

# ADMINISTRATIVE RULE CORRESPONDENCE

## Department of Commerce

**Date:**

**To:** Aaron Olver

**From:** Greg Jones

**Rule No.:** Chapters Comm 5 and 20

**Relating To:** Dwelling Contractor Certification

**Subject:** Adoption of Rules

I have attached the required materials for adoption of the proposed rules.

The rules implement the mandates of 2005 Wisconsin Act 200 which establishes educational obligations for contractors who need to obtain building permits for work on one- and two family dwellings. The Act establishes January 1, 2008 as the trigger for needing educational training. The rules create a new separate certification, dwelling contractor qualifier, issued to an individual in order to fulfill the educational obligations. In light of the enactment of 2007 Wisconsin Act 14, the qualifier certification term is for two years and renewal of the certification is contingent upon the holder obtaining 12 hours continuing education. The rules also establish grandfathering provisions for obtaining the contractor qualification certification in accordance with the Act 200. The rules were developed with input from, and have been endorsed by, the statutorily-created Contractor Certification Council.

The Senate Committee on Economic Development, Job Creation, Family Prosperity and Housing and the Assembly Committee on Housing received the Department's germane modification on May 31, 2007. The legislative review time has now ended with no comments from the committees, and the department may adopt the rules.

If you agree the proposed rules are ready for adoption, please have the required forms signed and return this package to Jim Quast for copying and distribution.

cc: Jim Quast  
Louie Cornelius  
Bob DuPont



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**Jim Doyle, Governor**  
**Mary P. Burke, Secretary**

Gary Poulson  
Assistant Revisor of Statutes  
Suite 800  
131 West Wilson Street  
Madison, Wisconsin 53703-3233

Dear Mr. Poulson:

### TRANSMITTAL OF RULE ADOPTION

CLEARINGHOUSE RULE NO.: 07-007

RULE NO.: Chapters Comm 5 and 20

RELATING TO: Dwelling Contractor Certification

Pursuant to section 227.20, Stats., agencies are required to file a certified copy of every rule adopted by the agency with the offices of the Secretary of State and the Revisor of Statutes.

At this time, the following material is being submitted to you:

1. Order of Adoption.
2. Rules Certificate Form.
3. Rules in Final Draft Form.

Pursuant to section 227.114, Stats., a summary of the final regulatory flexibility analysis is also included.

Respectfully submitted,

Mary P. Burke  
Secretary



# RULES CERTIFICATE

## Department of Commerce

TO ALL TO WHOM THESE PRESENTS SHALL COME, GREETINGS:

I, Mary P. Burke, Secretary of the Department of Commerce,  
and custodian of the official records of said department, do hereby certify that the annexed rule(s) relating to  
dwelling contractor certification  
(Subject)

were duly approved and adopted by this department.

I further certify that said copy has been compared by me with the original on file in the department and  
that the same is a true copy thereof, and of the whole of such original.

IN TESTIMONY WHEREOF, I have hereunto set  
my hand at 201 West Washington Avenue  
in the city of Madison, this \_\_\_\_\_  
day of \_\_\_\_\_ A.D. \_\_\_\_\_

\_\_\_\_\_  
Secretary

# SUMMARY OF FINAL REGULATORY FLEXIBILITY ANALYSIS

## Department of Commerce

CLEARINGHOUSE RULE NO.: 07-007

RULE NO.: Chapters Comm 5 and 20

RELATING TO: Dwelling Contractor Certification

### Final Regulatory Flexibility Analysis Summary

The proposed rules implement the mandates imposed by 2005 Wisconsin Act 200. The Act establishes educational obligations for contractors who need to obtain building permits involving work on one- and two- family dwellings. The department does not believe that the proposed rules will increase the effect on small businesses over that imposed by the Act.

### Summary of Comments of Legislative Standing Committees

Assembly Committee Housing

Senate Committee Economic Development, Job Creation, Family Prosperity and Housing

No comments received.

Summary of Comments: