



VIRTUAL/TELECONFERENCE
BOARD OF NURSING
Virtual, 4822 Madison Yards Way, Madison
Contact: Brad Wojciechowski (608) 266-2112
January 13, 2022

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

8:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-5)**
- B. Approval of Minutes of December 9, 2021 (6-10)**
- C. Reminders: Conflicts of Interests, Scheduling Concerns**
- D. Introductions, Announcements and Recognition
- E. Administrative Matters – Discussion and Consideration**
 - 1) Department, Staff and Board Updates
 - 2) Annual Policy Review **(11-14)**
 - 3) Election of Officers, Appointment of Liaisons and Alternates, Delegation of Authorities **(15-23)**
 - 4) Board Members – Term Expiration Dates
 - a. Dolatowski, Rosemary P. – 7/1/2022
 - b. Edelstein, Janice A. – 7/1/2024
 - c. Guyton, Vera L. – 7/1/2025
 - d. Hinkfuss, Paul – 7/1/2025
 - e. Kallio, Peter J. – 7/1/2022
 - f. Saldivar Frias, Christian – 7/1/2023
 - g. Scott, Linda D. – 7/1/2023
 - h. Weinman, Robert W. – 7/1/2023
 - i. Zentz, Emily – 7/1/2023
- F. Legislative and Policy Matters – Discussion and Consideration (24)**
 - 1) Senate Bill 394/Assembly Bill 396, Relating to Advanced Practice Nurses
- G. Administrative Rule Matters – Discussion and Consideration (25-27)**
 - 1) Pending and Possible Rulemaking Projects

H. Education and Examination Matters – Discussion and Consideration

I. Credentialing Matters – Discussion and Consideration

- 1) Credentialing Statistics and License Counts **(28-33)**
- 2) RN Renewal Survey Demo **(34)**

J. Newsletter Planning – Discussion and Consideration (35)

K. Disciplinary Actions Restricted Workplaces – Discussion and Consideration (36)

L. Public Agenda Request – Discussion and Consideration (37)

- 1) Launch of Peer Support Network for Nurses in Wisconsin

M. COVID-19 – Discussion and Consideration

N. Nurse Licensure Compact (NLC) Update – Discussion and Consideration

O. Board of Nursing Liaison Reports – Discussion and Consideration

P. Discussion and Consideration of Items Added After Preparation of Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Administrative Matters
- 3) Election of Officers
- 4) Appointment of Liaisons and Alternates
- 5) Delegation of Authorities
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Legislative and Policy Matters
- 10) Administrative Rule Matters
- 11) Liaison Reports
- 12) Board Liaison Training and Appointment of Mentors
- 13) Informational Items
- 14) Division of Legal Services and Compliance (DLSC) Matters
- 15) Presentations of Petitions for Summary Suspension
- 16) Petitions for Designation of Hearing Examiner
- 17) Presentation of Stipulations, Final Decisions and Orders
- 18) Presentation of Proposed Final Decisions and Orders
- 19) Presentation of Interim Orders
- 20) Petitions for Re-Hearing
- 21) Petitions for Assessments
- 22) Petitions to Vacate Orders
- 23) Requests for Disciplinary Proceeding Presentations
- 24) Motions
- 25) Petitions
- 26) Appearances from Requests Received or Renewed
- 27) Speaking Engagements, Travel, Public Relation Requests, and Reports

Q. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to

consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

R. Deliberation on Division of Legal Services and Compliance Matters

1) **Administrative Warnings**

- a. 20 NUR 166 – D.L.B. **(38-39)**
- b. 21 NUR 328 – G.A.O. **(40-41)**
- c. 21 NUR 501 – M.R.W. **(42-43)**
- d. 21 NUR 519 – G.E.C. **(44-45)**
- e. 21 NUR 560 – H.M.L. **(46-47)**
- f. 21 NUR 629 – R.J.A. **(48-49)**

2) **Case Closings**

- a. 20 NUR 249 – K.R.O., R.S.G., C.L.K., N.M.N., J.C.M. **(50-60)**
- b. 20 NUR 288 – Unknown **(61-68)**
- c. 20 NUR 566 – E.C.A., K.J.B. **(69-86)**
- d. 20 NUR 600 – H.E.E. **(87-100)**
- e. 21 NUR 187 – D.C.D. **(101-107)**
- f. 21 NUR 257 – K.M.L. **(108-113)**
- g. 21 NUR 340 – K.D.T. **(114-118)**
- h. 21 NUR 417 – B.R.W. **(119-122)**
- i. 21 NUR 434 – Unknown **(123-125)**
- j. 21 NUR 503 – J.J.G. **(126-131)**
- k. 21 NUR 583 – W.A.V. **(132-135)**
- l. 21 NUR 599 – R.K. **(136-143)**

3) **Proposed Stipulations, Final Decisions, and Orders**

- a. 21 NUR 006 – Jaclyn K. Dionysius, R.N. **(144-154)**
- b. 21 NUR 269 – Jeanette H. Stangland, R.N. **(155-160)**
- c. 21 NUR 331 – Melissa M. Collins, R.N. **(161-167)**
- d. 21 NUR 357 – Shelley J. Goding-Rivera, R.N. **(168-173)**
- e. 21 NUR 534 – Geneva G. Wright, R.N. **(174-180)**

4) **Monitoring Matters (181-182)**

a. **Monitor Wagner**

- 1. Kathleen Conley, R.N., A.P.N.P. – Review of Fitness to Practice Evaluation **(183-207)**
- 2. Abby Gifford (Harris), R.N. – Requesting a Reduction in Drug and Alcohol Screens **(208-222)**

b. **Monitor Heller**

- 1. Jourdan Kufahl, L.P.N., R.N. – Requesting Full Licensure **(223-257)**

5) **Deliberation on Stipulations and Interim Orders**

- a. 21 NUR 202 – Amanda J. Macedo, L.P.N. **(258-267)**

S. Deliberation on Proposed Final Decision and Orders

- 1) Andrea L. Wilke, R.N. – DHA Case Number SPS-21-0058/DLSC Case Number 20 NUR 096 **(268-276)**

T. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Order
- 9) Proposed Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Board Liaison Training
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

U. **Consulting with Legal Counsel**

- 1) Planned Parenthood of Wisconsin, Inc. v. Wisconsin Board of Nursing, Et Al; USDC, Western District of Wisconsin

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

- V. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate
- W. Open Session Items Noticed Above Not Completed in the Initial Open Session
- X. Board Meeting Process (Time Allocation, Agenda Items) – Discussion and Consideration
- Y. Board Strategic Planning and its Mission, Vision and Values – Discussion and Consideration

ADJOURNMENT

NEXT MEETING: FEBRUARY 10, 2022

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the deaf or hard of

hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, 608-266-2112, or the Meeting Staff at 608-266-5439.

