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Wisconsin
Department of Commerce

SAFETY AND BUILDINGS DIVISION
Integrated Services
P. O. Box 2658
Madison, Wisconsin 53701-2658
TDD #: Via Relay
Jim Doyle, Governor
Richard J. Leinenkugel, Secretary

December 17, 2009

To: All Wisconsin Mining Operators and Contractors

From: Mine Safety Program

The Mine Safety Section is getting ready for another year of training. We have already received numerous training requests on-line for Annual Refresher sessions this coming year. Note: while the on-line registration system speeds up processing of your training requests, you may still mail or fax in your training request as before.

Our schedule for Management Roundtable meetings has been set. For 2010 we will have a shorter discussion on training in the mornings. The afternoon session will feature a presentation from the Federal Bureau of Investigation on security at your mine sites and magazines. Special Agent Parker Shipley from the Milwaukee FBI office will be on hand to present trends and indicators to watch for and take your questions.

The dates and locations are:

Tuesday, January 5, 2010	Comfort Suites, 1951 Bond Street, Green Bay
Thursday, January 7, 2010	Holiday Inn (Campus Area), 2703 Craig Road, Eau Claire
Tuesday, January 12, 2010	Sheraton Inn, 706 John Nolen Drive, Madison

Cost will be $30 per person. You may pay in advance, at the door by check or we can invoice you. Registering on-line is strongly recommended since it allows us to provide an accurate count for lunch. If you plan on paying in person, please bring a check made payable to “Safety and Buildings Division”. We look forward to seeing you there.

Dave Vriezen
Section Chief, Public Sector Safety & Mines

S&B Mine Safety and Health Staff

Pat Murphy, Mine Safety Inspector (Eastern part of the state), P.O. Box 822, Fond du Lac, WI 54936, Tel. 414-852-3648, Fax 608-283-7497, Email: Patrick.Murphy@wisconsin.gov

Mike Kollver, Mine Safety Inspector (Western part of the state), P. O. Box 616, Oconomowoc, WI 53066, Tel. 262-923-0738, Fax 608-283-7498, Email: Michael.Kollver@wisconsin.gov

Dave Vriezen, Mine Safety Section Chief, P.O. Box 2538, Madison, WI 53701-2538, Tel. 608-261-2503, Fax 608-283-7425, Email: David.Vriezen@wisconsin.gov

Joe Hertel, Program Manager, P.O. Box 2689, Madison, WI 53701-2689, Tel. 608-266-5649, Fax 608-264-8795, Email: Joe.Hertel@wisconsin.gov

Sabrina Stricker, Administrative Assistant, P.O. Box 2658, Madison, WI 53701-2658, Tel. 608-261-8466, Fax 608-267-9723, Email Sabrina.Stricker@wisconsin.gov

S&B Central Office: Thompson Building, 201 West Washington Ave, 4th floor, Madison

Internet Access: Online registration for training is available at, http://www.commerce.state.wi.us /SB/SB-MineSafetyProgram.html.

For all registration forms, be aware personal information you provide may be used for secondary purposes [Privacy Law, s.15.04 (1)(m)]

2010 Annual Refresher Training

Annual refresher training is operation-specific, based on your company's training plan and needs. The Sponsor Company requests training topics and coordinates with S&B staff regarding the training location and dates. Fees for each session (which can include Safety, Health, and First Aid Training) will be $330, as outlined in Comm 2.

You may set up your training using the S&B Web Site, http://www.commerce.state.wi.us/SB/SB-MineSafetyProgram.html. If you have questions on using the site, contact David Vriezen at 608-261-2503.

Site-specific training. The Mine Safety Program offers MSHA's Part 46 Annual Refresher and New Miner Training throughout the year. These classes are specific to your operations, not "general" or "open sessions." Classes are limited by MSHA to 35 students to ensure quality training. The training is available to mine operators and independent contractors who work in active mines; companies with an assigned Mine ID# / contractor ID#; and companies with a training plan, as required by MSHA regulations.

Here is a sample agenda. See the listing of possible topic selections given below.

8:00 – 8:30	Registration and Introduction (2010 Training Program)
8:30 – 9:20	Discussion: Accident Prevention & MSHA Fatalgrams from 2009
9:20 – 9:30	Break
9:30 –10:00	Open Discussion on Updated Regulations / High interest items – Example: Guarding of Crushers Question/Answer – Work Exercises
10:00-10:30	Sponsor Company's Selected Training Topic Choice
10:30-10:40	Break
10:40-11:10	Sponsor Company's Selected Training Topic Choice
11:10-11:30	Sponsor Company's Selected Training Topic Choice
11:30-12:00	Program Evaluation

Training Topic Selections:

Each topic ranges from 20 to 30 minutes. The number of choices should not exceed four topics per 4-hour session. Instructor will confirm the number of topics chosen and times allotted. Please make your selections on the enclosed registration form or online.

