



SAFETY AND BUILDINGS DIVISION
Integrated Services
P. O. Box 2658
Madison, Wisconsin 53701-2658
TTY: Contact Through Relay

Jim Doyle, Governor
Aaron Oliver, Secretary

June 4, 2010

Dear Owners/Operators of Mines, Pits and Quarries:

Wisconsin Administrative Code Ch. Comm 8, Mines Pits and Quarries, establishes a safety program for mines, quarries and related activities. Fees to support the program are specified in Wisconsin Administrative Code, Ch. Comm 2. Wisconsin Administrative Code Ch. Comm 8 requires operators to pay the Department of Commerce these fees in accordance with Ch. Comm 2, Table 2.17. An operator is considered the person or firm that operates or is responsible for the crushing, screening or washing equipment used on materials from a mine, pit or quarry.

Please complete the enclosed Computation and Reporting Sheet(s) (SBD 5186A) to determine the total fee payment due based on your **2009** production. Note: For each pit or quarry operation, please provide the type of production materials (i.e. ore, stone, clay, lime or aggregate), as well as the production tonnage(s). Production records shall be made available to the Department of Commerce upon request.

Chapter Comm. 8 also requires operators to annually notify the department when operations are started at each mine, pit or quarry. Notification is accomplished by completing form SBD-6736, "Notice to Begin Operation", and submitting the form to the Department at least 10 days prior to the beginning of work. The form may be found on our web site at: <http://commerce.wi.gov/SB/SB-DivForms.html#MineSaf> Notification may be accomplished by faxing a copy of the form to (608) 267-9723 or mailing the form to the address above. Forms submitted to the department must be filled out completely. Incomplete forms will be returned.

Thank you for your cooperation in assisting us in our mine safety efforts. If you have any program questions, please contact myself (contact information below) or Sabrina Stricker at (608) 261-8466 or email sabrina.stricker@wisconsin.gov.

Sincerely,

David Vriezen

David Vriezen, Section Chief
Bureau of Integrated Services
Mine Safety Program
(608) 261-2503 – voice
(608) 283-7425 – fax
David.Vriezen@wisconsin.gov

Enclosures: SBD-5186 Safety Service Fee Notice for Mines, Pits and Quarries
SBD-5186A Computation and Reporting Sheet



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If name/address data is incorrect,
please provide correction below:

«NUM»

«NAME»
«ADDR»
«CITY» «STATE» «ZIP1»-«ZIP2»

Company Name
Street Name
City, State, Zip Code

Personal information you provide may be used for secondary purposes
[Privacy Law, s. 15.04 (1) (m)]

SAFETY SERVICE FEE NOTICE FOR MINES, PITS AND QUARRIES
FEE ASSESSMENT YEAR 2009

An Annual Safety Service Fee is to be paid by operators who performed any crushing, screening or washing operations which involved materials from Wisconsin mines, pits and quarries at any time during the fee assessment year.

*If this Fee is not applicable to you for this fee assessment year, return this notice and computation sheet(s) along with an **explanation** to the address in the upper right hand corner of this notice.*

Definitions in effect for assessment of the Safety Service Fee:

MINE, PIT, QUARRY:	An opening or excavation in the earth for the purpose of extracting minerals or other materials.
OPERATOR:	The person or firm that operates or is responsible for the crushing, screening or washing equipment used on materials from a mine, pit or quarry.

A fee computation sheet is on the reverse side of this letter. Please list the Wisconsin mines, pits, and/or quarries that you owned and/or were involved with as an operator. Please complete the computation sheet to reflect the status of your operations for fee assessment year 2009. Listed on the computation sheet is a fee schedule to be used to determine the fee payment due for each mine, pit and/or quarry operation. The **total fee due** from your company is the sum of those fees and it should be entered in the box below. In the appropriate areas below, please fill in the name, signature and phone number of the person who completed the fee determination and include the date this notice was completed.

Questions concerning this notice may be directed to the Department of Commerce's Mine Safety Specialist: Sabrina Stricker at (608) 261-8466 or e-mail: sabrina.stricker@wisconsin.gov.

Mail this notice as well and computation sheet(s) to the address listed in the letterhead of this notice. A return address is printed on the computation sheet for your convenience to use with a window envelope Include with your mailing a check payable to Wisconsin Department of Commerce for the Total Fee Due. Payment is due no later than July 31, 2010.

Name of person completing form	Phone	TOTAL FEE DUE
Signature	Date	
Email Address		

