

# Commercial buildings plan review appointment scheduling is on the Internet

**\* Fax and email scheduling will be discontinued in July \***

Scheduling Safety and Buildings Division commercial building plan review appointments is online, <http://commerce.wi.gov/SB/SB-DivPlanReview.html>.

Customers can quickly:

- Create a review application form using simple clicks, drop-downs, and little typing.
- Retrieve information from the S&B plan review database to shorten the process and lessen chance of key stroke errors. For example, customer information can be brought up by entering the S&B customer number or “previous transaction” info summoned for subsequent HVAC, etc., submittals.
- Obtain a transaction number immediately upon electronic submission.
- Receive a calculation of proper fees, displayed on the schedule confirmation letter that serves as the review submittal form.

Scheduling online is very important to S&B because it allows the scheduling system to continue despite S&B’s reduced staff numbers. Submittal data is automatically entered in the review database without S&B having to key the data. The scheduling system is important to review submitters because reviews can be arranged for a date close to when the plan submittal is expected to be available, not just slotted down the road in a first-come, first-served system.

**Requesting a commercial buildings review appointment by sending a fax or email to S&B will be discontinued in July.** Those request methods require S&B to rekey information the submitters already keyed for themselves and result in more keying errors than the online method.

Commercial plan review submitters can still send a plan to a S&B review office and have it assigned to a review appointment in the next available review opening (the first-come first-serve method of scheduling mentioned above).

---

## Must a commercial building in Wisconsin be made accessible to people with disabilities?

*Questions particularly arise concerning older downtown buildings*

The Wisconsin Commercial Building Code does not require that all existing commercial buildings be made accessible to people with disabilities.

At the same time, federal non-discrimination regulations under the Americans with Disabilities Act require accessibility to services in public accommodations, where the accessibility is “readily achievable.” This accessibility applies to

## Wisconsin Construction Codes Report



Safety and Buildings  
Division, June, 2005

[www.wisconsin.gov/state/app/wizard](http://www.wisconsin.gov/state/app/wizard)



[www.wisconsin.gov](http://www.wisconsin.gov)



physical barriers, as well as program and service barriers. If the accessibility is not readily achievable, alternatives need to be provided.

continued on page two



# Public Accommodations - Accessibility

continued from page one

Wisconsin building regulations affect new construction and altered “public buildings,” which are buildings with employment or public use. The WCBC requirements are not retroactive. A building is considered in light of the code at the time it was constructed. An old building that is not altered does not have to be changed because of current Wisconsin building codes. When a new building is constructed, or an existing building altered, in general the accessibility requirements under the WCBC follow the federal American with Disabilities Act Accessibility Guidelines, <http://www.access-board.gov/adaag/html/adaag.htm>. Change of ownership, application for occupancy, or routine inspections (not driven by construction activity) do not require accessibility based on the WCBC. The WCBC is enforced by the Safety and Buildings Division of the state Department of Commerce and by local municipalities.

For more information regarding the ADA and accessibility requirements associated with the Wisconsin Commercial Building Code, contact Diane Meredith, code consultant, [dmeredith@commerce.state.wi.us](mailto:dmeredith@commerce.state.wi.us), 608-266-8982.

Federal regulations are of immediate interest to owners of existing buildings where public accommodations are offered. Public accommodations are defined in the federal regulation 28 CFR Part 36.\* If the buildings have interior or exterior rooms or spaces that are made available to the public, the owner must identify barriers to accessibility and consider the feasibility of removing the barriers. (See checklist info\*\*) If it is considered not feasible at the time to remove the barrier, non-discrimination regulations require an alternate provision of service; such as free delivery, or curbside service, for example. The federal requirements do not accept a one-time review of accessibility. The requirements allow alternative service, but expect efforts to be made

continued on page four

# Some S&B program manager assignments change

The Safety and Buildings Division has changed some program manager assignments. Program managers in the division have responsibility for policy, procedure, and code development/implementation.

Current program manager assignments are listed here:

Lynita Docken, [Ldocken@commerce.state.wi.us](mailto:Ldocken@commerce.state.wi.us), 608-785-9349: Soil Erosion Control; Plumbing Systems; Public Swimming Pools.

Joe Hertel, [Jhertel@commerce.state.wi.us](mailto:Jhertel@commerce.state.wi.us), 608-266-5649: Rental Unit Energy Efficiency; Gas Systems; Boilers; Electrical and Lighting Systems; Refrigeration Systems; Explosive Materials; Fire Prevention; Manufacture of Fireworks; Mine Safety.

