



**VIRTUAL/TELECONFERENCE
MESSAGE THERAPY AND BODYWORK THERAPY AFFILIATED
CREDENTIALING BOARD**

**Virtual, 4822 Madison Yards Way, Madison
Contact: Tom Ryan (608) 266-2112
November 30, 2021**

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of August 31, 2021 (4-6)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns
- D. Introductions, Announcements and Recognition
- E. Administrative Matters – Discussion and Consideration**
 - 1) Department, Staff and Board Updates
 - 2) Board Members – Term Expiration Dates
 - a. Coleman, Jr., Robert E. – 7/1/2023
 - b. Ehmer, Jaime L. – 7/1/2023
 - c. Hedtke, Carla J. – 7/1/2023
 - d. Miller, Jeff – 7/1/2023
 - e. Quandt, Gregory J. – 7/1/2023
 - f. Townsend-Davila, Charisma J. – 7/1/2023
 - g. Trudeau, Ramona J. – 7/1/2023
 - 3) Wis. Stat. s 15.085 (3)(b) – Biannual Meeting with the Medical Examining Board
- F. Legislative and Policy Matters – Discussion and Consideration
- G. Administrative Rule Matters – Discussion and Consideration**
 - 1) Pending or Possible Rulemaking Projects
- H. Speaking Engagements, Travel, or Public Relation Requests, and Reports**
 - 1) Travel Report: 2021 FSMTB Annual Meeting, October 7-9, 2021 – Charisma Townsend-Davila

I. COVID-19 – Discussion and Consideration

J. Federation of State Massage Therapy Boards (FSMTB) Matters – Discussion and Consideration

K. Discussion and Consideration of Items Added After Preparation of Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Nominations, Elections, and Appointments
- 3) Administrative Matters
- 4) Election of Officers
- 5) Appointment of Liaisons and Alternates
- 6) Delegation of Authorities
- 7) Education and Examination Matters
- 8) Credentialing Matters
- 9) Practice Matters
- 10) Legislative and Policy Matters
- 11) Administrative Rule Matters
- 12) Liaison Reports
- 13) Board Liaison Training and Appointment of Mentors
- 14) Informational Items
- 15) Division of Legal Services and Compliance (DLSC) Matters
- 16) Presentations of Petitions for Summary Suspension
- 17) Petitions for Designation of Hearing Examiner
- 18) Presentation of Stipulations, Final Decisions and Orders
- 19) Presentation of Proposed Final Decisions and Orders
- 20) Presentation of Interim Orders
- 21) Petitions for Re-Hearing
- 22) Petitions for Assessments
- 23) Petitions to Vacate Orders
- 24) Requests for Disciplinary Proceeding Presentations
- 25) Motions
- 26) Petitions
- 27) Appearances from Requests Received or Renewed
- 28) Speaking Engagements, Travel, or Public Relation Requests, and Reports

L. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 448.02(8), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

M. Deliberation on DLSC Matters

- 1) **Stipulations, Final Decisions and Orders**
 - a. 19 MAB 023 – Chungying, Xu, LMT **(7-12)**
 - b. 19 MAB 027 – Xia Liao, LMT **(13-18)**
 - c. 21 MAB 003 – Gregory J. Dickert, LMT **(19-27)**
- 2) **Administrative Warnings**
 - a. 19 MAB 022 – H.M.S. **(28-29)**

- 3) **Case Closings**
 - a. 19 MAB 029 – A.X., L.Z. **(30-36)**

N. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Order
- 9) Proposed Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Board Liaison Training
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

O. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

P. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate

Q. Open Session Items Noticed Above Not Completed in the Initial Open Session

R. Delegation of Ratification of Examination Results and Ratification of Licenses and Certificates

ADJOURNMENT

NEXT MEETING: MARCH 15, 2022

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreter services for the deaf or hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, 608-266-2112, or the Meeting Staff at 608-266-5439.

