



SAFETY AND BUILDINGS DIVISION
Integrated Services Bureau
P.O. Box 7302
Madison, Wisconsin 53707-7302
TDD: Contact through Relay
Scott Walker, Governor
Paul F. Jadin, Secretary

Date: February 11, 2011

To: Owners of Amusement Rides

Re: Registration of Amusement Rides for 2011

The State of Wisconsin requires all amusement rides be registered with the Department of Commerce annually. They must be registered in 2011 before being opened to the public.

Use Safety and Buildings Division form SBD-7620a Amusement Ride Registration to register your rides. Registrations will not be processed until fees and complete registration information is provided; only then will registration stickers be issued. Walk-in registration requests after 12 p.m. (noon) will be processed and may be available the next business day if all of the required paperwork is submitted. Remember, a ride is not registered until the registration sticker is attached to the ride. All 2011 registrations expire December 31, 2011. Registration fees are not refundable.

Amusement rides will not be registered for any of the following reasons:

- Uncorrected serious safety-related orders
- Outstanding inspection fees
- Modifications, repairs or maintenance that are not in accordance with safe practice
- Failure to provide non-destructive testing information when required

Amusement Ride Owners will need to submit paperwork proving their operation is insured to meet the requirements of section Comm 34.035. Minimum insurance coverage is \$1,000,000 per occurrence for class 1 and 2 rides and \$500,000 coverage for non-mechanical and coin-operated rides. The insurance policy should list each ride submitted for registration. Failure to maintain liability insurance will result in the department issuing a cease and desist order for the ride not insured, and the ride's registration sticker will be removed.

The Department may revoke a registration for any false statements or misrepresentations of facts on which the registration was based. Please see requirements under section Comm 34.04. (Commerce Codes may be purchased from Document Sales at 608-266-3358 or viewed and downloaded at <http://www.commerce.state.wi.us/SB/SB-DivCodesListing2003.html>.)

The Department requires that registration applications include **an affidavit from the owner** stating that violations identified by written orders are corrected. Fees for non-compliance with past orders will be assessed should prior year's discrepancies not be repaired by the start of the 2011 inspection. In certain cases your registration may be revoked depending on severity of the past violation. Any 2010 outstanding orders have been included with your packet. If you have questions about the orders received, contact the inspector listed on the orders. **For 2011, if a ride has open order more than 3 years old, it will not be registered until those orders have been cleared by a department inspector.**

Thank you for assisting us in our ride safety efforts. If you have any questions, feel free to contact me at 608-261-2503. Registration questions may be addressed to Kelly Kalscheur at 608-266-9374.

Sincerely,

David Vriezen

David Vriezen
Section Chief, Amusement Rides, Ski Hills, Public Sector Safety & Mines

Enclosures: SBD-5292 – Amusement Ride Registration
SBD-7620 – Route Schedule for Amusement Rides
SBD-7620a – Amusement Ride Registration List
SBD-211 – Amusement Ride Accident Report