**VIRTUAL/TELECONFERENCE
BOARD OF NURSING
MEETING MINUTES
DECEMBER 9, 2021**

PRESENT: Rosemary Dolatowski, Janice Edelstein, Vera Guyton, Paul Hinkfuss, Christian Saldivar Frias, Linda Scott, Emily Zentz

EXCUSED: Peter Kallio, Robert Weinman

STAFF: Brad Wojciechowski, Executive Director; Jameson Whitney, Legal Counsel; Katlin Schwartz, Bureau Assistant; Kimberly Wood, Program Assistant Supervisor-Advanced; and other Department Staff

CALL TO ORDER

Rosemary Dolatowski, Vice Chairperson, called the meeting to order at 8:05 a.m. A quorum was confirmed with seven (7) members present.

ADOPTION OF THE AGENDA

MOTION: Janice Edelstein moved, seconded by Linda Scott, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF NOVEMBER 11, 2021

MOTION: Emily Zentz moved, seconded by Janice Edelstein, to approve the Minutes of November 11, 2021 as published. Motion carried unanimously.

BOARD OF NURSING REPORT OF OPIOID ABUSE

Proposals for 2021 Report

MOTION: Linda Scott moved, seconded by Vera Guyton, to designate Rosemary Dolatowski to work with DSPS staff to develop and approve the 2021 Opioid Report to the legislature and Governor and to delegate authority to the Vice Chairperson to approve the final report for submission. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Adoption Order: CR 20-065: N4, Relating to Licensure of Midwives

MOTION: Janice Edelstein moved, seconded by Vera Guyton, to approve the Adoption Order for Clearinghouse Rule CR 20-065 (N4), relating to licensure of nurse midwives. Motion carried unanimously.

CLOSED SESSION

MOTION: Linda Scott moved, seconded by Vera Guyton, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Rosemary Dolatowski, Vice Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Rosemary Dolatowski-yes; Janice Edelstein-yes; Vera Guyton-yes; Paul Hinkfuss-yes; Christian Saldivar Frias-yes; Linda Scott-yes; and Emily Zentz-yes. Motion carried unanimously.

The Board convened into Closed Session at 8:49 a.m.

DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS

Administrative Warnings

MOTION: Rosemary Dolatowski moved, seconded by Emily Zentz, to issue Administrative Warnings in the following DLSC Cases:

1. 20 NUR 297 – J.A.K.
2. 20 NUR 297 – S.J.K.
3. 20 NUR 499 – M.K.P.
4. 21 NUR 160 – R.S.B.
5. 21 NUR 381 – T.L.K.
6. 21 NUR 462 – A.M.H.
7. 21 NUR 549 – J.M.G.

Motion carried unanimously.

Case Closings

MOTION: Linda Scott moved, seconded by Vera Guyton, to close the following DLSC Cases for the reasons outlined below:

1. 19 NUR 554 – J.M.S. – No Violation
2. 20 NUR 108 – D.R.R. – Insufficient Evidence
3. 20 NUR 123 – J.S. – No Violation
4. 21 NUR 255 – A.P.K. – Insufficient Evidence
5. 21 NUR 260 – V.O., K.K., O.V.N., L.S.K., A.L.H., A.M.Z., L.H.R., H.T.S., M.P.P. – No Violation
6. 21 NUR 310 – E.L.D. – Prosecutorial Discretion (P5)
7. 21 NUR 317 – D.S.R. – Insufficient Evidence
8. 21 NUR 347 – K.M.R. – Prosecutorial Discretion (P2)
9. 21 NUR 421 – D.D.S. – Insufficient Evidence

Motion carried unanimously.

Proposed Stipulations and Final Decisions and Orders

MOTION: Janice Edelstein moved, seconded by Rosemary Dolatowski, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings of the following cases:

1. 17 NUR 484 – Deborah A. Mayo, R.N., A.P.N.P.
2. 19 NUR 408 – Tiffany L. Nielsen, R.N.
3. 19 NUR 469 – Heather L. Herwick, R.N.
4. 19 NUR 752 – Barbara L. Nienas, R.N.
5. 20 NUR 200 – Sarah J. Koepp, R.N.
6. 20 NUR 297 – Carrie L. Hovland, R.N., L.P.N.
7. 20 NUR 297 – Patricia A. Birks, R.N.
8. 20 NUR 376 – Christine M. Erdman, R.N.
9. 21 NUR 055 – Jennifer M. Slaske, L.P.N.
10. 21 NUR 498 – Lisa C. Hofschulz, R.N., A.P.N.P.

Motion carried unanimously.

Monitoring Matters

Jennifer Rosenbaum, R.N. Requesting Full Licensure

MOTION: Rosemary Dolatowski moved, seconded by Paul Hinkfuss, to grant the request of Jennifer Rosenbaum, R.N., for full licensure. Motion carried unanimously.

Joan Heath (Wick), R.N. Requesting Reduction in Drug Test Frequency, Termination of Prescription and OTC Reporting

MOTION: Emily Zentz moved, seconded by Linda Scott, to deny the request of Joan Heath (Wick), R.N., for termination of prescription and OTC reporting requirements, but to grant a reduction in the frequency of drug and alcohol screens to fourteen (14) per year, plus one (1) annual hair test. **Reason for Denial:** Insufficient time under the Board Order (11/12/2020). Motion carried unanimously.

Kristi Thompson, R.N. Requesting Full Licensure

MOTION: Rosemary Dolatowski moved, seconded by Vera Guyton, to grant the request of Kristi Thompson, R.N., for full licensure. Motion carried unanimously.

**Stacey Hoiium, R.N.
Requesting a Reduction in Drug Testing Frequency and Reduction on AA/NA Meetings**

MOTION: Janice Edelstein moved, seconded by Rosemary Dolatowski, to grant the request Stacey Hoiium, R.N., for a reduction in the frequency of drug and alcohol screens to 36 per year and one annual hair test and for a reduction on AA/NA meetings to once per week. Motion carried unanimously.