Roman Kaminski, [Rkaminski@commerce.state.wi.us](mailto:Rkaminski@commerce.state.wi.us), 715-345-5334: Private Onsite Wastewater Treatment Systems; Wisconsin Fund.

Henry Kosarzycki, [Hkosarzycki@commerce.state.wi.us](mailto:Hkosarzycki@commerce.state.wi.us), 262-548-8615: Agent Monitoring.

Jim Quast, [Jquast@commerce.state.wi.us](mailto:Jquast@commerce.state.wi.us), 608-266-9292: Energy Efficiency; HVAC Systems; Amusement Rides; Fire Dept. Safety and Health; Clean Indoor Air; Public Sector Employee Safety; Tramways, Lifts and Tows; Credentialing.

Jim Smith, [Jsmith@commerce.state.wi.us](mailto:Jsmith@commerce.state.wi.us), 608-266-0251: Commercial Buildings; MultiFamily Dwellings; Fire Protection Systems.

Larry Swaziek, [Lswaziek@commerce.state.wi.us](mailto:Lswaziek@commerce.state.wi.us), 608-267-7701: Mobile/Manufactured Homes; One- and Two-Family Dwellings (UDC); Structural Systems/Welding; Elevators.

**Q&A - Wisconsin Commercial Building Code** online: <http://www.commerce.state.wi.us/SB/SB-CommercialBuildingsCodeQuestions.html>

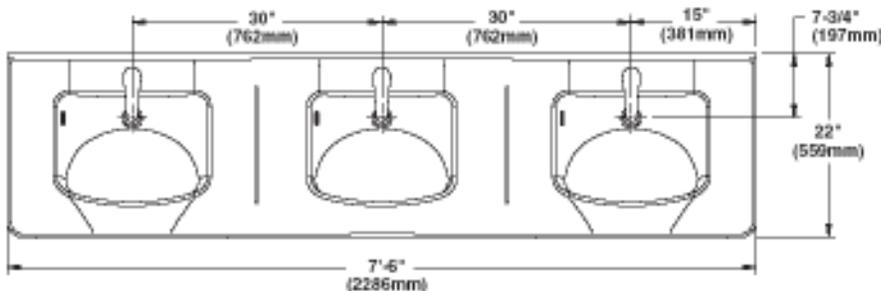
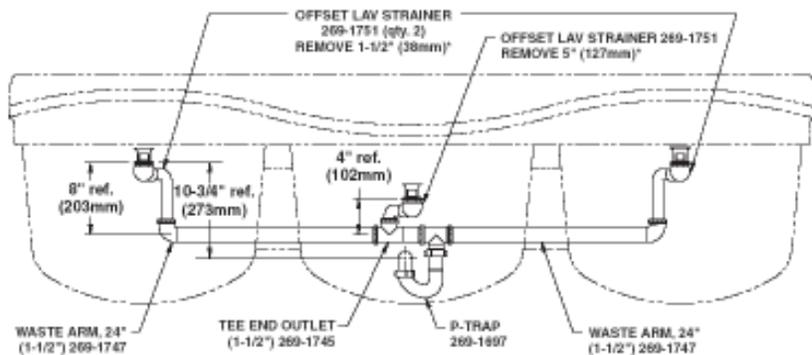
# Code compliant combination lavatory fixtures and drain connections?

One of the options available for commercial hand washing facilities is the combination lavatory consisting of two or more basins in a single fixture. The first illustration below shows the rough-in dimensions for a combination lav. The compartment's waste outlets are 30 inches apart, center-to-center.

## Is this a code-compliant installation?

Comm 82.32(3)(a), Plumbing Code, lists trap exceptions. Look at the requirements for allowing a shared trap serving a combination fixture:  
 2. *Compartments of a combination plumbing fixture installed on one trap (is permitted), provided:*

a. *No compartment is more than 6 inches deeper than any other.* The illustration above shows the combination fixture has a difference in depth of four inches, so this fixture above would meet the requirement.



For more information, contact a plumbing code consultant listed on page six of this WCCR, or email [plbgtech@commerce.state.wi.us](mailto:plbgtech@commerce.state.wi.us)

The plumbing code further states: *The distance between the compartments' waste outlets farthest apart does not exceed 30 inches.* Since the waste outlets farthest apart in the the second drawing are 60 inches apart, the lavatory installation using one trap in this situation is not code compliant. The installation above would not be permitted.

