

Bond Requirements: Bonds and Worker's Compensation insurance policies must provide that they may not be cancelled by the person insured under the bond or by the surety company except on 30 days written notice served on the department in person or by certified mail. The person insured under the bond shall file with the department proof of replacement bond within the 30-day notice period and before the expiration of the bond. The department may suspend without prior notice or hearing the certificate of financial responsibility-restricted of a person who does not file satisfactory proof of replacement bond or replacement insurance. **COMPLY** with bond requirements.

Bond: If the business has in force a bond, endorsed by a surety company authorized to do business in Wisconsin, of at least \$5,000 and less than \$25,000, conditioned upon the business complying with all applicable provisions of the one- and two-family dwelling code and any ordinance enacted under s. 101.654 (1)(a), Stats., and as indemnity for any loss sustained by any person because of any violation by the business of that dwelling code or ordinance, the bond shall be executed in the name of the state for the benefit of any person who sustains a loss as described in the above. **The applicant agrees not to perform any work on a dwelling for which the estimated cost of completion is greater than the amount of the bond. Attach a copy of the bond.**

Unemployment Compensation Requirements: By signing this form, the applicant is attesting that the business is making contributions or paying taxes required as Wisconsin unemployment compensation contributions under ch. 108, Stats., or federal unemployment compensation taxes under 26 USC 3301 to 3311. If unsure whether unemployment compensation contributions/taxes are required for the business, call the Unemployment Compensation Division, 608-261-6700.

Worker's Compensation Requirements: By signing this form the applicant is attesting that the business, if required under s. 102.28 (2), Stats., has in force a policy of worker's compensation insurance issued by an insurer authorized to do business in Wisconsin or is self-insured in accordance with s. 102.28 (2), Stats. If unsure whether worker's compensation insurance or self insurance for worker's compensation is required for the business, call the Worker's Compensation Division, 608-266-1340.

For any construction or installation that requires a uniform building permit under SPS 320.08, persons, entities or businesses which hold SPS 305 licenses, certifications, or registrations may not commence construction or installation until a permit is issued.

Reason for Certification: Municipalities may not issue Uniform Dwelling Code (UDC) building permits, for construction and erosion control categories, to contractors which do not have a valid state dwelling contractor certification or dwelling contractor certification - restricted. Construction categories include masonry, roofing, siding and insulation. Contractors taking out electrical, plumbing or HVAC permits are not required to have a Dwelling Contractor Certification or Dwelling Contractor -Restricted Certification. Restricted means that the contractor complies with the minimum requirements for worker's compensation, unemployment compensation, and bond. This certification does not address competency of the contractor.

SPS 305.31 Note: Section 101.654 (1)(b), Stats., exempts an owner of a dwelling who resides or will reside in the dwelling and who applies for a building permit to perform work on the dwelling from obtaining a dwelling contractor -restricted certification.