**Chad Lanoway, R.N.
Requesting Full Licensure**

MOTION: Linda Scott moved, seconded by Vera Guyton, to grant the request of Chad Lanoway, R.N., for full licensure. Motion carried unanimously.

**Jeffrey Peters, R.N.
Requesting Full Licensure**

MOTION: Paul Hinkfuss moved, seconded by Vera Guyton, to grant the request of Jeffrey Peters, R.N., for full licensure. Motion carried unanimously.

**Jay Reiners, R.N.
Requesting Full Licensure**

MOTION: Emily Zentz moved, seconded by Paul Hinkfuss, to grant the request of Jay Reiners, R.N., for full licensure. Motion carried unanimously.

DELIBERATION ON PROPOSED FINAL DECISIONS AND ORDERS

Melanie J. Hunter, R.N. – DHA Case Number SPS-21-0059/DLSC Case Number 19 NUR 215

MOTION: Linda Scott moved, seconded by Janice Edelstein, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Melanie J. Hunter, R.N., Respondent, DHA Case Number SPS-21-0059/DLSC Case Number 19 NUR 215. Motion carried unanimously.

(Emily Zentz recused herself and left the meeting connection for deliberation and voting in the matter concerning Melanie J. Hunter, R.N., Respondent, DHA Case Number SPS-21-0059/DLSC Case Number 19 NUR 215.)

Ray D. Summar, R.N. – DHA Case Number SPS-21-0064/DLSC Case Number 21 NUR 206

MOTION: Rosemary Dolatowski moved, seconded by Vera Guyton, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Ray D. Summar, R.N., Respondent, DHA Case Number SPS-21-0064/DLSC Case Number 21 NUR 206. Motion carried unanimously.

(Emily Zentz recused herself and left the meeting connection for deliberation and voting in the matter concerning Ray D. Summar, R.N., Respondent, DHA Case Number SPS-21-0064/DLSC Case Number 21 NUR 206.)

RECONVENE TO OPEN SESSION

MOTION: Paul Hinkfuss moved, seconded by Linda Scott, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:35 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Janice Edelstein moved, seconded by Emily Zentz, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Linda Scott moved, seconded by Vera Guyton, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:37 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Kimberly Wood, Program Assistant Supervisor-Adv. on behalf of Division of Policy Development Executive Directors		2) Date when request submitted: 12/13/2021 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: All Boards			
4) Meeting Date: First Meeting of 2022	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Annual Policy Review	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A	
10) Describe the issue and action that should be addressed: Please be advised of the following Annual Policy Review items: <ol style="list-style-type: none"> 1. Attendance/Quorum: Thank you for your service and for your commitment to meeting attendance. If you cannot attend a meeting or if you have scheduling conflicts impacting your attendance, please let us know ASAP. Timely notification is appreciated as quorum is required for our Boards, Sections and Councils to meet pursuant to Open Meetings Law. 2. Walking Quorum: Board/Section/Council members must not collectively discuss the body's business outside of a properly noticed meeting. Should several members of a body do so, the members could be violating the open meetings law. 3. Agenda Deadlines: Please communicate agenda topics to your Executive Director before the agenda submission deadline which is at 12:00 pm, 8 business days prior to a meeting. (Attachment: Timeline of a Meeting) 4. Travel Voucher and Per Diem Submissions: Please submit all Per Diem and Reimbursement claims to DSPS within 30 days of the close of each month in which expenses are incurred. (Attachments: Per Diem Example, Travel Voucher Example) 5. Lodging Accommodations/Hotel Cancellation Policy: Lodging accommodations are available to eligible members. Standard eligibility: member must leave home before 6:00 a.m. to attend a meeting by the scheduled start time. <ul style="list-style-type: none"> • If a member cannot attend a meeting it is their responsibility to cancel their reservation within the applicable cancellation timeframe. If a meeting is changed to occur remotely or is cancelled or rescheduled DSPS staff will cancel or modify reservations as appropriate. 6. Inclement Weather Policy: In the event of inclement weather the agency may change a meeting from an in-person venue to one that is executed remotely. 			
11) Authorization			
Kimberly Wood		12/13/2021	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: <ol style="list-style-type: none"> 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. 			

Timeline of a Meeting

8 business days prior to the meeting: All agenda materials are due to the Department by 12:00 pm, 8 business days prior to the meeting date.

7 business days prior to the meeting: The draft agenda page is due to the Executive Director. The Executive Director transmits to the Chair for review and approval.

5 business days prior to the meeting: The approved agenda is returned to the Bureau Assistant for agenda packet production and compilation.

4 business days prior to the meeting: Agenda packets are posted on the DSPS Board SharePoint site and on the Department website.

Agenda Item Examples:

- Approval of the Agenda and Minutes (from the last meeting)
- Open Session Items
 - Public Hearings (on Admin Rules)
 - Administrative Matters
 - Legislation and Policy Matters
 - Administrative Rules Matters
 - Credentialing Matters
 - Education and Exam Issues
 - Public Agenda Requests
 - Current Issues Affecting the Profession
 - Public Comments
- Closed Session items
 - Deliberations on Proposed Disciplinary Actions
 - Stipulations
 - Administrative Warnings
 - Case Closings
 - Monitoring Matters
 - Professional Assistance Procedure (PAP) Issues
 - Proposed Final Decisions and Orders
 - Orders Fixing Costs/Matters Relating to Costs
 - Credentialing Matters
 - Education and Exam Issues

Thursday of the Week Prior to the Meeting: Agendas are published for public notice on the Public Notices and Meeting Minutes website: publicmeetings.wi.gov.

1 business day after the Meeting: "Action" lists are distributed by staff detailing board actions on closed session business.

5 business days after the Meeting: "To Do" lists are distributed to staff to ensure that board decisions are acted on and/or implemented within the appropriate divisions in the Department. Minutes approved by the board are published on the Department's website.

Department of Safety and Professional Services

PER DIEM REPORT

INSTRUCTIONS: Claimant records board-related activities by entering the date of an activity, the duration of time spent in that activity, the relevant purpose code (see purpose code descriptions below), where the activity is conducted, and the type of activity performed. Only one (1) \$25.00 per diem payment can be issued on any given calendar day.