The last requirement in Comm 82.32(3)(a) Trap Exceptions is that *No compartment waste outlet is equipped with a food waste grinder.* In this case, a food waste grinder is not an issue.

**Swimming pool Q&A** is at <http://commerce.wi.gov/SB/SB-SwimmingPoolsDataReport.html>

Plumbing Q&A is at <http://commerce.wi.gov/SB/SB-PlumbingDatabaseReport.html>. **Plumbing Q&A**

# Public Accommodations - Accessibility

continued from page two

over time to remove all barriers.

Federal non-discrimination regulations are enforced by the federal Department of Justice. For access to the various avenues of DOJ enforcement, see <http://www.access-board.gov/indexes/enforceindex.htm>.

\*Public accommodation. The following private entities are considered public accommodations:

(A) an inn, hotel, motel, or other place of lodging, except for an establishment located within a building that contains not more than five rooms for rent or hire and that is actually occupied by the proprietor of such establishment as the residence of such proprietor;

(B) a restaurant, bar, or other establishment serving food or drink;

(C) a motion picture house, theater, concert hall, stadium, or other place of exhibition or entertainment;

(D) an auditorium, convention center, lecture hall, or other place of public gathering;

(E) a bakery, grocery store, clothing store, hardware store, shopping center, or other sales or

rental establishment;

(F) a laundromat, dry-cleaner, bank, barber shop, beauty shop, travel service, shoe repair service, funeral parlor, gas station, office of an accountant or lawyer, pharmacy, insurance office, professional office of a health care provider, hospital, or other service establishment;

(G) a terminal, depot, or other station used for specified public transportation;

(H) a museum, library, gallery, or other place of public display or collection;

(I) a park, zoo, amusement park, or other place of recreation;

(J) a nursery, elementary, secondary, undergraduate, or postgraduate private school, or other place of education;

(K) a day care center, senior citizen center, homeless shelter, food bank, adoption agency, or other social service center establishment; and

(L) a gymnasium, health spa, bowling alley, golf course, or other place of exercise or recreation.

\*\*The Existing Buildings Checklist developed by the U.S. Access Board is **an effective survey tool that can be used by owners to evaluate existing building to identify barriers to people with disabilities.** (<http://www.access-board.gov/adaag/checklist/al6.html>).

## Fax or email technical code questions to:

- Amusement Rides, Rope/Ski Tows .....	608-283-7419 .....	healthsafetech@commerce.state.wi.us
- Boilers and Pressure Vessels .....	608-283-7420 .....	sbboilertech@commerce.state.wi.us
- Building and Plumbing Products .....	608-283-7407 .....	productech@commerce.state.wi.us
- Commercial Buildings, Comm 61-65 .....	608-283-7402 .....	bldgtech@commerce.state.wi.us
- Electrical .....	608-283-7418 .....	electrictech@commerce.state.wi.us
- Elevators .....	608-283-7411 .....	elevatortech@commerce.state.wi.us
- Fire Prevention Program Forms .....	608-283-7412 .....	fireforms@commerce.state.wi.us
- Fire Protection Systems .....	608-283-7405 .....	fireprotech@commerce.state.wi.us
- Gas Systems .....	608-283-7420 .....	sbboilertech@commerce.state.wi.us
- Licenses, Certifications, Registrations .....	608-283-7400 .....	madisoncred@commerce.state.wi.us
- Manufactured/Mobile Homes .....	608-283-7401 .....	manf-homes@commerce.state.wi.us
- National Fire Incident Reporting .....	608-283-7412 .....	NFIRS@commerce.state.wi.us
- One- and Two-Family Dwelling Code .....	608-283-7409 .....	udctech@commerce.state.wi.us
- Plumbing, Cross Connection Control .....	608-283-7403 .....	plbgtech@commerce.state.wi.us
- Private Onsite Wastewater Treatment .....	608-283-7404 .....	powtstech@commerce.state.wi.us
- Public Sector Employee Safety .....	608-283-7419 .....	healthsafetech@commerce.state.wi.us
- Public Swimming Pools .....	608-283-7406 .....	pooltech@commerce.state.wi.us
- Welding .....	608-283-7420 .....	sbboilertech@commerce.state.wi.us



## Plan Review Resources

**To schedule** a plan review appointment for commercial/multifamily buildings (only):  
Online: <http://commerce.wi.gov/SB/SB-DivPlanReview.html>

**To schedule** a plan review appointment for pools, elevators, or plumbing:  
>Fax 24-hour toll-free number for appointment scheduling, 877-840-9172  
>Email: [planschedule@commerce.state.wi.us](mailto:planschedule@commerce.state.wi.us)

For application **forms**:  
>On the S&B WebSite, choose "Get Forms,"  
<http://www.commerce.state.wi.us/SB/SB-DivForms.html>

Info about **next available** review appointment: <http://www.commerce.state.wi.us/SB/SB-DivDailyDoc.html>.