1. Ground Control, Powered Haulage, Highwalls & Berms
2. Bins, Silos, Hoppers
3. Confined Spaces
4. Fall Protection
5. Lockout / Tagout
6. Machine Guarding
7. Welding & Maintenance
8. Drilling
9. Electrical Safety
10. Explosives & Blasting
11. Water Hazards
12. Escape / Evacuation / Fire Protection
13. Respirator Review
14. First Aid Review
15. Company Safety Rules
16. Line of Authority
17. Cranes & Rigging
18. Hazard Communication
19. Accident Prevention, Fatalities & Close Calls

All safety-training topics are outcome-based. When applied and followed, this training will help improve health and safety in the work place; reduce injuries and accidents (personal, equipment and property); help prevent fatalities; possibly lower operational cost; and possibly increase production.

Reminder when filling out request form:
S&B will use the registration data to compile our required federal report. We are asking that the registration form be filled out completely and accurately. Please review these definitions of "Surface Mine," "Independent Contractor," and "Other."

Definitions:

"Surface Mine:" Mine development, drilling, blasting, extraction, milling, crushing, screen or sizing of materials at a mine. Includes maintenance and repair of mining equipment on site associated with haulage of materials within the mine from these activities. (Part 46.2(h)(2))

"Independent Contractor:" Any person, partnership, subsidiary of a corporation, firm association, or other organization that contracts to perform services at a mine operation. (i.e. tire vendors, fuel vendors, electricians, plumbers, carpenters, truckers, excavation, reclamation, crane use, service and maintenance of equipment, etc.) (Part 46.2(e))

"Other:" Any person who does not work at a mine site for frequent or extended periods of time (means a pattern of visits with no exposure to hazards). (i.e., government agencies, manufacturer's representatives, engineers, etc.) (Part 46.2(g)(2))

2010 Management Roundtable

This is your annual opportunity to meet with peers, federal Mine Safety and Health Administration staff, and S&B staff to help in planning for the future. Topics will include: "Most Cited MSHA Violations", "MSHA Regional Managers Update", and "Questions and Answer Periods with MSHA". Lunch is provided. In the afternoon there will be a Training Plan Implementation Session focusing on keeping your training plan current and up to date, so that it is able to adapt to changes at your mine to keep your miners safe.

Tuesday, January 5, 2010 Comfort Suites 1951 Bond St **Green Bay** Deadline Jan. 4	Thursday, January 7, 2010 Holiday Inn – Campus Area 2703 Craig Road **Eau Claire** Deadline Jan. 6	Tuesday, January 12, 2010 Sheraton Inn 706 John Nolen Drive **Madison** Deadline Jan. 11

Please Print. Company Name: _____

Mine ID number: _____----_____

Company Contact Person: _____

Email Address: _____

Address: _____

City: _____ State: _____ ZIP _____

Day Telephone Number: _____County:_____

Circle Items that Pertain to Your Company: (This must be completed. Information is used to meet federal reporting requirements) (For definitions, please refer to page 3.)

Do you have a training plan: Yes No (The Department of Commerce Mine Safety Program needs to be listed as Competent Person in your plan.)

Surface Mine: 1-19 employees; 20-49 employees; 50+ employees Independent Contractor or Other

Type of Operation/Product:

Sand and Gravel, Crushing and Washing, Dimension Stone (specify) _____

Surface Limestone, Screening, Other (specify) _____

Attendee name 1. _____

2. _____

3. _____

Check-in at 7:30 a.m.

Roundtable is 8 a.m. to 4 p.m., with lunch.

Fee: $30 per person

No. Attending _____ X $30 = _____ = Amount Enclosed

Make check payable to: "Safety and Buildings Division". No refunds. Fees not transferable.

Mail to or fax to:

David Vriezen

Safety and Buildings

P.O. Box 2658

Madison, WI 53701-2658

Telephone 608-261-2503 / Fax: 608-283-7425.

If session is full, walk-ins may be turned away. Confirmation letters will not be sent. You will be contacted if the session is full.

2010 Request for Part 46 Annual Refresher Training

Cost to Sponsor Company is $330 Per Session, which can include Safety, Health and First Aid**.** Deadline for requests is a minimum of three weeks prior to requested training date.

Please Print. Company Name:_____

Mine ID number: _____----_____

Company Contact Person: _____

Email Address: _____

Address: _____

City: _____ State: _____ ZIP _____

Day Telephone Number: _____County: _____

Circle Items that Pertain to Your Company: (This must be completed. Information is used to meet federal reporting requirements) (For definitions, please refer to page 4.)

Do you have a training plan: Yes No (The Department of Commerce Mine Safety Program needs to be listed as Competent Person in your plan.)

Surface Mine: 1-19 employees; 20-49 employees; 50+ employees Independent Contractor or Other

Type of Operation / Product:

Sand and Gravel, Crushing and Washing, Dimension Stone (specify) _____

Surface Limestone, Screening, Other (specify) _____

The following must be completed or the request will be returned:
Suggested Dates(s): _____
Onsite Name: _____
Facility Address: _____

Choose topics from page 3:
1. _____
2. _____
3. _____
4. _____

Recommended room criteria: Size: 20 by 24; Setup: Classroom style with head table; Room for each person to be able to write; Good acoustics, i.e., no noise from other areas. Sponsoring Company will provide an individual on site to manage class attendance roster.

