



HYBRID (IN-PERSON/VIRTUAL)
WISCONSIN ADVISORY COUNCIL ON BUILDING SUSTAINABILITY
Room N208, 4822 Madison Yards Way, 2nd Floor, Madison
Contact: Brad Wojciechowski (608) 266-2112
July 14, 2023

The following agenda describes the issues that the Council plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Council. Be advised that board members may attend meetings designated as "Hybrid" in-person or virtually.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1)**
- B. Approval of Minutes of January 27, 2023 (3)**
- C. Secretary Dan Hereth – APPEARANCE**
- D. Reminders: Conflicts of Interest, Scheduling Concerns**
- E. Reconsideration of Referral Criteria Work Group Meeting Frequency**
- F. Introductions, Announcements and Recognition**
- G. Administrative Matters – Discussion and Consideration**
 - 1. Department, Staff and Council Updates
 - 2. Council Members
 - a. Austin, Benjamin V.
 - b. Dyer, Megan C.
 - c. Eber, Alan H.
 - d. Hackel, Scott P.
 - e. Herrmann, Monika S.
 - f. Nergard, Missy A.
 - g. Nino Torres, Victor G.
 - h. O'Brien, Timothy M.
 - i. Sayu, Francisco J.
 - j. Swartz, Keith A.
 - k. Weber, Christina Louise
- H. Building a Stronger Wisconsin, Wisconsin Office of the Commissioner of Insurance – Discussion and Consideration (4)**
 - 1. Presentation by Sarah Smith, Director of Public Affairs

I. How Do We Pay for Better Buildings? Balancing Energy Efficiency and Affordability – Discussion and Consideration (5)

J. Administrative Rule Matters – Discussion and Consideration (6)

1. CR 23-006, relating to Plumbing Code Update rule making process
2. CR 23-007, relating to Commercial Building Code Comprehensive Update rule making process
3. Pending and Possible Rulemaking Projects

K. Legislation and Policy Matters – Discussion and Consideration

L. Discussion and Consideration of Items Added After Preparation of Agenda:

1. Introductions, Announcements and Recognition
2. Administrative Matters
3. Election of Officers
4. Education and Examination Matters
5. Credentialing Matters
6. Legislative and Policy Matters
7. Administrative Rule Matters
8. Council Liaison Training and Appointment of Mentors
9. Informational Items

M. Public Comments

N. ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
WISCONSIN ADVISORY COUNCIL ON
BUILDING SUSTAINABILITY
MEETING MINUTES
JANUARY 27, 2023**

PRESENT: Benjamin Austin; Megan Dyer; Alan Eber; Scott Hackel (*arrived at 11:03 a.m.*);
Monika Hermann; Missy Nergard; Victor Nino Torres (*arrived at 11:03 a.m.*);
Timothy O'Brien; Francisco Sayu; Keith Swartz

EXCUSED: Christina Louise Weber

STAFF: Brad Wojciechowski, Executive Director; Whitney DeVoe, Acting Legal
Counsel; Dialah Azam, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Missy Nergard, Chairperson, called the meeting to order at 11:02 a.m. A quorum of eight (8) members was confirmed.

(Victor Nino Torres arrived at 11:03 a.m.)

(Scott Hackel arrived at 11:03 a.m.)

ADOPTION OF AGENDA

Amendments to the Agenda

- **OPEN SESSION:** Item B. Approval of Minutes of December 2, 2022 to December 5, 2022
- **OPEN SESSION:** Remove Item C

MOTION: Monika Hermann moved, seconded by Keith Swartz, to adopt the Agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF DECEMBER 5, 2022

MOTION: Alan Eber moved, seconded by Francisco Sayu, to adopt the Minutes of December 5, 2022 as published. Motion carried unanimously.


ADJOURNMENT

MOTION: Timothy O'Brien moved, seconded by Monika Hermann, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:20 p.m.


**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski, on behalf of Chairperson Missy Nergard		2) Date when request submitted: 06/29/2023 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Choose an item. Wisconsin Advisory Council on Building Sustainability			
4) Meeting Date: 07/14/2023	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Presentation: Wisconsin Office of the Commissioner of Insurance, Building a Stronger Wisconsin, Sarah Smith, Director of Public Affairs	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input checked="" type="checkbox"/> Yes <Appearance Name(s)> <input type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: <Click Here to Add Case Advisor Name or N/A>	
10) Describe the issue and action that should be addressed: <Click Here to Add Description>			
11) Authorization			
		6/29/2023	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski, on behalf of Vice Chair Francisco Sayu		2) Date when request submitted: 7/7/2023 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Choose an item. Wisconsin Advisory Council on Building Sustainability			
4) Meeting Date: 7/14/2023	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? How do we pay for better buildings? Balancing energy efficiency and affordability – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <Appearance Name(s)> <input type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: <Click Here to Add Case Advisor Name or N/A>	
10) Describe the issue and action that should be addressed: <Click Here to Add Description>			
11) Authorization			
		7/7/2023	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: <ol style="list-style-type: none"> 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. 			