Safety and Buildings Division commercial building plan review scheduling is on the Internet,  
<http://commerce.wi.gov/SB/SB-DivPlanReview.html>

**Info about status of a plan review:** <http://www.commerce.state.wi.us/SB/SB-DivReviewStatusSearch.html>



### S&B Contact List

The Safety and Buildings Division's current alphabetical telephone, fax, mailing address list is online. You can download and print a copy:

<http://commerce.wi.gov/SB/SB-DivContacts.html>

To receive a monthly email notifying you when the WCCR is placed online, see: <http://www.commerce.state.wi.us/SB/SB-DivEmailSignup.html>. For past issues, go to: <http://www.commerce.state.wi.us/SB/SB-DivPublications.html>

**WCCR  
online**



## Commercial Buildings Delegated Municipalities

Some municipalities in Wisconsin have authority to do building or fire protection plan review, inspections, and otherwise carry out code-related functions as delegates of the Department of Commerce. For further information, and a list of current delegated municipalities, see the S&B WebSite: <http://www.commerce.state.wi.us/SB/SB-CommercialBuildingsDelegatedMunicipalities.html>.

### Inspection, Testing and Maintenance of Water-Based Fire Protection Systems

**Sponsored by: National Fire Sprinkler Association- Wisconsin Chapter and Sprinkler Fitters Union Local 183**

At Fitters Local W175 N5700  
Technology Drive, Menomonee Falls

**June 15, 2005**

Contact: Jim Galbraith, 1115 W. Willow Drive, Oak Creek, Wisconsin 53154,  
Registration deadline is June 6, 2005



## Safety and Buildings Offices

Green Bay Office  
2331 San Luis Pl #150  
Green Bay WI 54304  
920-492-5601  
Fax 920-492-5604  
planschedule@commerce  
.state.wi.us

Hayward Office  
10541N Ranch Rd.  
Hayward WI 54843  
715-634-4870  
Fax 715-634-5150  
planschedule@commerce  
.state.wi.us

La Crosse Office  
4003 North Kinney  
Coulee Road  
LaCrosse WI 54601  
608-785-9334  
Fax 608-785-9330  
planschedule@commerce  
.state.wi.us

Madison Office  
201 W Washington Ave  
PO 2658  
Madison WI 53701  
608-266-3151  
Fax 608-267-9566  
planschedule@commerce  
.state.wi.us

Shawano Office  
1340 E Green Bay St #300  
Shawano WI 54166  
715-524-3626  
Fax 715-524-3633  
planschedule@commerce  
.state.wi.us

Waukesha Office  
141 NW Barstow St, 4th flr  
Waukesha WI 53188  
262-548-8600  
Fax 262-548-8614  
planschedule@commerce  
.state.wi.us

Sample S&B email address:  
tclark@commerce.state.wi.us

### Fire Dept. Safety and Health, Amusement Ride, Public Sector Occupational Safety Inspectors

Terrence Clark ..... Stevens Point ..... 715-345-5342  
Timothy Condon ..... Waukesha ..... 414-852-3660  
Vernon Lemke ..... Green Bay ..... 920-366-2782  
Shirley Noltemeyer ..... Waunakee ..... 608-235-0566  
David Vriezen, Supv. ... Madison ..... 608-261-2503

### Elevator Inspectors

David Holmes ..... Eau Claire ..... 715-828-5901  
James Kruezer ..... Tomah ..... 608-235-0603  
Timothy Marty ..... Appleton ..... 920-428-9422  
James Pacala ..... Woodruff ..... 715-296-2906  
George Poblocki ..... Amherst ..... 715-340-0109  
Jerry Rowell ..... Argyle ..... 608-225-2108  
Dan Menguin, Supv. ... Madison ..... 608-266-0056

### Industrial Hygienist

Tom Pritchett ..... Hazel Green ..... 608-220-5813  
Susen Trail ..... Athens ..... 715-571-4540  
Dave Vriezen, Supv. .... Madison ..... 608-261-2503

The Department of Commerce does not discriminate on the basis of disability in the provision of services or in employment. If you need this printed material interpreted or in a different form, or if you need assistance in using this service, please contact us, 608-266-3151, TTY 608-264-8777.