Purpose Codes:

- A. Official meetings including video/teleconference calls** (automatic day of per diem): i.e., board, committee, board training or screening panels; **Hearings**, i.e., Senate Confirmation, legislative, disciplinary or informal settlement conferences; **Examinations and Test Development Sessions**, i.e., test administration, test review or analysis events, national testing events, tour of test facilities, etc.)
- B. Other** (One (1) per diem will be issued for every five (5) hours spent in category B, per calendar month): i.e., review of disciplinary cases, consultation on cases, review of meeting materials, board liaison work e.g., contacts regarding Monitoring, Professional Assistance Procedure, Credentialing, Education and Examinations

NAME OF EXAMINING BOARD OR COUNCIL EXAMPLE EXAMINING BOARD			BOARD OR COUNCIL MEMBER'S NAME MARY SUNSHINE	
Activity Date MM/DD/YY	Duration of Activity Hours/Minutes	Purpose Code A or B	Where Performed City/Location (Home, Work, DSPS)	Activity Describe Activity Performed (see purpose codes)
12/2/20	2 hrs	B	Pleasant Prairie/Home	Review of screening panel materials
12/3/20	2 hr / 30 mins	B	Pleasant Prairie/Home	Review of screening panel materials
12/10/20	1 hr	A	Pleasant Prairie/Home	Screening Panel Meeting - Teleconference
12/12/20	1 hr / 30 mins	B	Pleasant Prairie/Home	Case consultation
12/13/20	1 hr	B	Pleasant Prairie/Home	Liaison: Application Review
12/16/20	6 hrs	A	Madison/DSPS	Board Member Training
				<p>The 5-hour rule applies to "B" code activities. Add the 'B' codes within the calendar month and then divide by five (5) hours to calculate your per diem payment. In this case the total is seven (7) hours which equals one (1) day of per diem.</p> <p>Each 'A' code is an automatic day of per diem regardless of time spent in that activity. Ms. Sunshine is eligible for two (2) additional days of payment.</p> <p>Department staff completes the fields titled "Total Days Claimed".</p>
CLAIMANT'S CERTIFICATION			Comments:	
The undersigned certifies, in accordance with § 16.53, Wis. Stats., that this account for per diem, is just and correct; and that this claim is for service necessarily incurred in the performance of duties required by the State, as authorized by law.				
<i>Mary Sunshine</i>		<i>1/4/2021</i>		
Claimant's Signature	Date	Supervisor	Date	

EMPL ID: 100012345-0

To be completed by Department staff: **TOTAL DAYS CLAIMED: 3 @ \$25.00 = 75.00**

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Katlin Schwartz, Bureau Assistant		2) Date when request submitted: 12/13/2021 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 1/13/2022	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Matters <ul style="list-style-type: none"> • Election of Officers, Appointment of Liaisons and Alternates, Delegation of Authorities 	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A	
10) Describe the issue and action that should be addressed: <ol style="list-style-type: none"> 1) The Board, Council or Section should conduct Election Officers: Chairperson, Vice Chairperson & Secretary 2) The newly elected Chairperson should review and appoint/reappoint Liaisons and Alternates as appropriate 3) The Board should review and then consider its existing delegated authorities including any modification of these delegations and any proposals for additional delegations. <ol style="list-style-type: none"> a. Credentialing Delegations b. Monitoring Delegations c. Pre-Screening Delegations 			
11) Authorization <hr/> Katlin Schwartz 12/13/2021 <hr/> <small>Signature of person making this request</small> <small>Date</small> <hr/> <small>Supervisor (Only required for post agenda deadline items)</small> <small>Date</small> <hr/> <small>Executive Director signature (Indicates approval for post agenda deadline items)</small> <small>Date</small>			
Directions for including supporting documents: <ol style="list-style-type: none"> 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. 			

BOARD OF NURSING

2021 Elections, Appointments and Delegations

ELECTION RESULTS	
Chairperson	Peter Kallio
Vice Chairperson	Rosemary Dolatowski
Secretary	Robert Weinman

LIAISON APPOINTMENTS	
Credentialing	Rosemary Dolatowski <i>Alternate:</i> Vera Guyton
Monitoring	Emily Zentz <i>Alternate:</i> Robert Weinman
Professional Assistance Procedure (PAP)	Peter Kallio <i>Alternate:</i> Emily Zentz
Legislative Liaison	Peter Kallio, Janice Edelstein, Paul Hinkfuss
Newsletter	Rosemary Dolatowski
Board Practice	Peter Kallio
Board Education	Janice Edelstein <i>Alternate:</i> Linda Scott
Controlled Substances Board as per Wis. Stats. §15.405(5g)	Peter Kallio <i>Alternate:</i> Rosemary Dolatowski Emily Zentz
Wisconsin Coalition for Prescription Drug Abuse Reduction	Rosemary Dolatowski
Travel Liaison	Peter Kallio (Chair)

	<i>Alternate:</i> Rosemary Dolatowski (Vice Chair)
COMMITTEE MEMBER APPOINTMENTS	
Legislation and Rules Committee	Peter Kallio (Chair), Janice Edelstein, Paul Hinkfuss, Robert Weinman,
BOARD APPOINTMENT TO THE INTERSTATE NURSE LICENSURE COMPACT COMMISSION	
Administrator of the Nurse Licensure Compact	Peter Kallio <i>Alternate:</i> Robert Weinman

SCREENING PANEL APPOINTMENTS 2021	
January – March	Janice Edelstein, Lisa Pisney
April – June	Robert Weinman, Jennifer Eklof
July – September	Emily Zentz, Christian Saldivar Frias
October – December	Robert Weinman, Linda Scott

SCREENING PANEL APPOINTMENTS	
Alternates	Rosemary Dolatowski, Peter Kallio
2022 Screening Panel Rotation	
January – March	Janice Edelstein, Vera Guyton
April – June	Robert Weinman, Paul Hinkfuss
July – September	Emily Zentz, Christian Saldivar Frias
October – December	Robert Weinman, Linda Scott

Delegation Motions

Document Signature Delegations

MOTION: Peter Kallio moved, seconded by Lisa Pisney, to delegate authority to the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to sign documents on behalf of the Board in order to carry out its duties. Motion carried unanimously.

MOTION: Janice Edelstein moved, seconded by Rosemary Dolatowski, in order to carry out duties of the Board, the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) has the ability to delegate signature authority for purposes of facilitating the completion of assignments during or between meetings. The members of the Board hereby delegate to the Executive Director or DPD Division Administrator, the authority to sign on behalf of a board member as necessary. Motion carried unanimously.

