

Wisconsin Department of Safety and Professional Services

Office Location: 4822 Madison Yards Way
Madison, WI 53705
Phone Number: (608) 266-2112

LicensE Portal: License.wi.gov
Email: dsps@wisconsin.gov
Website: <http://dsps.wi.gov>

PHARMACY EXAMINING BOARD

CREDENTIALING INFORMATION FOR PHARMACIST LICENSE APPLICANTS

AN APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

Original Licensure Exam Candidates: (Wis. Admin. Code chs. Phar [2](#) and [4](#))

- Application - Submit application and pay applicable fee(s) online via [LicensE](#).
- Certificate of Professional Education ([Form 2512](#))
- Proof of Internship completion (**1500 hours required**) ([Form 2533](#), [Form 2535](#), or [Form 2537](#))
- FPGEC Certification (***Foreign graduate applicants only**)
- Copy of Translated Diploma (****Foreign graduate applicants only**)
- WI MPJE and NAPLEX registration fees. Register online at <https://nabp.pharmacy/>.
- WI MPJE and NAPLEX passing exam results
- Malpractice Suit or Claims ([Form 2829](#)) (if applicable)
- Convictions and Pending Charges ([Form 2252](#)) (**if applicable**)
- Is name on all credentials the same? If not, submit certified copy of marriage certificate, divorce decree, etc.

Original Licensure NAPLEX Score Transfer: (Wis. Admin. Code chs. Phar [2](#) and [4](#))

- Application - Submit application and pay applicable fee(s) online via [LicensE](#).
- Certificate of Professional Education ([Form 2512](#))
- Proof of Internship completion (**1500 hours required**) ([Form 2533](#), [Form 2535](#), or [Form 2537](#))
- FPGEC Certification (***Foreign graduate applicants only**)
- Copy of Translated Diploma (****Foreign graduate applicants only**)
- WI MPJE registration and fees. Register online at <https://nabp.pharmacy/>.
- WI MPJE passing exam results
- NAPLEX transfer passing exam results
- Malpractice Suit or Claims ([Form 2829](#)) (if applicable)
- Convictions and Pending Charges ([Form 2252](#)) (**if applicable**)
- Is name on all credentials the same? If not, submit certified copy of marriage certificate, divorce decree, etc.

Persons Licensed in Another State: (Wis. Admin. Code chs. Phar [2](#) and [4](#))

- Application - Submit application and pay applicable fee(s) online via [LicensE](#).
- Completed NABP Electronic Licensure Transfer Program (e-LTP) application, obtain at <https://nabp.pharmacy/>.
- WI MPJE registration and fees. Register online at <https://nabp.pharmacy/>.
- WI MPJE passing exam results
- Malpractice Suit or Claims ([Form 2829](#)) (if applicable)
- Convictions and Pending Charges ([Form 2252](#)) (**if applicable**)
- Is name on all credentials the same? If not, submit certified copy of marriage certificate, divorce decree, etc.

Foreign graduates applicants using the "Original Licensure Exam Candidates" or "Original Licensure NAPLEX Score Transfer" application method above please also submit the following:

- *FPGEC certified required. Submit evidence of having obtained certification by the Foreign Pharmacy Graduate Examination Committee (FPGEC). Information on the FPGEC can be obtained from NABP, 1600 Feehanville Drive, Mount Prospect, IL 60056, (847) 391-4406, <https://nabp.pharmacy/>.
- **A copy of Translated Diploma

The Department does not issue internship credentials. See [Wis. Stat. § 450.03\(1\)](#) for license exceptions.

Wisconsin Department of Safety and Professional Services

APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

Original Licensure Exam Candidates

- Application - Complete application and pay fee(s) online via [LicensE](#)
- Certificate of Professional Education ([Form 2512](#))
- Proof of Internship completion (1500 hours required) ([Form 2533](#), [Form 2535](#), or [Form 2537](#))
- *FPGEC Certification (Foreign graduates only)
- **Copy of Translated Diploma (Foreign graduates only)
- NAPLEX and WI MPJE registration fees. Register online at <https://nabp.pharmacy/>.
- NAPLEX and WI MPJE passing exam results
- Malpractice Suit or Claims ([Form 2829](#)) (if applicable)
- Convictions and Pending Charges ([Form 2252](#)) (if applicable)
- Is name on all credentials the same? If not, submit certified copy of marriage certificate, divorce decree, etc.

Original Licensure NAPLEX Score Transfer

- Application - Complete application and pay fee(s) online via [LicensE](#)
- Certificate of Professional Education ([Form 2512](#))
- Proof of Internship completion (1500 hours required) ([Form 2533](#), [Form 2535](#), or [Form 2537](#))
- *FPGEC Certification (Foreign graduates only)
- **Copy of Translated Diploma (Foreign graduates only)
- WI MPJE registration and fees. Register at <https://nabp.pharmacy/>.
- WI MPJE passing exam results
- NAPLEX transfer exam results
- Malpractice Suit or Claims ([Form 2829](#)) (if applicable)
- Convictions and Pending Charges ([Form 2252](#)) (if applicable)
- Is name on all credentials the same? If not, submit certified copy of marriage certificate, divorce decree, etc.

Persons Licensed in Another State

- Application - Complete application and pay fee(s) online via [LicensE](#)
- Completed NABP Electronic Licensure Transfer Program (e-LTP) application, obtain at <https://nabp.pharmacy/>.
- WI MPJE registration and fees. Register at <https://nabp.pharmacy/>.
- WI MPJE passing exam results
- Malpractice Suits or Claims ([Form 2829](#)) and copies of malpractice suit, court documents with allegations and settlement, if applicable
- Convictions and Pending Charges ([Form 2252](#)) (if applicable)
- Is name on all credentials the same? If not, submit certified copy of marriage certificate, divorce decree, etc.

Foreign graduates applicants using "Original Licensure Exam Candidates" or "Original Licensure NAPLEX Score Transfer" application method above please submit the following:

- *FPGEC certified required. Submit evidence of having obtained certification by the Foreign Pharmacy Graduate Examination Committee (FPGEC). Information on the FPGEC can be obtained from NABP, 1600 Feehanville Drive, Mount Prospect, IL 60056, (847) 391-4406, <https://nabp.pharmacy/>.
- **A copy of Translated Diploma

The Department does not issue internship credentials. See [Wis. Stat. § 450.03\(1\)](#) for license exceptions.