## Plumbing/Pool Consultants

Tom Braun ..... Stevens Point ..... 715-340-5387  
Don Hough ..... Hayward ..... 715-634-4804  
Tim Joyce ..... Madison ..... 608-235-0557  
Don Oremus ..... Pelican Lake ..... 715-584-2007  
Jim Wehinger ..... Friendship ..... 608-339-7430  
Jim Zickert ..... Eldorado ..... 920-948-7336  
Jim Miller, Supv. .... Madison ..... 800-266-8072

## Commercial Building Inspectors

Leonard Alexander ..... Reedsburg ..... 608-235-0582  
Teresa Black ..... Hayward ..... 715-634-8114  
Nicholas Charles ..... La Crosse ..... 608-789-5657  
Chris Luster ..... Prairie du Chien ..... 608-235-0581  
Brian Ferris, Supv. .... La Crosse ..... 608-785-9335

John Anderson ..... Clintonville ..... 715-584-2006  
John Nygard ..... Green Bay ..... 920-366-2857  
Sam Solberg ..... Stevens Point ..... 715-345-5226  
Steve Dobratz, Supv. ... Shawano ..... 715-524-6853

Jane Drager ..... Combined Locks ... 920-366-2961  
Emil Jensen ..... Green Bay ..... 920-822-2915  
Peter Ochs ..... Fond Du Lac ..... 920-948-3500  
Brad Johnson, Supv. ... Green Bay ..... 920-492-5605

Steven Gothard ..... Cottage Grove ..... 608-235-0568  
Charlotte Martin ..... Edgerton ..... 608-235-0579  
Lawrence Weede ..... Lake Geneva ..... 262-949-4300  
Betty Wiese ..... Milwaukee ..... 414-852-3694  
Dan Meneguín, Supv. ... Madison ..... 608-266-1055

## POWTS Plan Reviewers

Charles Bratz ..... La Crosse ..... 608-789-7893  
Tom Devereaux ..... Hayward ..... 715-634-3026  
Wes Grube ..... Green Bay ..... 920-492-5613  
Robert Kanter ..... Madison ..... 608-261-7735  
Julia Lewis-Osborne ... Waukesha ..... 262-548-8638  
Pete Pagel ..... Madison ..... 608-266-2889  
Pat Shandorf ..... Hayward ..... 715-634-7810  
Jerry Swim ..... La Crosse ..... 608-789-7892  
Keith Wilkinson ..... Shawano ..... 715-524-3630

## Fire Prevention Coordinators

John Andersen ..... Chippewa Falls ..... 715-726-2556  
Sue Birren ..... Milwaukee ..... 414-371-5673  
Dave Bruflat ..... Couderay ..... 715-945-2995  
Carl Frisque ..... Green Bay ..... 920-492-7728  
Terry Nolen ..... Verona ..... 608-845-5375  
Robert DuPont, Supv. ... Madison ..... 608-266-8984

The WCCR is a monthly publication of the Wisconsin Department of Commerce, Safety and Buildings Division. **Annual \$20 mail subscriptions can be ordered from S&B, PO Box 2658, Madison, 53701.** Online: <http://www.commerce.state.wi.us/SB/SB-DivPublications.html> SBD 10741-P



## Specialty Telephone Contacts

Agent Municipalities .....	Henry Kosarzycki	262-548-8615
Accessibility .....	Donna Stilen .....	262-548-8609
Codes Sales .....		800-362-7253
Credentialing .....		608-261-8500
Elevators .....	Brian Rausch .....	262-521-5444
Heating and Ventilation ....	Randy Dahmen ....	608-266-3162
Hospitals & Nursing Homes, DHFS .....		608-266-3878
Lighting .....	Randy Dahmen ....	608-266-3162
Manufactured Dwellings ....	Gary Ekes .....	608-575-0967
Mobile/Manufactured Homes .....		608-264-9596
Permits Operate/Invoicing .	Barb Lasek .....	608-266-7548
Refrigeration .....	Mike Verhagen ....	262-548-8617
Structural Steel Welding ....	Mike Verhagen ....	262-548-8617
Swimming Pool Review .....	Glen Jones .....	608-267-5265
Teletypewriter (TTY) .....		608-264-8777
Training, education .....	Henry Kosarzycki	262-548-8615