Delegated Authority for Urgent Matters

MOTION: Janice Edelstein moved, seconded by Lisa Pisney, that in order to facilitate the completion of urgent matters between meetings, the Board delegates its authority to the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession), to appoint liaisons to the Department to act in urgent matters. Motion carried unanimously.

Delegation to Chief Legal Counsel Due to Loss of Quorum

MOTION: Rosemary Dolatowski moved, seconded by Lisa Pisney, to delegate authority to the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) the ability to determine whether to delegate review of disciplinary cases to the Department's Chief Legal Counsel if the Board has insufficient membership present to act. Motion carried unanimously.

Monitoring Delegations

Delegation of Authorities for Monitoring

MOTION: Peter Kallio moved, seconded by Lisa Pisney, to adopt the "Roles and Authorities Delegated for Monitoring" document as presented in the January 14, 2021 agenda materials on pages 25-26. Motion carried unanimously.

Delegation of Authorities for Legal Counsel to Sign Monitoring Orders

MOTION: Rosemary Dolatowski moved, seconded by Peter Kallio, to delegate to Board Legal Counsel the authority to sign Monitoring orders that result from Board meetings on behalf of the Board Chairperson. Motion carried unanimously.

Credentialing Authority Delegations

Delegation of Authority to Credentialing Liaison(s)

MOTION: Peter Kallio moved, seconded by Rosemary Dolatowski, to delegate authority to the Credentialing Liaison(s) to serve as a liaison between the Department and the Board and to act on behalf of the Board in regard to credentialing applications or questions presented to them, including the signing of documents related to applications. Motion carried unanimously.

Delegation of Authority to DSPS When Credentialing Criteria is Met

MOTION: Peter Kallio moved, seconded by Janice Edelstein, to delegate credentialing authority to the Department to act upon applications that meet all credentialing statutory and regulatory requirements without Board or Board liaison review. Motion carried unanimously.

Delegation of Authority for Predetermination Reviews

MOTION: Rosemary Dolatowski moved, seconded by Janice Edelstein, to delegate authority to the Department Attorneys to make decisions regarding predetermination applications pursuant to Wis. Stat. § 111.335(4)(f). Motion carried unanimously.

Delegation of Authority for Conviction Reviews

MOTION: Rosemary Dolatowski moved, seconded by Jennifer Eklof, to delegate authority to the Department Attorneys to review and approve applications with convictions which are not substantially related to the practice of nursing. Motion carried unanimously.

Delegation to DSPS When Applicant's History Has Been Previously Reviewed

MOTION: Rosemary Dolatowski moved, seconded by Emily Zentz, to delegate authority to Department staff to approve applications where criminal background checks have been approved for a previous unrestricted nursing credential and there is no new conviction record. Motion carried unanimously.

Delegation of Authority for Nurse Refresher Courses to DSPS Attorneys and Paralegals

MOTION: Rosemary Dolatowski moved, seconded by Peter Kallio, to delegate authority to Department Attorneys and Paralegals to grant limited licenses for Nurse Refresher Courses (as long as all other requirements are met) unless there are convictions, prior Board discipline, or impairment issues. Staff can then move forward with the granting of full licensure after verification of successful completion has been received. Motion carried unanimously.

Delegated Authority for Application Denial Reviews

MOTION: Peter Kallio moved, seconded by Janice Edelstein, to delegate authority to the Department's Attorney Supervisors to serve as the Board's designee for purposes of reviewing and acting on requests for hearing as a result of a denial of a credential. Motion carried unanimously.

Pre-Screening Delegation to Open Cases

MOTION: Peter Kallio moved, seconded by Lisa Pisney, to delegate pre-screening decision making authority to the DSPS screening attorney for opening cases as outlined below:

1. OWIs of 3 or more that occurred in the last 5 years.
2. Reciprocal discipline cases.
3. Impairment and/or diversion at work that includes a positive drug/alcohol test.
4. Conviction of a misdemeanor or felony that the attorney believes is substantially related and is not otherwise excluded from consideration via Wis. Stat. ch. 111.
5. Failure to Respond by Respondent to allegations contained in the complaint when requested by intake (Case will be opened on failure to respond and the merits).

Motion carried unanimously.

Pre-Screening Delegation to Close Cases

MOTION: Peter Kallio moved, seconded by Lisa Pisney, to delegate pre-screening decision making authority to the DSPS screening attorney for closing cases as outlined below:

1. One OWI that is non-work related and if AODA assessment completed, assessment does not indicate dependency.
2. DHS caregiver complaint where facility investigation does not find wrongdoing by a nurse.
3. Complaints that even if allegations are true, do not amount to a violation of statute or rules.

Motion carried unanimously.

Voluntary Surrenders

MOTION: Rosemary Dolatowski moved, seconded by Emily Zentz, to delegate authority to the assigned case advisor to accept or refuse a request for voluntary surrender pursuant to Wis. Stat. § 440.19 for a credential holder who has a pending complaint or disciplinary matter. Motion carried unanimously.

Authorization for DSPS to Provide Board Member Contact Information to National Regulatory Related Bodies

MOTION: Peter Kallio moved, seconded by Janice Edelstein, to authorize DSPS staff to provide national regulatory related bodies with all board member contact information that DSPS retains on file. Motion carried unanimously.

Optional Renewal Notice Insert Delegation

MOTION: Peter Kallio moved, seconded by Lisa Pisney, to designate the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to provide a brief statement or link relating to board-related business within the license renewal notice at the Board's or Board designee's request. Motion carried unanimously.

Legislation and Rules Committee Delegation

MOTION: Lisa Pisney moved, seconded by Rosemary Dolatowski, to grant the Legislation and Rules Committee the ability to address all rulemaking as related to drafting and making recommendations to the full Board. Motion carried unanimously.

Legislative Liaison(s) Delegation

MOTION: Peter Kallio moved, seconded by Lisa Pisney, to delegate authority to the Legislative Liaison(s) to speak on behalf of the Board regarding legislative matters. Motion carried unanimously.

Roles and Authorities Delegated for Monitoring

The Monitoring Liaison (“Liaison”) is a Board/Section designee who works with department monitors (“Monitor”) to enforce Board/Section orders as explained below.