**VIRTUAL/TELECONFERENCE
MESSAGE THERAPY AND BODYWORK THERAPY
AFFILIATED CREDENTIALING BOARD
AUGUST 31, 2021**

PRESENT: Robert Coleman, Jr., Jaime Ehmer, Carla Hedtke, Gregory Quandt, Charisma Townsend, Ramona Trudeau

EXCUSED: Jeff Miller

STAFF: Valerie Payne, Executive Director; Jameson Whitney, Legal Counsel; Megan Glaeser, Bureau Assistant; and other Department Staff

CALL TO ORDER

Robert Coleman, Jr., Chairperson, called the meeting to order at 9:04 a.m. A quorum was confirmed with six (6) members present.

ADOPTION OF AGENDA

MOTION: Carla Hedtke moved, seconded by Ramona Trudeau, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF JUNE 1, 2021

MOTION: Gregory Quandt moved, seconded by Carla Hedtke, to approve the Minutes of June 1, 2021 as published. Motion carried unanimously.

FEDERATION OF STATE MESSAGE THERAPY BOARDS (FSMTB) MATTERS

MOTION: Gregory Quandt moved, seconded by Jaime Ehmer, to designate Charisma Townsend, as the Board's delegate, to attend the 2021 FSMTB Annual Meeting on October 7-9, 2021 in Charlotte, NC and to authorize travel. Motion carried unanimously.

CLOSED SESSION

MOTION: Jaime Ehmer moved, seconded by Carla Hedtke, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 448.02(8), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Robert Coleman, Jr., Chairperson, read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Robert Coleman, Jr.-yes; Jaime Ehmer-yes; Carla Hedtke-yes; Gregory Quandt-yes; Charisma Townsend-yes; and Ramona Trudeau-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:25 a.m.

DELIBERATION ON DLSC MATTERS

Stipulations, Final Decisions and Orders

MOTION: Robert Coleman, Jr. moved, seconded by Gregory Quandt, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings of the following cases:

1. 19 MAB 015 – Tamara R. Phillip, LMT
2. 19 MAB 018, 19 MAB 019, 19 MAB 024 – Jarrod J. Huffman, LMT
3. 19 MAB 026 – Ping Lu, LMT
4. 20 MAB 003, 20 MAB 010, 21 MAB 001, and 21 MAB 007 – Berevon T. Wyatt, LMT
5. 20 MAB 004 – Mary F. Walters, LMT
6. 21 MAB 002 – HongBo Zorn, LMT

Motion carried unanimously.

Administrative Warnings

21 MAB 005 – L.E.H.

MOTION: Ramona Trudeau moved, seconded by Carla Hedtke, to issue an Administrative Warning in the matter of L.E.H., DLSC Case Number 21 MAB 005. Motion carried unanimously.

Case Closings

MOTION: Jaime Ehmer moved, seconded by Ramona Trudeau, to close the following DLSC Cases for the reasons outlined below:

1. 19 MAB 017 – G.H.A.M. – Lack of Jurisdiction (L2), L.S.Q. – Insufficient Evidence, M.S.F. – Insufficient Evidence
2. 20 MAB 007 – H.I.H. – No Violation, S.G.P. – Prosecutorial Discretion (P1)

Motion carried unanimously.

Monitoring Matters

Rachelle Terrell – Requesting Elimination or Reduction in Drug Screen Frequency and Elimination of Direct Supervision and/or Quarterly Work Reports

MOTION: Carla Hedtke moved, seconded by Charisma Townsend, to deny the request of Rachelle Terrell for elimination or reduction in drug screen frequency and elimination of direct supervision and/or quarterly work reports. **Reason for Denial:** insufficient time under the order. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Gregory Quandt moved, seconded by Jaime Ehmer, to reconvene in Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:45 a.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION IF VOTING IS APPROPRIATE

MOTION: Jaime Ehmer moved, seconded by Gregory Quandt, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote).

DELEGATION OF RATIFICATION OF EXAMINATION RESULTS AND RATIFICATION OF LICENSES AND CERTIFICATES

MOTION: Gregory Quandt moved, seconded by Jaime Ehmer, to delegate ratification of examination results to DSPS staff and to delegate and ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Ramona Trudeau moved, seconded by Charisma Townsend, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:50 a.m.