## Plumbing Plan Reviewers

Herman Delfosse .....	La Crosse .....	608-789-5535
Tom Devereaux .....	Hayward .....	715-634-3026
Wes Grube .....	Green Bay .....	920-492-5613
Chester Kintop .....	Waukesha .....	262-548-8634
Dan Kraft .....	Madison .....	608-266-8075
Ken Pertzborn .....	Madison .....	608-267-2242
Curt Wendorff .....	Shawano .....	715-526-9056

## POWTS Wastewater Specialists

Ross Fugill .....	Shawano .....	715-524-3629
Leroy Jansky .....	Chippewa Falls .....	715-726-2544
Matthew Janzen .....	Stevens Point .....	715-345-5336
Carl Lippert .....	Hayward .....	715-634-3484
Karl Schultz .....	Oshkosh .....	920-428-9719
Dennis Sorenson .....	La Crosse .....	608-785-9336
Duane Steiner .....	Baraboo .....	608-235-0608
Allen Wendorf .....	Madison .....	608-235-0595
Harold Stanlick, Supv. ....	Waukesha .....	262-521-5065

## Boiler Inspectors

David Homan .....	Racine .....	262-424-1471
Duane Leetch .....	Cornell .....	715-559-8817
James Markiewicz .....	Appleton .....	920-428-9423
Terry Waldbillig .....	Waukesha .....	414-303-8575
Jon Wolf .....	Lake Mills .....	920-723-0032
Dean Yourchuck, Jr .....	Muscoda .....	608-235-0607
Damarc Inspections .....	SCentral Wis. ....	866-361-4321
Rick Merkle, Supv. ....	Madison .....	608-266-3037



Questions about your continuing education credits? Call the Credentialing Unit, 608-261-8500. Or, check the S&B WebSite, <http://www.commerce.state.wi.us/SB/SB-CredentialStatusCheck.html>

## Fire Protection Systems

Keith Glaunert .....	Waukesha .....	262-548-8604
Lynne LeCount .....	Green Bay .....	920-492-7727

## Rental Weatherization

Delores Kolosovsky .....	Madison .....	608-935-1454
Dan Salopek .....	Sister Bay .....	920-854-7405
Tom Kasper, Supv. ....	Madison .....	608-267-7586

## Electrical Consultants

Monte Ewing .....	Madison .....	608-225-3416
Tom Garvey .....	Milwaukee .....	414-852-3696
Raymond Weber .....	Wis. Rapids .....	715-571-1609
Dan Meneguini, Supv. ....	Madison .....	608-266-0056

## Uniform Dwelling Code Consultants

Duane Hubeler .....	Madison .....	608-266-1390
Randy Mattison .....	Hayward .....	715-634-8964
Jack Miller .....	La Crosse .....	608-785-9348
Leroy Stublaski .....	Madison .....	608-339-4657

## Plumbing Products Reviewers

Mike Beckwith .....	Madison .....	608-266-6742
Lee Finley .....	Madison .....	608-261-0450
Glen Schlueter .....	Madison .....	608-267-1401

## Public Swimming Pool Reviewer

Glen Jones .....	Madison .....	608-267-5265
------------------	---------------	--------------

## Commercial Building Plan Reviewers

<b>Green Bay</b> Don Diedrick .....	920-492-5606
Tony Grzybowski .....	920-492-5609
Lynne LeCount .....	920-492-7727
Jack Wotruba .....	920-492-6500
<b>Hayward</b> Randall Mattison .....	715-634-8964
<b>La Crosse</b> Doug Erler .....	608-789-4690
Jack Miller .....	608-785-9348
Jon Molzahn .....	608-785-9344
John Pearse .....	608-789-7852
<b>Madison</b> Randy Dahmen .....	608-266-3162
Lee Finley .....	608-261-0450
Fokruddin Khondaker .....	608-266-1930
Dale Mitchell .....	608-266-0669
Nizam Nizamuddin .....	608-267-0768
Moktar Taamallah .....	608-266-8737
Mike Valdovinos .....	608-267-2498
<b>Shawano</b> Irene Gerloff .....	715-524-6851
Adam Muliawan .....	715-526-9019
John VanBuecken .....	715-524-6852
<b>Waukesha</b> David Fliess .....	262-521-5063
Tariq Masood .....	262-548-8608
Donna Stilen .....	262-548-8609
Larry Stilen .....	262-548-8607
David Wallace .....	262-548-8603

**Wisconsin Construction Codes Report**  
June 2005  
Safety and Buildings Division  
Wisconsin Department of Commerce  
PO Box 2509, Madison WI 53701

Prst Std  
U.S. Postage  
PAID  
Permit No.  
880  
Madison WI