Authorities Delegated to the Monitoring Liaison

The Liaison may take the following actions on behalf of the Board/Section:

1. Grant a temporary reduction in random drug screen frequency upon Respondent’s request if he/she is unemployed and is otherwise compliant with Board/Section order. The temporary reduction will be in effect until Respondent secures employment in the profession. The Department Monitor (“Monitor”) will draft an order and sign on behalf of the Liaison.
2. Grant a stay of suspension if Respondent is eligible per the Board/Section order. The Monitor will draft an order and sign on behalf of the Liaison.
3. Remove the stay of suspension if there are repeated violations or a substantial violation of the Board/Section order. In conjunction with removal of any stay of suspension, the Liaison may prohibit Respondent from seeking reinstatement of the stay for a specified period of time. The Monitor will draft an order and sign on behalf of the Liaison.
4. Grant or deny approval when Respondent proposes continuing/disciplinary/remedial education courses, treatment providers, mentors, supervisors, change of employment, etc. unless the order specifically requires full-Board/Section approval.
5. Grant a maximum of one 90-day extension, if warranted and requested in writing by Respondent, to complete Board/Section-ordered continuing/disciplinary/remedial education.
6. Grant a maximum of one extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by Respondent.
7. Grant a maximum of one extension, if warranted and requested in writing by Respondent, to complete a Board/Section-ordered evaluation or exam.
8. Grant full reinstatement of licensure if Respondent has fully complied with all terms of the order without deviation. The Monitor will draft an order and obtain written authorization from the Liaison to sign on their behalf.
9. Grant or deny a request to appear before the Board/Section in closed session.
10. The Liaison may determine whether Respondent’s petition is eligible for consideration by the full Board/Section.
11. *(Except Pharmacy and Medical)* Accept Respondent’s written request to surrender credential. If accepted by the Liaison, Monitor will consult with Board Counsel to determine if a stipulation is necessary. If a stipulation is not necessary, Monitor will draft an order and sign on behalf of the Liaison. If denied by the Liaison, the request to surrender credential will go to the full Board for review.

12. Grant Respondent's petition for a reduction in drug screens per the standard schedule, below. If approved, Monitor will draft an order and sign on behalf of the Liaison. Orders that do not start at 49 screens will still follow the same standard schedule.
 - a. Initial: 49 screens (including 1 hair test, if required by original order)
 - b. 1st Reduction: 36 screens (plus 1 hair test, if required by original order)
 - c. 2nd Reduction: 28 screens plus 1 hair test
 - d. 3rd Reduction: 14 screens plus 1 hair test
13. (*Dentistry only*) Ability to approve or deny all requests from a respondent.
14. The Liaison may approve or deny Respondent's request to be excused from drug and alcohol testing for work, travel, etc.

Authorities Delegated to the Department Monitor

The Monitor may take the following actions on behalf of the Board/Section, draft an order and sign:

- 1) Grant full reinstatement of licensure if education is the sole condition of the limitation and Respondent has submitted the required proof of completion for approved courses.
- 2) Suspend the license if Respondent has not completed Board/Section-ordered education and/or paid costs and forfeitures within the time specified by the Board/Section order. The Monitor may remove the suspension and issue an order when proof of completion and/or payment have been received.
- 3) Suspend the license (or remove stay of suspension) if Respondent fails to enroll and participate in an Approved Program for drug and alcohol testing within 30 days of the order, or if Respondent ceases participation in the Approved Program without Board approval. This delegated authority only pertains to respondents who must comply with drug and/or alcohol testing requirements.
- 4) **Grant or deny approval when Respondent proposes treatment providers [, mentors, supervisors, etc.] unless the Order specifically requires full-Board/Section or Board designee approval.**


Authorities Delegated to Board Legal Counsel

Board Legal Counsel may take the following actions on behalf of the Board/Section:

1. Sign Monitoring orders that result from Board/Section meetings on behalf of the Board/Section Chair.
-

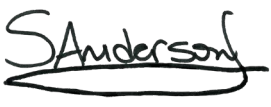
**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski		2) Date when request submitted: 12/13/2021 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 1/13/2022	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislative Matters – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <Appearance Name(s)> <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: <Click Here to Add Case Advisor Name or N/A>	
10) Describe the issue and action that should be addressed: 1) SB394/AB396 Relating to Advanced Practice Nurses			
11) Authorization			
		12/13/2021	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Sofia Anderson, Administrative Rules Coordinator		2) Date when request submitted: 12/10/21 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: January 13, 2022	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rules Matters – Discussion and Consideration 1. Pending and Possible rulemaking projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Attachments: 1. Nursing rule projects chart.			
11) Authorization			
		12/10/21	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**Board of Nursing
Rule Projects (Updated 12/10/21)**

Permanent Rules

Clearinghouse Rule Number	Scope #	Scope Expiration	Date Scope Requested by Board	Rules Affected	Relating Clause	Synopsis	Stage of Rule Process	Next step
21-009	134-20	4/19/2023	7/9/2020	N 1	Clinical learning experiences	Comprehensive review of N 1, which will include evaluating how effectively simulation-based clinical learning is being utilized in schools of nursing and considering other models for clinical learning that are being developed.	Adoption Order submitted for publication on 11/12/21. Rule effective as of 1/1/22.	N/A
21-044	162-20	6/28/2023	10/8/2020	N 2	Reciprocal credentials for service members, former service members, and their spouses	Act 143 implementation	Legislative Review. Jurisdiction will end on 1/3/22.	If Legislature does not object, the next step is the to adopt the rule.
20-065	047-19	11/11/2021	3/15/2019	N 4	Licensure of nurse midwives	Comprehensive review of N4 for statutory compliance and current standards. Addresses 2 items identified in the BON 2019 Biennial Report.	Adoption Order submitted to Vice Chair on 12/9/21.	Adoption Order to be submitted for publication once order is signed.
20-069	014-20	9/30/2022	3/25/2020	N 1 to 8	Requirements in emergency situations	Comprehensive review of the Board's rules with the objective of establishing waivers and alternate requirements that the Board may utilize to respond to emergency situations.	Final rule and legislative report submitted to Governor's Office, 1/12/21.	

