildings’ web site at www.commerce.state.wi.us.

Also refer to the Safety and Buildings Division’s *Commercial Building Code Submittal Guide* (SBD–8927–P) for forms and other helpful information on how to successfully submit plans for approval.

Note: Under s. 145.195, Stats., “No county, city, town or village may issue a building permit for construction of any structure requiring connection to a private domestic sewage treatment and disposal system unless a system satisfying all applicable regulations already exists to serve the proposed structure or all permits necessary to install such a system have been obtained.” See ch. Comm 83 for applicable regulations.

(b) If, upon examination, the department determines that the construction documents or application for approval do not substantially conform to this code, the application for conditional approval will be denied, in writing.

(c) If, upon examination, the department determines that the construction documents and the application for approval substantially conform to this code, a conditional approval, in writing, will be granted and the plans will be stamped conditionally approved. All conditions stated in the conditional approval shall be complied with before or during construction.

Note: The plan examination and approval by the department does not constitute an approval to proceed with construction prior to obtaining any permits or approvals that are required by a local unit of government.

(4) REVISIONS TO APPROVED PLANS. (a) 1. All proposed revisions and modifications which involve rules under this code and which are made to construction documents that have previously been granted approval by the department or its authorized repre-