If there is a secondary company involved, enter the information here
Please Print. Secondary Company Name:_____

Secondary Mine ID number: _____----_____

Secondary Company Contact Person: _____

Address: _____

City: _____ State: _____ ZIP _____

Day Telephone Number: _____ County: _____

PLEASE COMPLETE BACK SIDE OF THIS PAGE

Circle Items that Pertain to the Company: (This **must** be completed. Information is used to meet federal reporting requirements) (For definitions, please refer to page 3.)

Do you have a training plan: Yes No (The Department of Commerce Mine Safety Program needs to be listed as Competent Person in your plan.)

Surface Mine: 1-19 employees; 20-49 employees; 50+ employees Independent

Contractor or Other

Type of Operation/Product:

Sand and Gravel, Crushing and Washing, Dimension Stone (specify) _____

Surface Limestone, Screening, Other (specify) _____

Who will be attending? **Date requested:**_____

NAME	COMPANY (Sponsor or Secondary?)
1.	
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Mail or Fax Request to:

Sabrina Stricker
Safety and Buildings
P.O. Box 2658
Madison, WI 53701-2658
Telephone 608-261-8466 / Fax: 608-267-9723

2010 New Miner Training Registration Form

A "New Miner" is a person who does not have or will not have 12 months of equivalent experience prior to employment. New employees at surface sand and gravel, or crushed rock operations, including contractors, are required by MSHA's Part 46 to have a minimum of 24 hours of training within the first 90 days of employment. The dates listed below will fulfill 16 hours of the new miner requirements. The remaining 8 hours can be completed while being observed on the job by an experienced miner. Attending New Miner training also does not satisfy the requirements for Annual Refresher Training.

New Miner training is paid for by a federal grant and is free of charge.
Sessions are 8 a.m. to 4 p.m. for two days for Part 46 (surface).
Registration is at 7:30 the first day. Lunch is not provided.

Please Print. Company Name: _____

Mine ID number: _____----_____

Company Contact Person:_____

Email Address: _____

Address: _____

City: _____ State: _____ ZIP _____

Day Telephone Number: _____ County: _____

Circle Items that Pertain to Your Company: (This must be completed. Information is used to meet federal reporting requirements)

Do you have a training plan: Yes No

Surface Mine: 1-19 employees; 20-49 employees; 50+ employees Independent Contractor or Other

Type of Operation / Product: Sand and Gravel, Crushing and Washing, Dimension Stone, Other(specify) _____

Surface Limestone, Screening, Other (specify) _____

NAME [Printed]

1. _____ 8. _____
2. _____ 9. _____
3. _____ 10. _____
4. _____ 11. _____
5. _____ 12. _____
6. _____ 13. _____
7. _____ 14. _____

Scheduled Classes

February 23 & 24, 2010 – Plover
March 30 & 31, 2010 – Green Bay
April 27 & 28, 2010 – Eau Claire
June 2 & 3, 2010 – Madison
August 3 & 4, 2010 – Waukesha (new location)
October 5 & 6, 2010 – Plover
November 30 & December 1, 2010 - Madison

Mail or Fax Request to:

Sabrina Stricker
Safety and Buildings
P.O. Box 2658
Madison, WI 53701-2658
Telephone 608-261-8466 / Fax: 608-267-9723

2010 Train the Trainer Registration Form

Sessions be will a day and a half. The first day, 12 - 4 and second day, 8 - 4.
There is no charge and lunch is NOT provided.

Dates and locations will be set at the Management Roundtable Meetings.
Check S&B Web Site after February 1, 2010 for dates and locations.
http://www.commerce.state.wi.us/SB/SB-MineSafetyProgram.html

Day One: Registration and Introduction; Training Video; Presentation on The MSHA Act 1977; Training and Documentation; Developing Safety Behaviors; Review of Part 46 including discussion of difference of Part 46 and Part 48; Training Videos; New Miner and/or Hand Safety; Personal Protective Equipment; Dust and Silicosis; Review Mine Hazards.

Day Two: Training Videos and discussion; Fire Safety and Fire Extinguishers; Safety Attitudes; Examination of Work Place: Crushing and Screen Plants; Dust/Silicosis and Exercise; Customer and Deliveries; Fall Protection

Please Print. Company Name: _____

Mine ID number: _____----_____

Company Contact Person: _____

Email Address: _____

Address: _____

City: _____ State: _____ ZIP _____

Day Telephone Number: _____ County: _____

Circle Items that Pertain to Your Company: (This must be completed. Information is used to meet federal reporting requirements) (For definitions, please refer to page 3.)

Do you have a training plan: Yes No

Surface Mine: 1-19 employees; 20-49 employees; 50+ employees Independent Contractor or Other

Type of Operation/Product:

Sand and Gravel, Crushing and Washing, Dimension Stone (specify) _____

Surface Limestone, Screening, Other (specify) _____

Name 1._____

2. _____

3. _____

4. _____

5. _____

Mail or Fax Request to:
Sabrina Stricker
Safety and Buildings
P.O. Box 2658
Madison, WI 53701-2658
Telephone 608-261-8466 / Fax: 608-267-9723