Scope Statements

Board of Nursing

Clearinghouse Rule Number	Scope #	Scope Expiration	Date Scope Requested by Board	Rules Affected	Relating Clause	Synopsis	Stage of Rule Process	Next step
			10/8/2020	N 8	APNP prescribing limitations	Review of limitations in N8 regarding APNPs prescribing certain drugs.	Scope submitted to Governor's Office, 11/24/20.	
			7/30/2020	N 8	Collaboration with other health care providers	Review of the collaboration requirements in N8 and other changes throughout the chapter.	Scope submitted to Governor's Office, 10/15/20.	
			6/11/2020	N 2	Temporary permits	Requirements for temporary permits to respond to a future emergency and may promulgate a permanent rule to allow the Board to grant a waiver of or variance to the requirements in emergency situations.	Scope submitted to Governor's Office on 10/15/20	

Emergency Rules

EMR Number	Rules Affected	Rule	Stage of Rule Process	Brief Synopsis of Rule	Stage Details	Next step
------------	----------------	------	-----------------------	------------------------	---------------	-----------

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Marcie Gossfeld, LPPA		2) Date when request submitted: 12/8/21 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: BON			
4) Meeting Date: 1/13/2022	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Credentialing license counts	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Act 10 License Counts: APNP to date = 34 LPN to date = 7 RN to date = 100			
11) Authorization			
<i>Marcie Gossfeld</i>		<i>12/8/21</i>	
Signature of person making this request		Date	
<i>Samantha Lange</i>		<i>12/9/2021</i>	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

**WISCONSIN DEPARTMENT OF
SAFETY AND PROFESSIONAL SERVICES
LICENSE COUNTS* AS OF 12/09/2021**
Includes Temp. Licenses/*F=Firms; I=Individuals

Entity*	Reg.	Profession	In State			Out of State			Totals		
			Active	Inactive	Total	Active	Inactive	Total	Active	Inactive	Total
I	30	Registered Nurse	95,009	52,382	147,391	15,965	59,991	75,956	110,974	112,373	223,347
I	31	Licensed Practical Nurse	13,982	33,332	47,314	1,038	9,620	10,658	15,020	42,952	57,972
I	32	Nurse - Midwife	243	89	332	41	83	124	284	172	456
I	33	Advanced Practice Nurse Prescriber	7,282	1,355	8,637	1,554	1,433	2,987	8,836	2,788	11,624

CREDENTIALS ISSUED BY MONTH
FROM: 1/1/2021 TO: 11/30/2021

PROFESSION NAME	YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YR TOTALS
Advanced Practice Nurse Prescriber(33)	2021	46	66	97	68	52	73	76	149	125	107	86	0	945
Licensed Practical Nurse(31)	2021	112	39	180	77	85	154	167	108	53	54	59	0	1088
Nurse - Midwife(32)	2021	2	5	1	1	1	0	2	1	5	2	1	0	21
Registered Nurse(30)	2021	508	627	470	412	306	1125	924	506	404	448	325	0	6055

Wisconsin Department of Safety and Professional Services
License Counts
(Includes Temp. Licenses)

<i>Active = Current License / Inactive = Licensed Expired</i>											
			In State			Out of State			Totals		
Reg.	Profession	License Count Date	Active	Inactive	Total	Active	Inactive	Total	Active	Inactive	Total
30	Registered Nurse	12/9/2021	95,009	52,382	147,391	15,965	59,991	75,956	110,974	112,373	223,347
		11/26/2021	94,957	52,386	147,343	15,915	59,997	75,912	110,872	112,383	223,255
		11/4/2021	94,803	52,410	147,213	15,786	60,008	75,794	110,589	112,418	223,007
		9/29/2021	94,540	52,439	146,979	15,525	59,998	75,523	110,065	112,437	222,502
		8/25/2021	94,213	52,463	146,676	15,345	60,017	75,362	109,558	112,480	222,038
		7/23/2021	93,924	52,468	146,392	15,133	59,980	75,113	109,057	112,448	221,505
		5/21/2021	92,364	52,493	144,857	14,667	60,039	74,706	107,031	112,532	219,563
		5/5/2021	92,170	52,506	144,676	14,565	60,066	74,631	106,735	112,572	219,307
		3/24/2021	91,864	52,578	144,442	14,246	60,091	74,337	106,110	112,669	218,779
		2/26/2021	91,655	52,619	144,274	14,078	60,072	74,150	105,733	112,691	218,424
2/5/2021	91,329	52,672	144,001	13,940	60,092	74,032	105,269	112,764	218,033		
Reg.	Profession	License Count Date	Active	Inactive	Total	Active	Inactive	Total	Active	Inactive	Total
31	Licensed Practical Nurse	12/9/2021	13,982	33,332	47,314	1,038	9,620	10,658	15,020	42,952	57,972
		11/26/2021	13,971	33,335	47,306	1,031	9,619	10,650	15,002	42,954	57,956
		11/4/2021	13,937	33,340	47,277	1,015	9,620	10,635	14,952	42,960	57,912
		9/29/2021	13,879	33,355	47,234	999	9,615	10,614	14,878	42,970	57,848
		8/25/2021	13,813	33,359	47,172	979	9,618	10,597	14,792	42,977	57,769
		7/23/2021	13,724	33,367	47,091	963	9,609	10,572	14,687	42,976	57,663
		5/21/2021	13,425	33,376	46,801	931	9,610	10,541	14,356	42,986	57,342
		5/5/2021	13,384	33,372	46,756	925	9,615	10,540	14,309	42,987	57,296
		3/24/2021	13,292	33,393	46,685	886	9,614	10,500	14,178	43,007	57,185
		2/26/2021	13,176	33,407	46,583	850	9,611	10,461	14,026	43,018	57,044
2/5/2021	13,146	33,413	46,559	840	9,611	10,451	13,986	43,024	57,010		


Reg.	Profession	License Count Date	In State			Out of State			Totals		
			Active	Inactive	Total	Active	Inactive	Total	Active	Inactive	Total
32	Nurse - Midwife	12/9/2021	243	89	332	41	83	124	284	172	456
		11/26/2021	243	89	332	41	83	124	284	172	456
		11/4/2021	242	89	331	41	83	124	283	172	455
		9/29/2021	239	89	328	41	83	124	280	172	452
		8/25/2021	234	89	323	41	83	124	275	172	447
		7/23/2021	233	89	322	41	83	124	274	172	446
		5/21/2021	233	89	322	40	83	123	273	172	445
		5/5/2021	233	89	322	39	83	122	272	172	444
		3/24/2021	233	89	322	38	83	121	271	172	443
		2/26/2021	234	89	323	35	84	119	269	173	442
2/5/2021	231	89	320	33	84	117	264	173	437		
Reg.	Profession	License Count Date	Active	Inactive	Total	Active	Inactive	Total	Active	Inactive	Total
33	Advanced Practice Nurse Prescriber	12/9/2021	7,282	1,355	8,637	1,554	1,433	2,987	8,836	2,788	11,624
		11/26/2021	7,260	1,354	8,614	1,520	1,433	2,953	8,780	2,787	11,567
		11/4/2021	7,227	1,356	8,583	1,500	1,434	2,934	8,727	2,790	11,517
		9/29/2021	7,136	1,358	8,494	1,452	1,440	2,892	8,588	2,798	11,386
		8/25/2021	7,041	1,362	8,403	1,399	1,445	2,844	8,440	2,807	11,247
		7/23/2021	6,939	1,370	8,309	1,349	1,446	2,795	8,288	2,816	11,104
		5/21/2021	6,846	1,378	8,224	1,283	1,455	2,738	8,129	2,833	10,962
		5/5/2021	6,822	1,384	8,206	1,263	1,458	2,721	8,085	2,842	10,927
		3/24/2021	6,765	1,390	8,155	1,205	1,468	2,673	7,970	2,858	10,828
		2/26/2021	6,725	1,398	8,123	1,155	1,477	2,632	7,880	2,875	10,755
2/5/2021	6,695	1,404	8,099	1,127	1,482	2,609	7,822	2,886	10,708		

Nursing Licenses Issued Pursuant to Emergency Order 2/Act 10:

Profession	1/2021	2/2021	3/2021	4/2021	5/2021	6/2021	7/2021	8/2021	10/2021	11/2021	12/2021
Registered Nurse	41	27	19	20	4	10	6	10	68	91	100
Licensed Practical Nurse	5	1	-	1	3	-	2	-	6	6	7
Nurse Midwife	-	-	-	-	-	-	-	-	-	-	-
Advanced Practice Nurse Prescriber	18	13	10	24	12	10	4	1	24	30	34

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski on behalf of Melinda Boyle-Prior		2) Date when request submitted: 12/13/2021 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date:	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Credentialing Matters – Discussion and Consideration RN Renewal Survey Demo	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input checked="" type="checkbox"/> Yes Melinda Boyle-Prior <input type="checkbox"/> No	9) Name of Case Advisor(s), if applicable:	
10) Describe the issue and action that should be addressed: Melinda Boyle-Prior will give a demo of the RN Renewal Survey. Melinda will be available for any questions, comments or inquiries regarding the survey.			
11) Authorization			
		12/13/2021	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			


**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Kimberly Wood, Program Assistant Supervisor		2) Date when request submitted: 12/28/2021 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 1/13/2022	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Newsletter Planning	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A	
10) Describe the issue and action that should be addressed: <u>Newsletter Review:</u> The Board should provide feedback regarding the pending newsletter draft. <u>Future Planning (January Newsletter):</u> Based on the typical schedule of the Board the next newsletter will be due out in May 2022 with a deadline for article submission on April 22, 2022 with a deadline reminder to be sent April 15, 2022. The Board should discuss topics for the May Newsletter including those below. <u>Articles/Ideas:</u> <ul style="list-style-type: none"> • Possible: Rename the Newsletter or Vote on Newsletter Title Options <ul style="list-style-type: none"> ○ Chair's Corner – By Peter Kallio ○ Rotating Articles on Professional Nursing Roles 			
11) Authorization			
<i>Kimberly Wood</i>		12/28/2021	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski on behalf of Emily Zentz		2) Date when request submitted: December 13, 2021 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: January 13, 2021	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Disciplinary Actions Restricted Workplaces – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable:	
10) Describe the issue and action that should be addressed: Discussion and Consideration of limited employment opportunities based on 2 and 5 year Orders.			
11) Authorization			
		12/13/2021	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: <ol style="list-style-type: none"> 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. 			



PUBLIC AGENDA REQUEST FORM

Instructions:

1. Fill out this form, and then save to your device.
2. Return to the “[Suggest an Agenda Item](#)” page and select the appropriate Board or Council from the Board/Council list.
3. Attach your completed “Public Agenda Request” form and send.

First Name: Kristin

Last Name: Waite-Labott

Association/Organization: WisPAN Wisconsin Peer Alliance for Nurses

Subject: Launch of peer support network for nurses in Wisconsin

Issue to Address:

We have started a non-profit organization call Wisconsin Peer Alliance for Nurses. In these challenging times it is even more essential that nurses have support. Substance use is on the rise and can lead to substance use disorders. Nurses are stressed and overwhelmed. Our program will offer free peer support, one nurse to another nurse, to help nurses through this moment in time. It is critical that nurses have access to evidence-based peer support. The WI BON does the monitoring, and our program will support nurses through it. Peer support increases recovery successes. William White has done much research on the topic, here is one of the studies he shared with me (full article attached):

“Peer Recovery Support for Individuals with Substance Use Disorders: Assessing the Evidence”,

Objective: Peer recovery support services are delivered by individuals in recovery from substance use disorders to peers with substance use disorders or co-occurring mental disorders. This review describes the service and assesses its evidence base. **Methods:** Authors searched PubMed, PsycINFO, Applied Social Sciences Index and Abstracts, Sociological Abstracts, and Social Services Abstracts for outcome studies of peer recovery support services from 1995 through 2012. They found two randomized controlled trials, four quasi-experimental studies, four studies with pre-post service designs, and one review. Authors chose from three levels of evidence (high, moderate, and low) on the basis of benchmarks for the number of studies and quality of their methodology. They also described the evidence of service effectiveness. **Results:** The studies met the minimum criteria for moderate level of evidence. Studies demonstrated reduced relapse rates, increased treatment retention, improved relationships with treatment providers and social supports, and increased satisfaction with the overall treatment experience. Methodological concerns included inability to distinguish the effects of peer recovery support from other recovery support activities, small samples and heterogeneous populations, lack of consistent or definitive outcomes, and lack of any or appropriate comparison groups. **Conclusions:** Peer recovery support providers aim to help individuals achieve and maintain recovery, yet studies to date have not tested the key mechanisms of this intervention. To better demonstrate the effectiveness of peer recovery support, researchers should isolate its effects from other peer-based services. Additional research should solidify its place within the substance use treatment continuum for adults with substance use disorders. (Psychiatric Services in Advance, May 19, 2014; doi: 10.1176/appi.ps.201400047).

I hope you will consider allowing us some time at your next meeting to share our program with you.

Thank you,
Kristin Waite-Labott RN, BSN, CARN
Founder WisPAN
414-731-8572; wispan2021@gmail.com